



**ENVIRONMENTAL HEALTH BUREAU
CONSUMER HEALTH PROTECTION SERVICES**

1270 Natividad Road • Salinas, CA 93906

(831) 755-4505 • Fax: (831) 755-4880

Website: www.mtyhd.org/CH

Pool/Spa Plan Check Application Form

Facility Type: Pool Spa Wading Pool Spray Ground Other _____

*A separate application is required for each body of water

Scope of Work: New Resurface Drain Cover AB1020 (VGB) Equipment Change Re-plumb
 Other _____

Description of what is being done / changed: _____

Facility Information:

Facility Name: _____

Address: _____ **Suite #:** _____

Cross Street: _____

City: _____ **Zip:** _____ **Phone #:** _____

Facility Owner: _____

Billing Address: _____ **Phone #:** _____

City: _____ **State:** _____ **Zip:** _____ **Fax #:** _____

E-mail Address: _____

Project Contact Person: _____

Business Name: _____

Address: _____ **Phone #:** _____

City: _____ **State:** _____ **Zip:** _____ **Fax #:** _____

E-mail Address: _____

California Contractor/License # and Type: _____

MONTEREY COUNTY OFFICE USE ONLY

SR00 _____ AR: _____ Received by: _____

Date Paid: _____ IN: _____ Check #: _____ Amount Paid: \$ _____

Review Completed on: _____ (Date) By: _____

Approved Rejected Revision Requested

Comments: _____

POOL/SPA PLAN SUBMITTAL CHECKLIST

Establishment Name: _____

Address: _____

Please include this completed checklist with your plan submittal.

	Requirements
	Plan Check application along with the Plan Check fee. See fee schedule.
	Completed Pool and Spa Calculations Form.
	The scope of work being proposed.
	The name, license number, and license classification of the contractor who will complete the scope of work.
	Two sets of drawings of each existing body of water showing all existing components relating to pool/spa suction including but not limited to: <ul style="list-style-type: none"> • Main drain/jet suction outlets; Skimmers; Equalizer line suction outlets; Vacuum ports; Suction line valves; Suction line connections to each pump; • Any other components that will be impacted by this project. (see example below)
	List of all pool/spa pumps indicating type (filtration, booster/jet, etc.); make & model number; horsepower; and maximum capacity (GPM) based on manufacturer's performance curve at 60 feet of head for filtration pump and 40 feet of head for booster/jet pump.
	Vicinity map showing the location of the pool and the pump room.
	Manufacturer's name and model number for all proposed suction outlet covers.

IF THIS IS AN EXISTING POOL, ALL OF THE FOLLOWING INFORMATION IS REQUIRED

Dimensions of pool _____ Gallons _____ Year pool built _____ VGB Compliant? Yes No
 Existing pump model / hp _____ Suction line size _____ Return line size _____
PVC Copper If spa, booster pump model / hp _____ Suction size _____
 Return size _____ PVC Copper Grates / drain covers make / model _____

The items above have been included in the plans being submitted at this time.

It is understood that omission of any required information will result in a delay in plan approval.

- Any person proposing to renovate, re-plaster, reconstruct or alter, a public pool or its ancillary facilities, mechanical equipment or related piping, shall submit legible plans and specifications for review and written approval prior to commencing the work and in advance of the issuance of any building, plumbing, or electrical permits.
- After the renovation is complete, at least one field inspection will be made to verify compliance with the plan approval.
- All equipment shall be installed per the manufacturer's written instructions.
- Pool plan approval does not authorize the violation of any law, ordinance, or regulation, and final approval is subject to field inspection and evaluation.
- Plan approvals are valid for a period of one (1) year from the date of the approval stamp.
- All equipment meets all applicable standards.

Print Name: _____ Signature: _____

Circle one: Architect / Designer / Contractor / Owner / Other: _____

Please check our website www.mtyhd.org/CH for additional information or call our office at (831) 755-4505.