

**2024**

**Commissioners**

**Chair**

Matt Gourley  
*Public Member*

**Vice Chair**

Kimbley Craig  
*City Member*

Mary Adams

*County Member, Alternate*

Wendy Root Askew  
*County Member*

Mike Bikle

*Public Member, Alternate*

David Kong

*Special District Member, INTERIM*

Mary Ann Leffel

*Special District Member*

Chris Lopez

*County Member, Alternate*

Ian Oglesby

*City Member*

**VACANT**

*Special District Member*

Anna Velazquez

*City Member, Alternate*

**Counsel**

Reed Gallogly

*General Counsel*

**Executive Officer**

Kate McKenna, AICP

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*Regular Meeting MINUTES*  
**LOCAL AGENCY FORMATION COMMISSION  
OF MONTEREY COUNTY**

Adopted May 20, 2024

Monday, April 22, 2024

*All Commissioners and public participated in the meeting on Monday, April 22, 2024 in person or by Zoom video conference.*

**Call to Order**

The Local Agency Formation Commission was called to order by Chair Gourley at 3:07 p.m.

**Roll Call**

Commissioner Adams

*(attending by Zoom – Just Cause)*

Commissioner Root Askew

Commissioner Bikle

Commissioner Kong

Commissioner Leffel

Commissioner Oglesby

Commissioner Velazquez

Vice Chair Craig

Chair Gourley

**Members Absent (Excused Absence)**

Commissioner Lopez

**Staff Present**

Kate McKenna, Executive Officer

Darren McBain, Principal Analyst

Jonathan Brinkmann, Senior Analyst

Safarina Maluki, Clerk to the Commission/Office Administrator

**Also Present**

Reed Gallogly, General Counsel

**Pledge of Allegiance**

The Commissioners participated in the Pledge of Allegiance.

## General Public Comments

Anyone may address the Commission briefly about items not already on the Agenda.

There were no public comments.

## Consent Agenda

All items on the Consent Agenda will be approved in one motion and there will be no discussion on individual items, unless a Commissioner or member of the public requests a specific item to be pulled from the Consent Agenda for separate discussion.

1. Approve Draft Minutes from the March 25, 2024 Regular LAFCO Commission Meeting (pg. 6).  
Recommended Action: Approve minutes.  
(CEQA: Not a Project under California Environmental Quality Act Guidelines Section 15378)
2. Accept the March 31, 2024 Draft Balance Sheet and Income Statement (pg. 12)  
Recommended Action: Accept statements for information only.  
(CEQA: Not a Project under California Environmental Quality Act Guidelines Section 15378)
3. Accept Report on Anticipated Agenda Items and Progress Report on LAFCO Special Studies (pg.17).  
Recommended Action: Accept report for information only.  
(CEQA: Not a Project under California Environmental Quality Act Guidelines Section 15378)
4. Accept Report on Activities of the California Association of Local Agency Formation Commissions (pg. 21)  
Recommended Action: Accept report for information only  
(CEQA: Not a Project under California Environmental Quality Act Guidelines Section 15378).

There were no public or commissioner requests to pull items for separate discussion.

### Commissioner Action:

Upon motion by Commissioner Leffel, seconded by Commissioner Craig, the Commission approved Consent Agenda Items #1 – #4 by a Roll Call Vote.

Motion Carried (Roll Call Vote):

AYES: Commissioners: Adams, Root Askew, Kong, Leffel, Oglesby, Vice Chair Craig,  
Chair Gourley  
NOES: Commissioners: None  
ALTERNATES: Commissioners: Bikle, Velazquez (Non-Voting)  
ABSENT: Commissioners: Lopez  
ABSTAIN: Commissioners: None

## Public Hearing

5. Conduct a Public Hearing to Consider the Draft Final Annual Budget for Fiscal Year 2024-2025 (Second Hearing). (pg. 22).

### Recommended Actions:

- (1) Receive the Executive Officer's Report;
- (2) Open the second public hearing and receive public comments;
- (3) Provide for questions or follow-up discussion by the Commission;
- (4) Close the second public hearing;

- (5) Discuss and adopt a Resolution (Attachment 1) to adopt the Final Budget for Fiscal Year 2024 – 2025; and
- (6) Direct the Executive Officer transmit the Adopted Final Budget to the County, Cities and Independent Special Districts for apportionment of the net operating expenses pursuant to the requirement of Government Code Section 56381 (b) (1).  
(CEQA: Not a Project under California Environmental Quality Act Guidelines Section 15378).

