



Hitchcock Road Animal Services

160 Hitchcock Road, Salinas, CA93908

Phone: (831) 769-8850 * www.hitchcockroadanimals.org

**Hitchcock Road Animal Services Agency
Advisory Committee Special Meeting Minutes
Thursday, January 18, 2024**

3:30-5:00 p.m.

Location: Hitchcock Road Animal Services Conference Room
160 Hitchcock Road, Salinas, CA 93908

Board Members Present	Staff
Mike Richards David Alexander Susan Salcedo Mary Arnold Mary Koch Briana Sanford Absent: Josh Mendenhall	Cindy Burnham, Animal Services Administrator Shane Strong, Deputy County Counsel Jesse Anaya, OAll, Secretary

I. CALL TO ORDER — *Staff*

II. INTRODUCTIONS – *Introduction of Board Members*

III. ORAL COMMUNICATIONS BY THE PUBLIC

Any member of the public may address the Advisory Board for a period not to exceed three minutes on any issue within the Advisory Board’s jurisdiction that is not on the Advisory Board’s agenda; any member of the public may address the Advisory Board on agenda items as they are considered. The Animal Control Program Advisory Board will listen to all communications regarding items not on the agenda but may not take any action, except to clarify, briefly respond, or to direct staff to report back on the item at a future meeting or place the item on a future agenda. Information for members of the public requiring disability-related modification or accommodation is set forth at the end of this agenda.

Zaira Mora commented on the need in support for TNR programs and S/N clinics; public participation in helping cat problems in city.

Maria Rueda commented on the need for more animal control with stray animals, sanctions on people who are selling animals on shopper, social media.

IV. CORRESPONDENCE – Staff

Melissa Bispo shared Ideas in ways to use the old SAS shelter.

IV. NEW BUSINESS

A. Selection of Officers

1. HRAS Advisory Committee Chair – Motion to nominate Mike Richards as Chair. Motion: Mary Arnold, Second: David Alexander. Approved 6/0
2. HRAS Advisory Committee Vice-Chair – Motion to nominate David Alexander. Motion: Mary Arnold, Second: Susan Salcedo. Approved 6/0

Public Comment on the above item:

None

B. Selection of Regular Meeting Dates

1. Meeting Dates: Motion to meet every other month (odd months): Mary Koch, Second: Mary Arnold. Approved 6/0
2. Meeting dates and times: Motion to meet the 3rd Thursday of every other month at 3:30pm. Motion: David Alexander, Second: Mary Koch. Approved 6/0

Public Comment on above item:

Unknown Person mentioned that the shelter was full and questioned the effectiveness of the frequency of meetings and wants to know what the committee is doing as a board.

C. Review of Bylaws and Purpose

1. Staff reviewed purpose of Advisory Bylaws as presented in agenda report.

Public comment on above item: *None*

a. Discussion of 2024 Focus

- i. Staff presented topics that may be considered for the Advisory Committee as presented in Agenda report.
- ii. Based on discussion of items, the following Ad Hoc Sub-Committees were created:
 1. Ordinance Ad Hoc Committee: *Mary Arnold, Mary Koch, Susan Salcedo, David Alexander*
 2. Facilities Needs Ad Hoc Committee: *Mike Richards, Mary Koch*
 3. Public Relations/Marketing Ad Hoc Committee: *Briana Sanford, Mary Arnold, Mary Koch*
- iii. Motion to approve above-named committees: David Alexander, Second: Mary Arnold. Approved 6/0.

Public Comment on above item:

Lisa Sears is asking for us to work with them to pass stronger regulation for animals in Monterey County, mandatory spay/neuter stronger requirements for breeding licenses.

Lora James, is requesting that the office hear their proposals regarding mandatory spay/neuter, breeding ordinances & fund additional ACOs. She also provided a copy of the Bakersfield adopted animal ordinances as a guideline for the committee.

V. ANNOUNCEMENTS AND ADJOURNMENT

- A. Announcements - None

- B. Next Regular Meeting
Date & Time: March 21, 2024 @ 3:30 pm
Location: Hitchcock Road Animal Services Conference Room
160 Hitchcock Road, Salinas, CA 93908

- C. Adjournment: 5:14pm

Documents related to agenda items that are distributed to the HRAS Advisory Committee less than 72 hours prior to the meeting shall be available for public inspection at 160 Hitchcock Road, Salinas, California. Documents distributed to the HRAS Advisory Committee at the meeting by County staff will be available to the public at the meeting; documents distributed to the HRAS Advisory Committee by members of the public shall be made available after the meeting.

ALTERNATE AGENDA FORMATS: If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 USC Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals with a disability requiring a modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting may make these requests to the Hitchcock Road Animal Services Administrator:

Cindy Burnham, Administrator-Animal Services
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