



Monterey County
SPECIAL EVENT TASK FORCE
SPECIAL MEETING

Thursday, May 23, 2024

TELECONFERENCE VIA ZOOM

Monterey County Government Center

1441 Schilling Place – South, 2nd Floor Salinas, CA 93901

9:00 AM

Minutes

Scheduled Special Events for Discussion

Event Organizers please be prepared to provide a brief description of the event including the anticipated size, impacts and vehicles.

1. EVENT NAME: CONCOURS D'ELEGANCE

PRESENTED BY: CHERYL BURRELL

FILE NUMBERS: 24SE00031

SETUP DATE: 07/08/2024

START DATE: 08/12/2024

END DATE: 08/18/2024

TEARDOWN DATE: 08/19/2024

LOCATION: PEBBLE BEACH

Organizer Cheryl Burrell was not present and Cruz Almaraz-Esparza provided the following comments:

- No changes from 2023.
- If Highway 1 South is open, Tour D'Elegance will be held on Thursday.
- Building Applications for Tents/other temporary structures will be submitted to Housing and Community Development 60 days prior to event start, on June 10, 2024.
 - Vendor information to be submitted to Event Coordinators by June 3, 2024 to ensure submittal will be on time.
 - CA State Event Waste Aversion/Recycling Data Sheet will also be submitted at this time.
 - Medical Plan is in progress; Peter Brandon (Director of Security) and Frank Espinoza (Pebble Beach Community Services District) are working on it.
- Alcohol Beverage Control Event Authorization and Event Organizer Application submitted to the Health Department.
- Parking for Temporary Employees will be at Monterey Peninsula College. Pebble Beach Company is coordinating with the City of Monterey regarding this.

Regulatory agencies' comments pertaining to this event: NONE

Public comments pertaining to this event: NONE

2. EVENT NAME: MOSS LANDING STREET FAIR

PRESENTED BY: CAROLE KETTMANN

FILE NUMBERS: 24SE00055

SETUP DATE: 07/28/2024

START DATE: 07/28/2024

END DATE: 07/28/2024

DISMANTLE DATE: 07/28/2024

LOCATION: MOSS LANDING ROAD, MOSS LANDING

Organizer Carole Kettmann was present and provided the following comments:

- 52nd annual street fair.
- Approximately 50-200 vendors selling antiques, vintage items, and artisan goods.
- Anticipating between 1,500 and 2,000 attendees.
- Free parking is located at the South end of Moss Landing Road near Captain's Inn at Moss Landing.
 - Application for road signage was accepted by California Department of Transportation.
 - Vendor Parking will be on Monterey Bay Aquarium Research Institute's property, so it will take parking from attendees.
- Coordinating with California Highway Patrol to monitor traffic on the North and South ends of Moss Landing Road.
- The area between 7902 California Highway 1, Moss Landing (formerly The Whole Enchilada) and the start of the event venue will have barriers on both sides of the street with "No Parking, Tow Away" signs.
 - This will also be done from the corner of Moss Landing Road and Sandholdt Road to Sandholdt Bridge.
- CA State Event Waste Aversion/Recycling Data Sheet was submitted.
- All other application submittals are currently pending.
- Waiting for approval from North County Fire Protection District, who will be on-site during the event.

Regulatory agencies' comments pertaining to this event:

- Liz Gonzales (Housing and Community Development) asked if the food vendors are working with Environmental Health.
 - Event Coordinator had submitted Environmental Health Packets to all vendors, who will be responsible for submitting them to Environmental Health Bureau on their own.
 - Event Coordinator will be following up with vendors regarding the status of their submittals to the Environmental Health Bureau.
- Kayla Braasch (Housing and Community Development/Public Works) confirmed the Encroachment Permit application for this event has been received.
 - Traffic Plan is in progress. Public Works Traffic Division and California Highway Patrol are working on it.

Public comments pertaining to this event: **NONE**

3. EVENT NAME: CACHAGUA COUNTRY FAIR

PRESENTED BY: KIMBERLEY BOUGHNER

FILE NUMBERS: 24SE00057

SETUP DATE: 07/12/2024

START DATE: 07/13/2024

END DATE: 07/13/2024

DISMANTLE DATE: 07/14/2024

LOCATION: 37210 NASON ROAD, CARMEL VALLEY

Organizer Kimberley Boughner was not present and Kayla Braasch provided the following comments:

- Held annually since 1990.
- Event includes a barbecue, live music, kids games, a horseshoe tournament, craft sales, 4H animal exhibitions, pony rides and the sale of wine and beer.
- Anticipating 500 – 800 attendees.
- Temporary structures which will require permits include: bleachers, grandstands, canopies and inflatables.
- Event Coordinator has been in contact with Monterey County Health Department.
- Kayla Braasch (Housing and Community Development/Public Works) is working with Event Coordinator regarding Encroachment Permit and Traffic Control for the county Roads.
- Venue will have portable restrooms on site.
- Music will be playing from 1:00 pm to 6:00 pm.
- Security will be provided by Cachagua Volunteer Fire Company.

Regulatory agencies' comments pertaining to this event: NONE

Public comments pertaining to this event: NONE

Old Items

NONE

New Items

1. Manzanita Mush-Ball Tournament

PRESENTED BY: Liz Gonzales

EVENT STARTS: 6/2/2024

LOCATION: Manzanita Park

Organizer Dona Luna was not present and Liz Gonzales provided the following comments:

- 110 anticipated Attendees.
- No comments from regulatory agencies regarding this event.
- Event held on Manzanita Park's Combo Field.

Regulatory agencies' comments pertaining to this event: NONE

Public comments pertaining to this event: NONE

2. Caliroots Pre-Party in the Vineyards

PRESENTED BY: Chad Silacci

EVENT STARTS: 5/23/2024, 6:00 pm

EVENT ENDS: 5/23/2024, 9:00 pm

TEARDOWN: 5/23/2024

LOCATION: Rustique Wines, 1010 River Road, Salinas

Organizer Chad Silacci was present and provided the following comments:

- Special Event Application was submitted.
- Blake Andersen (Emergency Medical Services) deemed that a medical plan was not needed.
- Food Vendors have paid fees to the Health Department.
- Monterey County Regional Fire Protection District is coming out to inspect the event venue at 3:30 PM today. They will be surveying the property for total occupancy.
- Public Dance Permit was approved by Monterey County Sheriff's Office.
- Special Event Permit withdrawn; the event will no longer have a stage or tents that would require a permit.
 - Food Vendors include a food truck and a tented vendor.
 - Tented food vendor is cooking food off-site.
 - Only one 10x10 foot tent on site for the food vendor.
- Music will be played from 7:00 pm to 9:00 pm.
- Event will be held outside, with wine service in the barn on the property.
 - Max occupancy for the Barn is 259.

Regulatory agencies' comments pertaining to this event:

- Liz Gonzales (Housing and Community Development) reminds event coordinator that permits for large events should be submitted 2 to 3 months in advance, and that a Use Permit from the Planning Department may be required.
 - Wineries are allowed to have events affiliated with the winery (ex. tastings with music and food), but a Pre-Party for the Cali Roots event may be outside of the purview of allowed winery events.
 - Further discussion regarding this event to follow.

Public comments pertaining to this event: NONE

Adjournment