



Hitchcock Road Animal Services

160 Hitchcock Road, Salinas, CA 93908

Phone: (831) 769-8850 * www.hitchcockroadanimals.org

Cynthia Burnham

Animal Services Administrator

**Hitchcock Road Animal Services Agency
Board of Directors Meeting Approved Minutes
April 18, 2024 @ 3:00PM**

Meeting Location: 160 Hitchcock Road, Salinas, CA 93908, Obie’s Conference Room

Board Members Present	Staff and Guests
Supervisor Glenn Church, District 2 (Chairperson) Elsa Jimenez, Alternate Director Tonya Erickson, Interim Director Mayor Kimbley Craig, Alternate Director	Robert Brayer, Deputy County Counsel Cindy Burnham, Animal Services Director Jesus Anaya, Alternate Secretary Karla Tinajero, Treasurer Miriam Mendoza, Finance Manager III

1.0 Call to Order and Roll Call

2.0 Approve Minutes from 3/28/2024 Special Meeting - *Director Erickson motioned to approve minutes with the corrections: to section 2.0 to include previous edits and section 5.1 Time TBD. Director Craig second. Motion Passed.*

3.0 Consideration of Late Agendas or Changes to the Agenda – *C. Burnham presented replacement of p. 8 of packet and add HRAS Advisory Board Member application for Elizabeth M. Hall.*

4.0 Public Comment – *Public comment was opened and then closed.*

5.0 Regular Agenda

5.1 Receive Operation Report and statistics for February and March 2024. *C. Burnham presented. Director Craig requested Spay/Neuter data both external and internal be included in next Operation Report and Stats (month to month). Director Erickson motioned to refer mandatory spay/neuter ordinance for RTO’s to the HRAS Advisory Board. Director Craig second. No public comment. Motion passed.*

5.2 Receive April budget update and consider approving the filling of the 0.5 Veterinarian and 0.5 Registered Veterinary Technician positions. *Alternate Director Jimenez motioned to approve filling of both positions. Director Erickson second. Motion passed.*

5.3 Consider Zoom option and translator services for meetings. *Director Erickson moved to keep meeting at HRAS and add modifications to accommodate Zoom options. Alternate Director Craig second. Motion passed. Direction to staff explore Zoom translation services.*

5.4 Consider JPA Advisory Committee Applications for City of Salinas appointment vacancy. *Director Erickson motioned to approve Julia D. Nix for Advisory Board. Alternate Director Craig second. Motion passed.*

5.5 Committee Updates:

5.5.1 JPA Membership – *No update.*

5.5.2 Advisory Committee – *No update.*

County of Monterey * City of Salinas

6.0 ANNOUNCEMENTS AND ADJOURNMENT

Next Regular Meeting: May 16th, 2024 @ 3:00PM

Documents related to agenda items that are distributed to the HRAS Agency Board less than 72 hours prior to the meeting shall be available for public inspection at 160 Hitchcock Road, Salinas, California. Documents distributed to the HRAS Agency Board at the meeting by HRAS staff will be available to the public at the meeting; documents distributed to the HRAS Agency Board by members of the public shall be made available after the meeting.

ALTERNATE AGENDA FORMATS: If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 USC Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals with a disability requiring a modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting may make these requests to the HRAS Animal Services Administrator at 160 Hitchcock Road, Salinas, Ca 93908 or 831-769-8796.