



Hitchcock Road Animal Services

160 Hitchcock Road, Salinas, CA93908

Phone: (831) 769-8850 * www.hitchcockroadanimals.org

Hitchcock Road Animal Services Agency Advisory Committee Regular Meeting

Announcement and Agenda Thursday, September 12, 2024

3:30-5:00 p.m.

Location: Hitchcock Road Animal Services Conference Room
160 Hitchcock Road, Salinas, CA 93908

- I. **Call to Order and Roll Call**
- II. **Introductions**
- III. **Approval of minutes from 7/11/2024** (Action Item)
- IV. **Considerations of Late Agendas or Changes to the Agenda**
- V. **Public Comment** – Any member of the public may address the Advisory Board for a period not to exceed three minutes on any issue within the Advisory Board’s jurisdiction that is not on the Advisory Board’s agenda; any member of the public may address the Advisory Board on agenda items as they are considered. The Animal Control Program Advisory Board will listen to all communications regarding items not on the agenda but may not take any action, except to clarify, briefly respond, or to direct staff to report back on the item at a future meeting or place the item on a future agenda. Information for members of the public requiring disability-related modification or accommodation is set forth at the end of this agenda.
- VI. **Correspondence**
- VII. **Regular Agenda**
 - A. Receive Operations Report and Statistics for July 2024
 - B. Ad Hoc Sub-Committee Updates:
 - a. Ordinance Review -Mary Arnold, Chair
 - b. Facilities- Mike Richards, Chair
 - i. PR/Marketing- Briana Sanford, Chair
 - C. Grant Research/Writing (Discussion) – Mary Arnold
- VIII. **ANNOUNCEMENTS AND ADJOURNMENT**
 - A. Announcements
 - B. Next Regular Meeting: November 14, 2024 @ 3:30 pm
 - C. Adjournment

Documents related to agenda items that are distributed to the HRAS Advisory Committee less than 72 hours prior to the meeting shall be available for public inspection at 160 Hitchcock Road, Salinas,

California. Documents distributed to the HRAS Advisory Committee at the meeting by County staff will be available to the public at the meeting; documents distributed to the HRAS Advisory Committee by members of the public shall be made available after the meeting.

ALTERNATE AGENDA FORMATS: If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 USC Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals with a disability requiring a modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting may make these requests to the Hitchcock Road Animal Services Administrator:

Cindy Burnham, Administrator-Animal Services
Hitchcock Road Animal Services
160 Hitchcock Road Salinas, CA 93908 (831) 769-8796
Burnhamc1@co.monterey.ca.us



Hitchcock Road Animal Services

160 Hitchcock Road, Salinas, CA93908

Phone: (831) 769-8850 * www.hitchcockroadanimals.org

**Hitchcock Road Animal Services Agency
Advisory Committee Regular Meeting Minutes (DRAFT)**

Thursday, July 11, 2024

3:30-5:00 p.m.

Location: Hitchcock Road Animal Services Conference Room
160 Hitchcock Road, Salinas, CA 93908

Board Members Present	Staff
Mike Richards David Alexander Susan Salcedo Mary Arnold Mary Koch Liz Camacho Briana Sanford	Cindy Burnham, Animal Services Administrator Robert Brayer, Deputy County Counsel IV Jesse Anaya, OAIll, Secretary

IX. Call to Order and Roll Call

X. Introductions

XI. Approval of minutes from 5/09/2024 (Action Item)

Motion: David Alexander, Second: Mary Arnold. Approved 7/0

XII. Considerations of Late Agendas or Changes to the Agenda - None

XIII. Public Comment - Any member of the public may address the Advisory Board for a period not to exceed three minutes on any issue within the Advisory Board’s jurisdiction that is not on the Advisory Board’s agenda; any member of the public may address the Advisory Board on agenda items as they are considered. The Animal Control Program Advisory Board will listen to all communications regarding items not on the agenda but may not take any action, except to clarify, briefly respond, or to direct staff to report back on the item at a future meeting or place the item on a future agenda. Information for members of the public requiring disability-related modification or accommodation is set forth at the end of this agenda. *None*

