



Hitchcock Road Animal Services

160 Hitchcock Road, Salinas, CA93908

Phone: (831) 769-8850 * www.hitchcockroadanimals.org

Hitchcock Road Animal Services Agency Advisory Committee Meeting Minutes (*Approved*)

Thursday, March 21, 2024 @ 3:30-5:00 p.m.

Location: Hitchcock Road Animal Services Conference Room

160 Hitchcock Road, Salinas, CA 93908

Board Members Present	Staff
Mike Richards David Alexander Susan Salcedo Mary Arnold Mary Koch Briana Sanford Josh Mendenhall Liz Camacho	Cindy Burnham, Animal Services Administrator Shane Strong, Deputy County Counsel Robert Brayer, Deputy County Counsel IV Chris Peuvrelle, Assistant District Attorney Jesse Anaya, OAll, Secretary

- I. **CALL TO ORDER – Staff (3.34 pm)**
- II. **INTRODUCTIONS** – Introduction of new board members – Liz Camacho
- III. **Approval of minutes from 1/18/2024 Special Meeting (Action Item)**
 Approved with following modifications:
 - a) *Section B, Public Comments: Add to comments “the shelter is full.”*
 - b) *Section C, Public Comments: Add to comment “she also presented a copy of Bakersfield adopted animal ordinances as a guideline for the Advisory Committee.”***Motion:** David Alexander Moved, Second: Mary Arnold. Approved 8/0
- IV. **Considerations of Late Agendas or Changes to the Agenda -None**
- V. **Public Comment** - Any member of the public may address the Advisory Board for a period not to exceed three minutes on any issue within the Advisory Board’s jurisdiction that is not on the Advisory Board’s agenda; any member of the public may address the Advisory Board on agenda items as they are considered. The Animal Control Program Advisory Board will listen to all communications regarding items not on the agenda but may not take any action, except to clarify, briefly respond, or to direct staff to report back on the item at a future meeting or place the item on a future agenda. Information for members of the public requiring disability-related modification or accommodation is set forth at the end of this agenda.
- VI. **Correspondence – None**

VII. Regular Agenda

- A. Receive Operations Report and Statistics for November, December 2023 and January 2024

Received: Operations Report and Statistics for November, December 2023 and January 2024.

Public Comment: *Public Comment was opened. Public comment was taken and then closed.*

- B. Discussion from New Ad Hoc Sub-Committees

- a. Ordinance Review -Mary Arnold, Mary Koch, Susan Salcedo, David Alexander.

Mary Arnold was named Chair; Supervisor ACO Valiska Lujan was added as a member of this sub-committee.

Public Comment: *Public Comment was opened. Public comment was taken and then closed.*

- b. Facilities- Mike Richards, Mary Koch

Mike Richards named Chair; Josh Mendenhall was added as a member of this sub-committee.

Public Comment: *Public Comment was opened. Public comment was taken and then closed.*

- c. PR/Marketing- Briana Sanford, Mary Arnold, Mary Koch

Briana Sanford was named Chair; Mary Arnold was removed; Liz Camacho was added as a member of this sub-committee.

Public Comment: *Public Comment was opened. Public comment was taken and then closed.*

- C. Educating Law Enforcement Officers on animal control ordinances (Mike Richards)
ACO Supervisor Valiska Lujan is open to participate in offering educational information to law enforcement agencies.

Public Comment: *Public Comment was opened. Public comment was taken and then closed.*

VIII. ANNOUNCEMENTS AND ADJOURNMENT

- A. Announcements- *None*

- B. Next Regular Meeting: *Thursday, May 16th, 2024 @ 3:30pm*

C. Adjournment – 4:53pm

Documents related to agenda items that are distributed to the HRAS Advisory Committee less than 72 hours prior to the meeting shall be available for public inspection at 160 Hitchcock Road, Salinas, California. Documents distributed to the HRAS Advisory Committee at the meeting by County staff will be available to the public at the meeting; documents distributed to the HRAS Advisory Committee by members of the public shall be made available after the meeting.

ALTERNATE AGENDA FORMATS: If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 USC Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals with a disability requiring a modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting may make these requests to the Hitchcock Road Animal Services Administrator:

Cindy Burnham, Administrator-Animal Services

Hitchcock Road Animal Services

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