



**Hitchcock Road Animal Services**

160 Hitchcock Road, Salinas, CA 93908

Phone: (831) 769-8850 \* www.hitchcockroadanimals.org

Cynthia Burnham

Animal Services Administrator

**Hitchcock Road Animal Services Agency  
Board of Directors Regular Meeting Approved Minutes**

June 12<sup>th</sup>, 2024 @ 3:00PM

Meeting Location: 160 Hitchcock Road, Salinas, CA 93908, Obie’s Conference Room

Board Members Present	Staff and Guests
Supervisor Glenn Church, District 2 (Chairperson) Sonia De La Rosa, Director Tonya Erickson, Interim Director Mayor Kimbley Craig, Alternate Director	Robert Brayer, Deputy County Counsel Cindy Burnham, Animal Services Director Gabriela Gonzalez, Secretary Karla Tinajero, Treasurer Miriam Mendoza, Finance Manager III

**1.0 Call to Order and Roll Call**

**2.0 Approve Minutes from 05/16/2024 Meeting** - *Alternate Director Craig motioned to approve minutes. Director De La Rosa second. Motion Passed.*

**3.0 Consideration of Late Agendas or Changes to the Agenda** – *None.*

**4.0 Public Comment** – *Public comment was opened and then closed.*

**5.0 Regular Agenda**

5.1 Receive Operation Report and Statistics for May 2024. *C. Burnham presented.*

5.2 Receive YTD budget and staffing updates. *K. Tinajero presented.*

5.3 Consider FY24/25 Final HRAS budget – *Director Erickson moved to approve budget as presented with the understanding that the City’s cap is \$2.67 million, and the additional Education and Volunteer Coordinator position is on hold pending further updates with hope to fill as soon as it can be supported. Alternate Director Craig amended the motion to approve budget as presented with the understanding that the City’s cap is \$2.67 million without a hold of the Education and Volunteer Coordinator to be filled further in the FY 2025. Motion Passed.*

5.4 Sub-Committee Updates:

5.4.1 JPA Membership: *Chairperson Church and Director Erickson reported they had a meeting with SPCA. SPCA has not entered into contract with any other cities. They are pursuing a presence in South County for possible sheltering. They have been invited to present what this proposed presence would entail at the July JPA meeting. Clarification was provided that the SPCA is invited to all JPA meetings, and they have committed to the July 18<sup>th</sup> meeting.*

**6.0 ANNOUNCEMENTS AND ADJOURNMENT-**

Next Regular Meeting: July 18th, 2024 3:00PM

Documents related to agenda items that are distributed to the HRAS Agency Board less than 72 hours prior to the meeting shall be available for public inspection at 160 Hitchcock Road, Salinas, California. Documents distributed to the HRAS Agency Board at the meeting by HRAS staff will be available to the public at the meeting; documents distributed to the HRAS Agency Board by members of the public shall be made available after the meeting.

**ALTERNATE AGENDA FORMATS:** If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 USC Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals with a disability requiring a modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting may make these requests to the HRAS Animal Services Administrator at 160 Hitchcock Road, Salinas, Ca 93908 or 831-769-8796.