XIV. Correspondence

XV. Regular Agenda

A. Receive Operations Report and Statistics for May and June 2024

Received: Operations Report and Statistics for May and June 2024

B. Overview of deceased animals and owner notification (Discussion)

Public Comment: *None*

C. Overview of Puppy Vendors in Salinas and Enforcement efforts (Discussion)

Public Comment: *Public Comment was opened. Public comment was taken and then closed.*

D. Ad Hoc Sub-Committee Updates:

c. Ordinance Review -Mary Arnold, Chair

Public Comment: *None*

d. Facilities- Mike Richards, Chair

Public Comment: *None*

e. PR/Marketing- Briana Sanford, Chair

Public Comment: *Public Comment was opened. Public comment was taken and then closed.*

XVI. ANNOUNCEMENTS AND ADJOURNMENT

D. Announcements - *None*

E. Next Regular Meeting: September 12, 2024 @ 3:30 pm

F. Adjournment 5:05pm

Documents related to agenda items that are distributed to the HRAS Advisory Committee less than 72 hours prior to the meeting shall be available for public inspection at 160 Hitchcock Road, Salinas, California. Documents distributed to the HRAS Advisory Committee at the meeting by County staff will be available to the public at the meeting; documents distributed to the HRAS Advisory Committee by members of the public shall be made available after the meeting.

ALTERNATE AGENDA FORMATS: If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 USC Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals with a disability requiring a modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting may make these requests to the Hitchcock Road Animal Services Administrator:

Cindy Burnham, Administrator-Animal Services

Hitchcock Road Animal Services

160 Hitchcock Road Salinas, CA 93908 (831) 769-8796

Burnhamc1@co.monterey.ca.us

Regular Agenda Item VII.A

TO: Hitchcock Road Animal Services Advisory Committee

FROM: Cindy Burnham, Animal Services Administrator

DATE: September 12, 2024

SUBJECT: Receive Operation Report and Statistics for July 2024

Recommendation:

It is recommended to receive the attached Operation Report and Statistics for July 2024 that was presented to the HRAS JPA Board of Directors on August 15th, 2024 (*with minor edits that are noted in italics*).

Attached:

Operation Report and Statistics for July 2024.

Hitchcock Road Animal Services
Advisory Committee Meeting, September 12, 2024
Operations and Statistics Report

This report, presented to the HRAS JPA Board of Directors on August 15th, 2024, is provided, with *minor edits*, to give you a brief synopsis and statistics for the period of July 2024 (unless otherwise identified) of the programs provided and services rendered through the dedication and commitment of Hitchcock Road Animal Services (HRAS) staff and volunteers.

Major Facility Updates

Current major facility projects or issues.

- HVAC replacement – Installation and conversion work from propane to electric is in progress through October.
- Dish Washer - Part failure under investigation. Due to age of unit, a *new unit will be purchased*.

Staffing Vacancies

Current vacancies as funded in budget.

- In progress to be filled: Several recruitments expected to open in coming weeks.
 - 1.0 Senior Animal Control Officer (Recruitment *open* – External)
 - 1.0 FTE Animal Control Officer (Recruitment after SR ACO filled)
 - 0.5 Veterinarian (*Recruitment open*)
 - 0.5 Registered Veterinary Technician (*Recruitment open*).
 - 0.5 Office Assistant I (temp started on 6/4/24) (Request to Fill submitted, pending)
 - 1.0 Educator/Volunteer Coordinator – *Request to Fill submitted*.
- *Leave of Absence*
 - 1.0 FTE Animal Care Technician

Grant Requests or Awards

None at this time.

Other Updates:

Dog August Nights – Sunday, August 18th, 20 from 2-pm. *See attached Flyer.*

HITCHCOCK ROAD ANIMAL SERVICES

Presents 2ND ANNUAL

Dog
**AUGUST
NIGHTS**

160 Hitchcock Rd, Salinas, CA
SUNDAY, AUGUST 18, 2024
2PM- 5PM



**ADOPTION
FEES WAIVED**

- ADOPTIONS
- PET LICENSING
- PET RESOURCES
- FOOD TRUCKS

MEET OUR RESCUE PARTNERS!



