



**Hitchcock Road Animal Services**

160 Hitchcock Road, Salinas, CA93908

Phone: (831) 769-8850 \* [www.hitchcockroadanimals.org](http://www.hitchcockroadanimals.org)

**Hitchcock Road Animal Services Agency  
Advisory Committee Special Meeting Minutes**

**Thursday, July 11, 2024**

3:30-5:00 p.m.

Location: Hitchcock Road Animal Services Conference Room  
160 Hitchcock Road, Salinas, CA 93908

<b>Board Members Present</b>	<b>Staff</b>
Mike Richards David Alexander Susan Salcedo Mary Arnold Mary Koch Liz Camacho Briana Sanford	Cindy Burnham, Animal Services Administrator Robert Brayer, Deputy County Counsel IV Jesse Anaya, OAI, Secretary

**I. Call to Order and Roll Call**

**II. Introductions**

**III. Approval of minutes from 5/09/2024 (Action Item)**

*Motion: David Alexander, Second: Mary Arnold. Approved 7/0*

**IV. Considerations of Late Agendas or Changes to the Agenda - None**

**V. Public Comment** - Any member of the public may address the Advisory Board for a period not to exceed three minutes on any issue within the Advisory Board’s jurisdiction that is not on the Advisory Board’s agenda; any member of the public may address the Advisory Board on agenda items as they are considered. The Animal Control Program Advisory Board will listen to all communications regarding items not on the agenda but may not take any action, except to clarify, briefly respond, or to direct staff to report back on the item at a future meeting or place the item on a future agenda. Information for members of the public requiring disability-related modification or accommodation is set forth at the end of this agenda. *None*

**VI. Correspondence**

**VII. Regular Agenda**

A. Receive Operations Report and Statistics for May and June 2024

*Received: Operations Report and Statistics for May and June 2024*

- B. Overview of deceased animals and owner notification (Discussion)

**Public Comment:** *None*

- C. Overview of Puppy Vendors in Salinas and Enforcement efforts (Discussion)

**Public Comment:** *Public Comment was opened. Public comment was taken and then closed.*

- D. Ad Hoc Sub-Committee Updates:

- a. Ordinance Review -Mary Arnold, Chair

**Public Comment:** *None*

- b. Facilities- Mike Richards, Chair

**Public Comment:** *None*

- c. PR/Marketing- Briana Sanford, Chair

**Public Comment:** *Public Comment was opened. Public comment was taken and then closed.*

#### **VIII. ANNOUNCEMENTS AND ADJOURNMENT**

- A. Announcements - *None*
- B. Next Regular Meeting: September 12, 2024 @ 3:30 pm
- C. Adjournment 5:05pm

Documents related to agenda items that are distributed to the HRAS Advisory Committee less than 72 hours prior to the meeting shall be available for public inspection at 160 Hitchcock Road, Salinas, California. Documents distributed to the HRAS Advisory Committee at the meeting by County staff will be available to the public at the meeting; documents distributed to the HRAS Advisory Committee by members of the public shall be made available after the meeting.

**ALTERNATE AGENDA FORMATS:** If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 USC Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals with a disability requiring a modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting may make these requests to the Hitchcock Road Animal Services Administrator:

Cindy Burnham, Administrator-Animal Services  
Hitchcock Road Animal Services  
160 Hitchcock Road Salinas, CA 93908 (831) 769-8796  
[Burnhamc1@co.monterey.ca.us](mailto:Burnhamc1@co.monterey.ca.us)