



Hitchcock Road Animal Services

160 Hitchcock Road, Salinas, CA93908

Phone: (831) 769-8850 * www.hitchcockroadanimals.org

**Hitchcock Road Animal Services Agency
Advisory Committee Special Meeting Minutes**

Thursday, May 9, 2024

3:30-5:00 p.m.

Location: Hitchcock Road Animal Services Conference Room
160 Hitchcock Road, Salinas, CA 93908

Board Members Present	Staff
Mike Richards David Alexander Susan Salcedo Mary Arnold Mary Koch Liz Camacho	Cindy Burnham, Animal Services Administrator Robert Brayer, Deputy County Counsel IV Jesse Anaya, OAI, Secretary

I. Call to Order and Roll Call

II. Introductions

III. Approval of minutes from 3/21/2024 (Action Item)

Motion: Mary Arnold, Second: Susan Salcedo. Approved 6/0

Public Comment: None

IV. Considerations of Late Agendas or Changes to the Agenda: None

V. Public Comment - Any member of the public may address the Advisory Board for a period not to exceed three minutes on any issue within the Advisory Board’s jurisdiction that is not on the Advisory Board’s agenda; any member of the public may address the Advisory Board on agenda items as they are considered. The Animal Control Program Advisory Board will listen to all communications regarding items not on the agenda but may not take any action, except to clarify, briefly respond, or to direct staff to report back on the item at a future meeting or place the item on a future agenda. Information for members of the public requiring disability-related modification or accommodation is set forth at the end of this agenda.

Public comment was opened, public comment was taken and then closed.

VI. Correspondence: None

VII. Regular Agenda

A. Receive Operations Report and Statistics for February and March 2024

Operations Report and Statistics Report was received/presented.

Public Comment: *Public comment was opened, public comment was taken and then closed.*

B. Ad Hoc Sub-Committee Updates:

- a. Ordinance Review -Mary Arnold, Chair

Public Comment: *Public comment was opened, public comment was taken and then closed.*

- b. Facilities- Mike Richards, Chair

Public Comment: *Public comment was opened, public comment was taken and then closed.*

- c. PR/Marketing- Briana Sanford, Chair

Public Comment: *Mary Arnold would like to see a training component for people who are having problems with their dogs because of the dogs coming back so that they don't come back to shelter. She would also like to see a community event offering basic obedience training.*

C. Consider new meeting schedule (action item)

Suggested meeting date and time: Second Thursday/Every other month @ 3:30-5:00pm

Motion: Mary Arnold, Second: David Alexander, Approve 6/0

Public Comment: *None*

VIII. ANNOUNCEMENTS AND ADJOURNMENT

A. Announcement

June 1, 2024: We will be participating in the California State Adoption Day offered by CALAM, ASPCA (we'll have free adoption on that day).

B. Next Regular Meeting: May 11, 2024 @ 3:30-5pm.

C. Adjournment

Documents related to agenda items that are distributed to the HRAS Advisory Committee less than 72 hours prior to the meeting shall be available for public inspection at 160 Hitchcock Road, Salinas, California. Documents distributed to the HRAS Advisory Committee at the meeting by County staff will be available to the public at the meeting; documents distributed to the HRAS Advisory Committee by members of the public shall be made available after the meeting.

ALTERNATE AGENDA FORMATS: If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 USC Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals with a disability requiring a modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting may make these requests to the Hitchcock Road Animal Services Administrator:

Cindy Burnham, Administrator-Animal Services
Hitchcock Road Animal Services
160 Hitchcock Road Salinas, CA 93908 (831) 769-8796
Burnhamc1@co.monterey.ca.us