For more information (831) 769-8836 or gonzalezg@countyofmonterey.gov

Statistics and Related Legends

Jurisdictions - HRAS jurisdictions defined by County GIS Mapping.

Current Jurisdictional Contracts:

Contract City	Term expiration	Services
Marina	30-Jun-25	Animal Sheltering
Greenfield	30-Jun-25	Animal Sheltering
CSUMB	30-Jun-25	Animal Sheltering, Bite Investigation
Del Rey Oaks	30-Jun-25	Animal Sheltering, Licensing
Carmel	30-Jun-25	Animal Sheltering, Licensing

Statistics Legends:

Term in Stats	Full Term	Description
Intake		
Dispo Req	Disposal Requested	Dispose of a deceased animal
ER Feral	Euthanasia Request for a feral ca	A cat that has been on property for over 30 days and property owner requests euthanasia as owner
Euth Req	Euthanasia Request	An owner requests euthanasia service for owner pet
Owner Sur	Owner Surrender	An owner surrenders a pets, relinquishes ownership
Pro Custody	Protective Custody	Special hold on cases that may involve animal cruelty, pwner in jail/hospital.
Quarantine	Quarantine	Animal under quarantine for human bite
Return	Return	Adoption return
Stray	Stray	Stray animal with no known owner
Transfer	Transfer	Transfer from another agency

Term in Stats	Full Term	Description
Outcome		
Adoption	Adoption	Adopted to a new legal owner
Died	Died	Died while in shelter
Euth	Euthanasia	Euthanasia performed on animal
RTF	Return to Field	Feral cat was returned to community (field)
RTO	Return to Owner	Returned animal to owner
Transfer	Transfer	Transferred to a rescue partner (after stray hold)

Monthly Total Intake/Outcome/S/N Statistics for FY 23/24

	24-Jul	24-Aug	24-Sep	24-Oct	24-Nov	24-Dec	25-Jan	25-Feb	25-Mar	25-Apr	25-May	25-Jun	TOTAL	FY 23/24	FY 22/23
Intake by Type	435												435	4291	3983
Stray	367												367	3598	3316
Owner Surrender	22												22	228	194
Protective Custody	11												11	89	59
Adoption Return	9												9	71	61
Euthanasia Request	6												6	39	65
Disposal Request	2												2	10	93
Quarantine	2												2	22	9
Transfer in (SPCA)	16												16	233	186
Intake by Animal Type	435												435	4291	3983
Dogs	217												217	2514	2312
Cats	205												205	1655	1574
Bird	4												4	44	20
Other	9												9	78	77
Intake by Jurisdiction	435												435	4291	3983
City of Salinas	276												276	2460	2301
County	128												128	1467	1388
Greenfield	19												19	204	160
Marina	11												11	143	127
Carmel	1												1	2	1
DRO	0												0	7	5
CSUMB	0												0	7	1

Notes: Currently averaging approximately 435 animals each month.

Comparison: FY 23/24 averaged 358 per month, FY22/23 averaged 331 animals per month

	24-Jul	24-Aug	24-Sep	24-Oct	24-Nov	24-Dec	25-Jan	25-Feb	25-Mar	25-Apr	25-May	25-Jun	TOTAL		FY 23/24	FY 22/23
Outcomes by Type	381												381		4295	3851
Return to Owner (Live)	73												73		735	644
Adoption (Live)	141												141		1310	1106
Rescue Transfer Live)	59												59		897	926
Return to Field (Live)	5												5		26	12
Euthanasia	103												103		1296	1144
Dead/Died	0												0		26	13
Missing	0												0		5	6
External Mobile Clinics - S/N animals													0		1443	2214
SNIP (City)	0												0		524	1079
SNIP (County)	0												0		812	1014
UC Davis Grant	0												0		107	121
Internal Surgeries																
Shelter animals (not public)	160												160		1409	1154

Year to Date:

Current Live Release Rate* for Dogs and Cats: 77.24%

Dogs: 87.39%

Cats: 58.77%

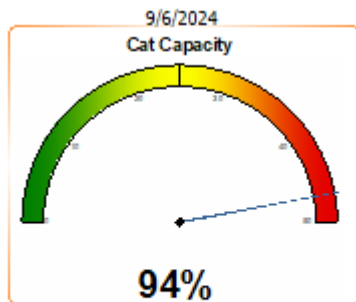
*Live Release Rate indicates the percentage of animals leaving the shelter alive (ie, Adoption, Return to Owner, Transfer to Rescue or Return to Field).

