



Hitchcock Road Animal Services

160 Hitchcock Road, Salinas, CA 93908

Phone: (831) 769-8850 * www.hitchcockroadanimals.org

Cynthia Burnham

Animal Services Administrator

**Hitchcock Road Animal Services Agency
Board of Directors Meeting Approved Minutes**

July 18, 2024 @ 3:00PM

Meeting Location: 160 Hitchcock Road, Salinas, CA 93908, Obie’s Conference Room

Board Members Present	Staff and Guests
Supervisor Glenn Church, District 2 (Chairperson) Sonia De La Rosa, Director Tonya Erickson, Interim Director Mayor Kimbley Craig, Alternate Director	Robert Brayer, Deputy County Counsel Elsa Jimenez, Director of Health Services Cindy Burnham, Animal Services Director Gabriela Gonzalez, Secretary Karla Tinajero, Treasurer Miriam Mendoza, Finance Manager III

1.0 Call to Order and Roll Call

2.0 Approve Minutes from 07/18/2024 Meeting - *Alternate Director Craig motioned to approve minutes. Director De La Rosa second. Motion Passed.*

3.0 Consideration of Late Agendas or Changes to the Agenda – *None.*

4.0 Public Comment – *Public comment was opened and then closed.*

5.0 Regular Agenda

5.1 Receive Operation Report and statistics for June 2024. *C. Burnham presented.*

5.2 Receive staffing and budget updates. *K. Tinajero presented.*

5.3 Sub-Committee Updates:

5.3.1 *Advisory Committee: Mike Richards, Advisory Chairperson presented. PR/Marketing committee has met. They have prioritized social media promotions, events, volunteer recruitment and exploring fundraising. Facilities sub-committee has met. They have discussed expansion into South County, existing building expansion and various projects to support shelter needs.*

Ordinance review sub-committee has met. They are reviewing existing City and County ordinances.

5.3.2 *JPA Membership: no report, has not met since last reporting.*

5.4 SPCA South County Facility Exploration: *Scott Delucci presented.*

6.0 ANNOUNCEMENTS AND ADJOURNMENT- *Chairperson Church suggested to move meeting to every other month. It was decided to continue to meet monthly until January 2025 and reassess at that time. C. Burnham suggested we add strategic plans, and department background be added as agenda items to future meetings.*

Next Regular Meeting: August 15, 2024 3:00PM

Documents related to agenda items that are distributed to the HRAS Agency Board less than 72 hours prior to the meeting shall be available for public inspection at 160 Hitchcock Road, Salinas, California. Documents distributed to the HRAS Agency Board at the meeting by HRAS staff will be available to the public at the meeting; documents distributed to the HRAS Agency Board by members of the public shall be made available after the meeting.

ALTERNATE AGENDA FORMATS: If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 USC Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals with a disability requiring a modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting may make these requests to the HRAS Animal Services Administrator at 160 Hitchcock Road, Salinas, Ca 93908 or 831-769-8796.