Executive Officer McKenna and Principal Analyst McBain presented the report.

There were no comments from members of the public.

Commissioner Leffel affirmed that the Budget & Finance Committee fully supported the draft 2024-2025 budget.

Commissioner Action:

Upon motion by Commissioner Leffel , seconded by Commissioner Adams, the Commission approved and adopted the 2024-2025 budget by the following roll call vote:

Motion Carried (Roll Call Vote):

- AYES: Commissioners: Adams, Root Askew, Kong, Leffel, Oglesby, Vice Chair Craig, Chair Gourley
- NOES: Commissioners: None
- ALTERNATES: Commissioners: Bikle, Velazquez (Non-Voting)
- ABSENT: Commissioners: Lopez
- ABSTAIN: Commissioners: None

Executive Officer’s Communications

*The Executive Officer may make brief announcements about LAFCO activities, for information only.*

- 6. Communications (pg. 30)
  - a. 132 W. Gabilan Street, Salinas.

Executive Officer McKenna reported on the purchase of 132 W. Gabilan Street by California Coastal Rural Development Corporation.

Commissioner Comments

*Individual Commissioners may comment briefly on matters within the jurisdiction of LAFCO. No discussion or action is appropriate, other than referral to staff or setting a matter as a future agenda item.*

There were no comments from the Commissioners.

Public Comments on Closed Session Items

There were no public comments.

Closed Session

- 7. (1) The Commission will conduct a review of the Public Employee Annual Performance Appraisal Program in closed session, pursuant to Code Section 54957. Position: LAFCO Executive Officer (pg. 31).  
(CEQA: Not a Project under California Environmental Quality Act Guidelines Section 15378).

- (2) Pursuant to Government Code Section 54956.9 (d)(1), the Commission will confer with legal counsel regarding existing litigation: Monterey Peninsula Water Management District v. Local Agency Formation Commission of Monterey County; Commissioners of the Local Agency Formation Commission of Monterey County; and DOES 1 through 20, (Monterey County Superior Court Case No. 22CV000925) (pg. 31).

(CEQA: Not a Project under California Environmental Quality Act Guidelines Section 15378).

### The Commission Recesses for Closed Session Agenda Items

*Closed Session may be held at the conclusion of the Commission's Regular Agenda, or at any other time during the course of the meeting, before or after the scheduled time, announced by the Chairperson of the Commission. The public may comment on Closed Session items prior to the Board's recess to Closed Session.*

The Commission ADJOURNED to Closed Session at 3:14 p.m.

### Reconvene on Public Agenda Items

The Commission RECONVENED to Open Session at 3:22 p.m.

### Read Out from Closed Session by LAFCO General Counsel

*Read out by General Counsel will only occur if there is reportable action (s).*

General Counsel Reed Gallogly advised that there were no reportable items.

### Adjournment to the Next Meeting

Chair Gourley adjourned the meeting at 3:23 p.m.

The next Regular LAFCO Meeting scheduled for Monday, May 20, 2024 at 3:00 p.m. **at the Monterey County Government Center (168 W. Alisal Street, Salinas).**

*The Political Reform Act requires that a participant in a LAFCO of Monterey County proceeding who has a financial interest in a change of organization or reorganization proposal and who has made a campaign contribution of more than \$250 to any commissioner in the past year must disclose the contribution. If you are affected, please notify the Commission's staff before the hearing.*

*Pursuant to Government Code Section 54957.5, public records that relate to open session agenda items that are distributed to a majority of the Commission less than seventy-two (72) hours prior to the meeting will be made available to the public on the LAFCO of Monterey County website at [www.monterey.lafco.ca.gov](http://www.monterey.lafco.ca.gov).*

***AMERICANS WITH DISABILITIES ACT (ADA):*** All regular and special meeting agendas and associated reports are available at [www.monterey.lafco.ca.gov](http://www.monterey.lafco.ca.gov). Any person with a disability under the ADA may receive a copy of the agenda or associated reports upon request. Any person with a disability covered under the ADA may also request a disability-related modification or accommodation, including auxiliary aids or services, to participate in a public meeting. Requests for copies of meeting documents and accommodations shall be made with LAFCO of Monterey County staff at (831) 754-5838 at least three business days prior to the respective meeting.