How are the animals coming into the shelter?

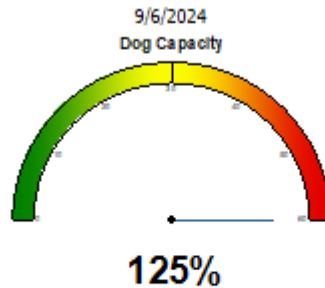
- Over 80% of the animals are coming in from the public bringing directly (over the counter)..
- Under 20% of the animals are coming in from Field Services Officers.

Current Kennel Capacity as of 9/6/2024 (updated)

Note: some kennels may house multiple animals.



Cats: 71
Kennels Occupied: 47



Dogs: 90
Kennels Occupied: 75

Animal Care Report (prepared by Animal Services Supervisor, Petra Lewis)

Stats related to your team/unit, program updates:

- July rescue numbers:
59 Animals in total were transferred to rescue and we networked with 22 of our rescue partners.
18 cats between two groups=, 12 to Best Life TNR Rescue and 6 to AFRP.

41 dogs between 21 organizations!

First Name	Person Stat	Total Transfers
AFRP	RSCUE PART	3
BASH	RSCUE PART	1
NORCAL BOXER	RSCUE PART	1
MILO	RSCUE PART	1
BULL TERRIER NC	RSCUE PART	1
BICHON FURKIDS	RSCUE PART	2
SCAR	RSCUE PART	3
MIRANDA'S	RSCUE PART	2
DOGWOOD ANIMAL	RSCUE PART	2
CALPAWS K9	RSCUE PART	1
MUTTVILLE	RSCUE PART	1
GRATEFUL DOGS	RSCUE PART	1
PEACE OF MIND DOG	RSCUE PART	5
MONTEREY BAY LABRADOR	RSCUE PART	1
AUSTRALIAN SHEPHERDS FUREVER	RSCUE PART	1
NOVY'S ARK	RSCUE PART	2
NEW LIFE ASHER HOUSE	RSCUE PART	8
GERMAN SHEPHERD OF SACTO VLY	RSCUE PART	1
CA DOODLE	RSCUE PART	1
JACK RUSSELL RESCUE OR, WA, ID	RSCUE PART	1
PAW SQUAD 559	RSCUE PART	2
		41

- We have hit our capacity limit with cats. We continue to see many sick litters of kittens that we are able to care for. We have reached out to our rescue partners for assistance, but they are in the same position we are. The cats we have been able to transfer have been neonate kittens and medical cases.
- The Sunday pop-up produced 10 adoptions and 1 RTO. Our extended hours and pop-up Sunday events have helped create much-needed space in our kennels.
- Animal Care staffing: One F/T ACT is still out on leave.
- Currently, we have 36 kittens and 2 dogs in foster.

Special kudos, happenings, stories to share:

I am grateful for our team's support of our extended hours and shot clinics. Not only have we pulled together to make these events a success, but we have also opened ourselves even more to our community and made important connections in the process.

In progress:

- Behavior Assessment Protocol is still in progress.

Front Office Report (from Principled Office Assistant, Gaby Gonzalez)

Special Kudos, Donations, Trends

Staff have done an incredible job getting animals out of our shelter through our front doors by adoptions and reclaiming. We reacted to the need to reunite owners with their loved pets the week before and after the 4th of July. Staff were more than happy to work with our community and open early for the public to come in and reclaim their pets to the extent that we also opened the morning of 4th of July. We also offered reduced fees for reclaiming. **A total of 214 animals were either adopted or reclaimed in July!**

DocuPet:

We have solidified a soft launch date of our new licensing program scheduled for 08/21/2024. Weekly meetings have been conducted since June to prepare for the launch of this platform. Our online licensing will be done through their website. In person and mail-in will also remain in effect. Pet owners will receive their license tags from Docupet directly. Staff have participated in training to include hands-on testing of the platform. We are working with Karen Smith, Public Information Officer and staff to provide messaging to our customers, and increasing awareness via social media, flyers, etc.



