LAFCO of Monterey County

LOCAL AGENCY FORMATION COMMISSION OF MONTEREY COUNTY

2024 Committee

Chair Mary Ann Leffel Special District Member

Chris Lopez County Member, Alternate

> Ian Oglesby City Member

#### Counsel

Reed Gallogly General Counsel

#### **Executive Officer**

Kate McKenna, AICP

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Meeting Notes LAFCO Budget & Finance Committee Meeting Adopted on May 20, 2024

> Monday, May 6, 2024 2:00 p.m. – 3:00 p.m.

LAFCO OFFICE 132 W. Gabilan Street, Suite #102 Salinas, California

Or

District 3 Office 599 El Camino Real Greenfield, CA 93927 Budget & Finance Committee Draft Meeting Notes May 6, 2024

Commissioner Lopez participated in the meeting on Monday, May 6, 2024 by Zoom.

## Call to Order

The Budget and Finance Committee of the Local Agency Formation Commission of Monterey County was called to order by Chair Leffel at 2:08 p.m.

# Roll Call

Commissioner Lopez Commissioner Oglesby Chair Leffel Attending the meeting by Zoom.

## Staff and Contractors Present

Darren McBain, Principal Analyst Jonathan Brinkmann, Senior Analyst Safarina Maluki, Clerk to the Commission/Office Administrator

## Public Comments

Anyone may address the Committee briefly concerning items not already on the agenda.

There were no public comments for items not on the agenda.

## New Business

 <u>Consider Draft Financial Statements for Period Ending March 31, 2024</u>. <u>Recommended Action</u>: Discuss report and recommend Commission approval of the quarterly financial statements. (CEQA: Not a Project under California Environmental Quality Act Guidelines Section 15378).

### Committee Action:

Upon Motion by Commissioner Oglesby, seconded by Commissioner Lopez, the Budget & Finance Committee unanimously accepted and unanimously recommended that the Commission approve the quarterly financial statements.

Motion Carried. (Roll Call Vote):

AYES:	Commissioners Lopez, Oglesby, Leffel
NOES:	None.
ALTERNATES:	None.
ABSENT:	None
ABSTAIN:	None.

 <u>Consider Transfer of Remaining Funds from Temporary Professional Services (Fire Consultant)</u> <u>Encumbered Funds to the Unreserved Fund Balance.</u> <u>Recommended Action</u>: Discuss and recommend Commission approval of a Resolution transferring all remaining funds from Temporary Professional Services Encumbered Funds to the Unreserved Fund Balance. (CEQA: Not a Project under California Environmental Quality Act Guidelines Section 15378). Budget & Finance Committee Draft Meeting Notes May 6, 2024

#### Committee Action:

Upon motion from Commissioner Lopez, seconded by Commissioner Oglesby, the Committee recommended that the full Commission approve the transfer of remaining funds.

Motion Carried. (Roll Call Vote):

AYES:	Commissioners Lopez, Oglesby, Leffel
NOES:	None.
ALTERNATES:	None.
ABSENT:	None
ABSTAIN:	None.

 <u>Consider Adoption of a Comprehensive Policies and Procedures Manual (pg. xx).</u> <u>Recommended Action</u>: Discuss and recommend that Commission approval of a Resolution adopting a comprehensive LAFCO of Monterey County Policies and Procedures Manual. (CEQA: Not a Project under California Environmental Quality Act Guidelines Section 15378).

Senior Analyst Jonathan Brinkman presented the staff report. Michael Youril, Partner (Liebert, Cassidy and Whitmore) answered questions from the Committee.

#### Committee Action:

Upon motion from Commissioner Lopez, seconded by Commissioner Oglesby, the Committee recommended full Commission approval with the addition to a yearly update of any new laws and policies.

Motion Carried (Roll Call Vote):

Commissioners Lopez, Oglesby, Leffel
None.
None.
None
None.

 4. <u>Consider a Status Report and Action Items on Final Dissolution of the Fort Ord Reuse Authority</u> (FORA), (LAFCO File No. 18-06) (pg. xx). <u>Recommended Action</u>: Discuss and recommend Commission approval of a Resolution on Dissolution of FORA, including the planned disbursement of FORA funds now held by LAFCO to five land use jurisdictions. (CEQA: Not a Project under California Environmental Quality Act Guidelines Section 15378).

Senior Analyst Brinkmann presented the report and answered Commissioner questions.

### Committee Action:

Upon motion from Commissioner Oglesby, seconded by Commissioner Lopez, the Committee recommended full Commission approval of a Resolution of Dissolution and the planned disbursement of FORA funds to five land use jurisdictions.

Motion Carried (Roll Call Vote):

AYES:Commissioners Lopez, Oglesby, LeffelNOES:None.ALTERNATES:None.ABSENT:NoneABSTAIN:None.

 <u>Consider an Amendment to LAFCO's Schedule of Fees and Deposits (pg. xx).</u> <u>Recommended Action</u>: Discuss and recommend that the Commission conduct a public hearing and consider approval of a Resolution amending LAFCO's Schedule of Fees and Deposits. (CEQA: Not a Project under California Environmental Quality Act Guidelines Section 15378).

Senior Analyst Brinkmann presented the report and answered Commissioner questions.

### Committee Action:

Upon motion from Commissioner Lopez, seconded by Commissioner Oglesby, the Committee recommended full Commission approval of a Resolution amending LAFCO's Schedule of Fees and Deposits.

Motion Carried (Roll Call Vote):

AYES:Commissioners Lopez, Oglesby, LeffelNOES:None.ALTERNATES:None.ABSENT:NoneABSTAIN:None.

## **Executive Officer Announcements**

The Executive Officer may provide oral or written announcements about current LAFCO activities, for information only. None

## Adjournment

Chair Leffel adjourned the meeting at 2:59 PM.

The next Budget & Finance Committee Meeting is scheduled for Monday, September 12, 2024 – 2:00 PM at the LAFCO Office, 132 W. Gabilan Street, Suite #102, Salinas, CA.

The Political Reform Act requires that a participant in a LAFCO of Monterey County proceeding who has a financial interest in a change of organization or reorganization proposal and who has made a campaign contribution of more than \$250 to any commissioner in the past year must disclose the contribution. If you are affected, please notify the Commission's staff before the hearing.

Pursuant to Government Code Section 54957.5, public records that relate to open session agenda items that are distributed to a majority of the Commission less than seventy-two (72) hours prior to the meeting will be made available to the public on the LAFCO of Monterey County website at <u>www.monterey.lafco.ca.gov</u>.

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