



Hitchcock Road Animal Services

160 Hitchcock Road, Salinas, CA 93908

Phone: (831) 769-8850 * www.hitchcockroadanimals.org

Cynthia Burnham

Animal Services Administrator

**Hitchcock Road Animal Services Agency
Board of Directors Meeting Approved Minutes**

May 16, 2024 @ 3:00PM

Meeting Location: 160 Hitchcock Road, Salinas, CA 93908, Obie’s Conference Room

Board Members Present	Staff and Guests
Supervisor Glenn Church, District 2 (Chairperson) Sonia De La Rosa, Director Tonya Erickson, Interim Director Mayor Kimbley Craig, Alternate Director	Anne Brereton, Alternate Deputy County Counsel Cindy Burnham, Animal Services Director Gabriela Gonzalez, Secretary Karla Tinajero, Treasurer Miriam Mendoza, Finance Manager III

1.0 Call to Order and Roll Call

2.0 Approve Minutes from 04/18/2024 Meeting - *Alternate Director Craig motioned to approve minutes. Director Erickson second. Motion Passed.*

3.0 Consideration of Late Agendas or Changes to the Agenda – *None.*

4.0 Public Comment – *Public comment was opened and then closed.*

5.0 Regular Agenda

5.1 Receive Operation Report and statistics for April 2024. *C. Burnham presented.*

5.2 Receive YTD budget and staffing updates. *K. Tinajero presented*

5.3 Provide direction to staff on contracts for services. *Clarification was provided as follows; operational contracts should be directed to the County Board as the lead and Grants should be directed to the JPA Board.*

5.4 Sub-Committee Updates:

5.4.1 JPA Membership: *Chairperson Church and Director Erickson reported all cities expressed the concern for increase of costs. Cities are exploring other options. Cities have requested we reconsider the methodology. Continuing the positive relationships with Cities would assist in future expansion plans to be considered. Direction to staff was to meet with SPCA for possible collaboration and bring back to next month’s meeting as agenda item.*

5.4.2 Advisory Committee:

5.4.2.1 Marketing- *Met earlier this month.*

5.4.2.2 Ordinances-*has not met*

5.4.2.3 Expansion-*has not met*

Direction to staff was to communicate to Advisory Representative are expected to attend and provide reports. Also, to establish time frame and frequency of sub-committees.

6.0 ANNOUNCEMENTS AND ADJOURNMENT- *Alternate Director Craig shared Director Gonzalez expressed she would like to attend meetings however the current time of meetings is conflicting; it was agreed that Alternate Director Craig will be attending in her place until 2025 appointments are reassessed. C. Burnham shared the upcoming California Adopt-a-Pet Day on June 1st, 2024 from 10am-4pm of which HRAS is participating in partnership with CalAnimals and ASPCA.*

Next Regular Meeting: June 12th, 2024 3:00PM

Documents related to agenda items that are distributed to the HRAS Agency Board less than 72 hours prior to the meeting shall be available for public inspection at 160 Hitchcock Road, Salinas, California. Documents distributed to the HRAS Agency Board at the meeting by HRAS staff will be available to the public at the meeting; documents distributed to the HRAS Agency Board by members of the public shall be made available after the meeting.

ALTERNATE AGENDA FORMATS: If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 USC Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals with a disability requiring a modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting may make these requests to the HRAS Animal Services Administrator at 160 Hitchcock Road, Salinas, Ca 93908 or 831-769-8796.