Extended Hours:

Extended hours have continued and proven successful. We had a total of 141 adoptions for the month of July. Adoptions during extended hours was 47. A revision to our weekend adoption hours is being considered, the recommendation would be to permanently change our adoption hours on Saturdays from 1pm-4pm to 11am-4pm.

Vaccine Clinics:

The recent vaccine clinic on July 24th saw 43 animals, more than double from the last clinic. Most were pre-registered. We did have the ability to service some walk-ups. This has been the highest number we have seen. Animals received one or more of the following vaccines; Rabies, DA2PP, FVRCP and/or a microchip. All dogs were licensed at the time of vaccine. st Rabies and Microchip Clinic one Wednesday a month. This effort was supported by Front Office staff, Animal Care Techs, Clinic and Animal Control Officers and our Dispatch staff.

August 14th will be our next Clinic. Staff is working on schedule for Low-Cost Vaccine Clinics for the remainder of this calendar year.



Vet Compliance:

Last Months Report reflected 23 of 28 Veterinary Offices in compliance. Letters to non-compliant offices were mailed out to the five offices that had not been responsive to other efforts via email, phone. Two of those five have responded and are working with us to produce records. This brings our Vet compliance to 25 of 28 in compliance (92%).

Licensing Update:

Compliance rate as of July 1, 2024 is 15.9%. We are looking forward to Docupet’s marketing and canvassing strategies to assist to improve our current compliance rates. Free one-year license coupons have been part of our giveaways at events and Animal Control Officers have also provided them to the community as needed.

Customer Service Stats

Comparison from 2024 (2023 comparison data not available).

Jul-24		
Visit Adoptables		380
Licensing		100
Looking for Lost Pet		60
Stray Drop Off		110
Reclaiming		23
Donations		11
Other Business		82
Total Parties Served		766

License Stats for July 2024

751 Total Licenses Sold	11,951 Total Current Licenses
-----------------------------------	---

Current Tags by Type:

Current Tags by Type

Tag Type	Total
LIC MCU DOG 36 SN	2,526
LIC MCU DOG 00 SN SR	2,445
LIC SAL DOG 36 SN	1,266
LIC MCU DOG 36	885
LIC MCU DOG 12 SN	829
LIC SAL DOG 00 SN SR	807
LIC MCU DOG 12	746
LIC SAL DOG 36	510
LIC MCU DOG 24 SN	492
LIC SAL DOG 12	383
LIC MCU DOG 24	293
LIC SAL DOG 12 SN	291
LIC SAL DOG 24	231
LIC SAL DOG 24 SN	225
LIC MCU CAT 36 SN	9
LIC SAL CAT 36 SN	7
LIC MCU CAT 36	3
LIC SAL CAT 36	2
LIC MCU SERVICE ANIMAL	1
Total	11,951

Current Tags by Jurisdiction:

Current Tags by Jurisdiction

Jurisdiction	Total
CITY OF SALINAS	4,873
SALINAS UNINCORPORATED	2,509
CARMEL UNINCORPORATED	1,023
CARMEL VALLEY UNINCORPORATED	838
CASTROVILLE UNINCORPORATED	459
PEBBLE BEACH UNINCORPORATED	447
ROYAL OAKS UNINCORPORATED	341
CITY OF CARMEL BY THE SEA	295
AROMAS UNINCORPORATED	157
MONTEREY UNINCORPORATED	156
CITY OF DEL REY OAKS	124
MARINA UNINCORPORATED	114
KING CITY UNINCORPORATED	113
EAST GARRISON UNINCORPORATED	85
MOSS LANDING UNINCORPORATED	75
CHUALAR UNINCORPORATED	59
CSUMB	44
GREENFIELD UNINCORPORATED	39
SPRECKELS UNINCORPORATED	38
BIG SUR UNINCORPORATED	33
SOLEDAD UNINCORPORATED	24
BRADLEY UNINCORPORATED	20
CITY OF MONTEREY	19
GONZALES UNINCORPORATED	13
SAN LUCAS UNINCORPORATED	12
LOCKWOOD UNINCORPORATED	11
PAJARO UNINCORPORATED	7
OUT OF COUNTY	6
PARKFIELD UNINCORPORATED	6
CITY OF GREENFIELD	3
CITY OF MARINA	2
CITY OF SOLEDAD	2
SAN ARDO UNINCORPORATED	2
CITY OF SEASIDE	1
JOLON UNINCORPORATED	1
Total	11,951

Note: City of Del Rey Oaks and Carmel by the Sea fall under "LIC MCU" tags. They are not issued separate tags.

Volunteer and Education Program Report (from Educator/Volunteer Coordinator Kendra Brady)

June volunteer hours: 1732.11

Total volunteers: 90 current

Monthly Off site Volunteer and Community Events:

- Greenfield SOCOS (South County Social) - 7/10/24
- Kiddie Kapers Parade - 7/14/24
- AFRP Clinic Open House Fundraiser - 7/20/24
- Toro Park Resource - 7/27/24

On-site events that volunteers helped at:

- Early adoption hours - 7/6 & 7/20
- Extended adoption hours - 7/10 & 7/24
- Sunday Pop Up adoption - 7/28/24

Volunteer Tasks:

Row Labels	Count of Task
ADOPTABLE DOG WALKING	129
CAT ADOPTIONS	6
CAT COMPANION	56
CAT ROOM CLEANER	51
DOG ADOPTIONS	9
DOG COMPANION	23
DOG FEEDER	50
ENRICHMENT	3
EVENT SUPPORT	2
GENERAL SUPPORT	14
OFF SITE EVENT	9
PHOTOGRAPHER	1
SHELTER SUPPORT	17
SPECIAL SHELTER EVENT	2
TRAINING HOURS	5
TRANSPORT	2
VOLUNTEER MEETING	26
WEB PHOTOS	3
Grand Total	408

Veterinary Clinic Report (from Veterinarian Debi T. Watanabe)

In addition to daily rounds and treatments, which include exams, follow ups, minor procedures and other animal medical care related tasks, the clinic did the following:

June Spay/Neuter Surgeries: 160 total

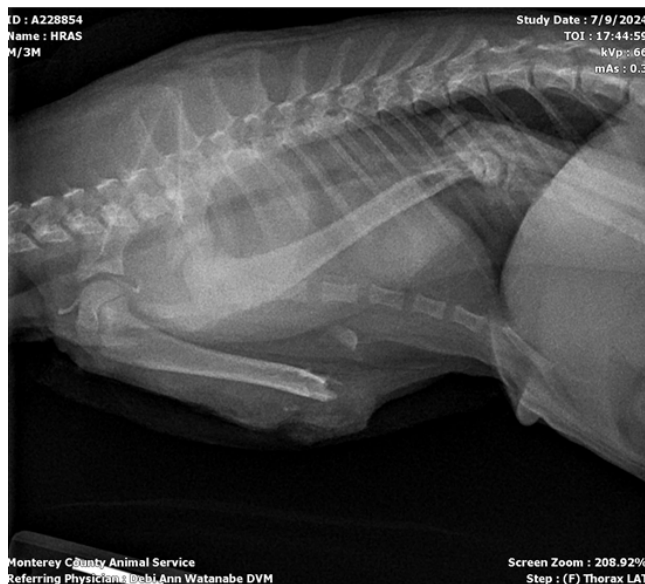
A few Special Cases that required further care:

Injured cats :

In July, we took in 3 cats that required leg amputations. Dr. Watanabe performed one of the amputation procedures, and the AFRP clinic assisted 2, one of which the front leg was traumatically ripped in an unknown way. Per the finder she was driving down Davis Road when she noticed a kitten that was alive in the road. After she had placed the cat in her car when she saw the severe injury to the front leg. She rushed it to the SPCA but was turned away because the cat was found in the City of Salinas limits. She then called our dispatch, and she was instructed to take the cat to Romie Lane Pet Hospital. The cat was stabilized and transferred to the shelter.

X-rays of the injury were taken at HRAS by Dr. Watanabe.

See below. The cat is now healing in foster with one of our ACTs and recovering well!



Foxtails Beware!



A228858: Shih Tzu with a mess of foxtails. The Clinic removed foxtails from both ears, forepaws and coat. Transferred to a rescue partner.

A229574: Black Short Hair Kitten.
Removed foxtail from left ear canal.



Upper Respiratory Infection (URI):

Often cats and kittens come in with severe upper respiratory infections. When HRAS can treat, we do and will.

A228704, Nyla came in with severe URI (pic #1) on July 2nd. She was thin, had some teeth missing and there was concern her eyes would be permanent scarring due to the URI.

NYLA 14W KITTN CAT BLACK S DOMESTIC SH



9 days later, on July 11th, significant improvement noted!



On July 28th, look at those eyes! Totally cleared up!

Nyla has been adopted and is enjoying her new life!

Field Services Report (from Valiska Lujan, Field Services Supervisor)

Dangerous Dog Cases:

- 2 PDD in County pending

Permits:

- Boarding Permits 2, 1 current 1 expired.
- Kennel Permits 18, 2 current, 11 in process, 5 expired
- Pet Shop Permits 1, current, none expired.
- Rooster permits, 57 total, 13 current, 27 in process, 17 expired.

Citations issued:

Jurisdiction	June
City Salinas	18
County	1

Criminal Cases:

- 3, City of Salinas: Cruelty/ Neglect,
- 3 County: Dog vs. Livestock , Cruelty/Neglect and Rooster Keeping

Mediation Referrals:

- None

Number of calls received:

Month	County	City of Salinas
July	216	297

Bite cases:

Month	County	City of Salinas
July	14	18

ACO Vehicle Update: One of the new trucks is about 90% completed. Hopefully it will be online by end of August or early September. County Fleet is back logged as well as having some

issues with onboarding this new truck. Even when it comes online, we will still be short trucks as we are back logged.

We currently only have 4 trucks that can be used. We do not have enough trucks for each ACO (5 ACOs) currently on staff. We need a total of 6 ACO trucks to accommodate all Officers. (Once fully staffed.)

Special Cases: Reunited!



On the evening of July 29th, our department received a call of a white dog roaming the area of East Garrison. Due to the late-night call, our officers were not able to respond until the next day. On July 30th, officers patrolled the area but did not locate the dog.

On July 31st, we received information regarding the exact location of where the dog was staying. Our officers responded and located the dog, however, he decided to evade our

initial attempts to capture. Our next option was to place a trap in the area the dog was frequenting. After officers placed a trap and proceeded to leave the location, they noticed a woman and two children get out of their car and walk towards the area with the trap. The officers turned around to talk to the family to see if they knew anything. As they were talking to the mom of the two children, the daughter spoke up and provided some very important information that shifted the case.

She informed them there was two dogs initially, but one dog was caught by a Good Samaritan. At that point, the officers looked through the most recent animal brought to the shelter and found a dog picked up on Blanco Rd. They called the Goof Samaritan and he confirmed there was a second white dog he was unable to catch. The ACOs made their way to the shelter, loaded up the dog and made their way back out to East Garrison. Within minutes, they located the white Husky and the reunion that ensued was heartwarming to say the least! Both dogs cried as if they were reunited with their long-lost sibling while licking each other's faces. Within seconds, our white Husky was in the ACO's custody and on his way to the shelter.

Update: The husky is going to rescue! The Terrier had a chip and its status is pending as of 8/8.

Activity Reports:

Activities Created:

Activity	Total
ASST	4
COMPLAINT	2
DEAD	53
INV	410
INVOICE	1
LIC CHECK	21
OTHER	14
OWNED	58
PATROL	35
STRAY	312
TRANS	16
TRAP	17
WILD	3
YRDCK	11
Total	957

Jurisdiction of Activities: (Noted difference of 61, pending determination of reason). (Not calls for service but "actions" based off of calls/emails/complaints. One CFS may result in multiple actions or activities.)

Row Labels	Count of 'Activity_Results'[Jur_Val]
AROMAS UNINCORPORATED	10
BRADLEY UNINCORPORATED	1
CARMEL UNINCORPORATED	4
CARMEL VALLEY UNINCORPORATED	4
CASTROVILLE UNINCORPORATED	21
CHUALAR UNINCORPORATED	3
CITY OF PACIFIC GROVE	1
CITY OF CARMEL BY THE SEA	4
CITY OF DEL REY OAKS	1
CITY OF KING CITY	6
CITY OF MONTEREY	2
CITY OF SALINAS	622
EAST GARRISON UNINCORPORATED	7
GREENFIELD UNINCORPORATED	2
KING CITY UNINCORPORATED	3
MONTEREY UNINCORPORATED	14
MOSS LANDING UNINCORPORATED	2
OUT OF COUNTY	7
PAJARO UNINCORPORATED	1
PEBBLE BEACH UNINCORPORATED	6
ROYAL OAKS UNINCORPORATED	17
SALINAS UNINCORPORATED	148
SOLEDAD UNINCORPORATED	7
SPRECKELS UNINCORPORATED	3
Grand Total	896

Activity Results (Outcome):

Result	Total
COMPLETE	171
MADE CONTACT - LO	103
IMPOUND	94
EDUCATE	71
MADE CONTACT	54
ADD PHOTO	53
LETTER	35
MADE CONTACT - RP	34
NOTICE GIVEN	31
CF	24
QUARANTINE	24
NO DOG SEEN	23
WARNING VERBAL	22
GONE ON ARRIVAL	21
RELEASE QUARANTINE	20
NOTICE TO COMPLY	16
UNABLE TO CONTACT	16
TRANSPORT	15
CASE CLOSED	14
UNFOUNDED	14
REFERRED TO EPI	8
24 HR NOTICE	7
NOTICE TO CONTACT	7
TRAP DROP-OFF	7
72 HR NOTICE	6
FORMS	6
RSTR PERMIT APP HANDED OUT	6
TRAP PICK-UP	6
UNABLE TO LOCATE	5
ZIP LINE GIVEN	5
RSTR PMT - C&D ISSUED	4
FEES	3
LEFT MESSAGE	3
POSTED PROPERTY	3
RECVD COMPLETE RSTR APP	3
RSTR PERMIT ISSUED	3
RSTR PMT INSPECTION PASS	3
UNABLE TO MAKE CONTACT	3
DEAD ON ARRIVAL	2
ROOSTER 4 AND UNDER	2
RSTR APP DENIED	2
ASST	1
FRA	1
NO ROOSTER ON PROPERTY	1
RESOLVED	1
RSTR APP MAILED	1
RSTR PERMIT INSPECTION FAIL	1
RTO	1
RTO BY RP	1
Total	957

Regular Agenda Item VII.B

TO: Hitchcock Road Animal Services Advisory Committee

FROM: Cindy Burnham, Animal Services Administrator

DATE: September 12, 2024

SUBJECT: Receive Ad Hoc Sub-Committee Updates

Recommendation:

It is recommended to receive the Ad Hoc Sub-Committee Updates

Discussion:

Ad Hoc Sub-Committees

- 1.** Ordinance Review -Mary Arnold, Chair
- 2.** Facilities- Mike Richards, Chair
- 3.** PR/Marketing- Briana Sanford, Chair

Regular Agenda Item VII.C

TO: Hitchcock Road Animal Services Advisory Committee

FROM: Cindy Burnham, Animal Services Administrator

DATE: September 12, 2024

SUBJECT: Grant Research/ Writing (discussion)

Recommendation:

It is recommended to have a discussion on Grant Research/Writing as led by Advisory Committee member Mary Arnold.