



# COUNTY OF MONTEREY HEALTH DEPARTMENT

Elsa Jimenez, Director of Health

Administration    Animal Services    Behavioral Health    Clinic Services  
Emergency Medical Services    Environmental Health    Public Administrator/Public Guardian    Public Health

## COUNTY OF MONTEREY COMMUNITY HEALTH CENTER BOARD

Governing Board to Alisal Health Center, Laurel Family Practice, Laurel Vista, Laurel Internal Medicine, Laurel Pediatric Clinic, Bienestar, Monterey County Clinic at Marina, Marina Integrated Health Care Services, Seaside Family Health Center, and NIDO Clinic

### MEETING AGENDA

Thursday, October 10, 2024

Starting at 3:30 p.m.

### Cayenne Conference Room

1441 Schilling Place, North Building, 1st floor.  
Salinas CA 93901

1. Call to Order by Chair Bridgette Arias.

2. Additions and Corrections to the Agenda.

#### 3. Public Comment

(To submit a written public comments email [ClinicServices@countyofmonterey.gov](mailto:ClinicServices@countyofmonterey.gov) and place "CHCB PUBLIC COMMENT" as part of subject line. All written public comments must be received by 5pm on Wednesday, October 9, 2024. All received public comments will be made part of the record and read out loud if time permits.

This portion of the meeting is reserved for persons to address the Board on any matter not on this agenda but under the jurisdiction of the Community Health Center Board. Board members may respond briefly to statements made or questions posed. They may ask a question for clarification; make a referral to staff for factual information or request staff to report back to the Board at a future meeting.

4. Approve Minutes of September 12, 2024, Meeting of the Community Health Center Board: (pages 1-6)

#### 5. Approve Consent Items 5.a through 5.c:

If a member of the Board or public wishes to have a consent item pulled that is listed on today's agenda, they may present their request at the beginning of the Consent Item.

5.a. Approve Clinic Services Bureau Policies and Procedures:

5.a.1. New Policies:

- None to report

5.a.2. Updated Policies:

- None to report.

5.b. Approve submission of the following agreements and amendments for approval by Board of Supervisors or County Purchasing Agent: (pages 7-8)

5.b.1. Physician Employment Agreements

- Dolores Pena, M.D., Effective 09/07/2024 – 09/05/2025, Family Medicine, Alisal Health Center
- Maria Eugenia Vallejo Agredano M.D., Effective 09/21/2024 to 09/19/2025, Family Medicine, Alisal Health Center
- Elsy Nohelia Palma Fiallos, M.D., Effective 09/21/2024 to 09/19/2025, Family Medicine, Alisal Health Center
- Harry Jang M.D., Effective 09/21/2024 to 12/31/2024, Internal Medicine, Seaside Family Health Center
- Joshua Deutsch, M.D., Effective 10/05/2024 to 10/03/2025, Family Medicine, Laurel Vista Clinic
- Laura T. Aquino, M.D., Effective 10/07/2024 to 10/03/2025, Internal Medicine, Laurel Internal Medicine

5.b.2. Service Agreements:

- Wellpartner, LLC. Effective 1/14/2020 to Until Termination, 3<sup>rd</sup> Party Administration, Amendment No. 1 to agreement adds HRSA 340B IDs to the contract. Amendment effective as of original contract date of 1/14/2020.
- Cole Communications. Effective 12/1/2017 to 11/30/2026, Amendment No. 5 to Agreement extends term two (2) additional years for strategic planning and facilitation services. Amendment effective December 1, 2024
- Arbor Environmental, LLC., Effective 10/10/2022 to 10/09/2026, Amendment No. 2 Agreement extends term two (2) additional years for consulting services on qualitative respirator fit testing. Amendment effective October 10, 2024.

5.b.3. Other Agreements:

- Agreement Template for Mobile Unit Services to Monterey County School Districts – Clinic Services Effective Term – Varies per District, New Agreement Template for primary medical care, oral health services, behavioral health services, health education, and other services delivered from the Mobile Unit.
- Agreement Template for Mobile Unit Services to Monterey County Elementary School Districts – Public Health Bureau's Local Oral Health Program (LOHP) Effective Term – Varies per District , New Agreement Template for oral health prevention, education, and organized community efforts by the local Oral Health Program managed by the Public Health Bureau, as well as primary medical care, oral health services, behavioral health services, health education, and other services delivered from the Mobile Unit.

5.c. Approve Credentialing & Privileging Report of MCHD Clinic Services Bureau regarding appointments of: (page 9)

5.c.1. Initial Appointments:

- Leora Tricia Cortez Aquino, M.D., Internal Medicine, Laurel Internal Medicine - Appointment period 10/07/2024 to 10/07/2026

- Elif Irem Sarihan, M.D., Internal Medicine, Seaside Family Health Center, Appointment period 10/21/2024- to 10/21/2026
- Esteban Ayala Ortiz, R.N., Laurel Family Practice, Appointment period 9/23/2024 to 9/23/2026

## 6. Standing Reports

6.a. Receive Oral Financial Report – Melchor Garcia, Finance Manager II (pages 10-11)

6.a.1. Receive the Financial and Operational Report of Monterey County Health Department (MCHD) Clinic Services Bureau. Report to include data through August 2024.

6.b. Receive Oral Grants Report and Approve Submission of Grant Applications – Prashant Shinde, Bureau Chief (pages 12-17)

6.b.1 Conduct review and approval of Service Area (pages 12-15)

6.b.2 Conduct review and approval of Service Area Competition Budget (SF-424A Budget Information) (page 16)

6.b.3 Conduct review and approval Authorization to Submit the Service Area Competition Application to HRSA (page 17)

**7. Conduct annual review of the County Health Department, Clinic Services Bureau, Policies and Procedures and approve any updates to Policies and Procedures, as needed, pursuant to Chapter 19 of the Health Center Program Compliance Manual-** Israel Villalvazo, Supervising Clinic Nurse (pages 18-23)

Applicable federal laws and regulations require health center governing boards such as the CHCB to establish or adopt specified policies for the conduct of the FQHC Clinics and for updating these policies as needed. Chapter 19 of the Health Center Program Compliance Manual requires that the CHCB demonstrate compliance with this requirement by adopting, evaluating at least once every three years, and as needed, approve updates to policies in the following areas: Sliding Fee Discount Program, Quality Improvement/Assistance, and Billing and Collections. Mr. Villalvazo will discuss the state of the Clinic Services Bureau policies and procedures in these areas and provide an update on any policy changes or additions since the Board's last annual review. The Board will evaluate the policies and procedures as a whole and will vote on whether to approve any new or update policies and procedures, as needed.

## 8. Closed Session

- a. Closed Session under Government Code Section 54950, relating to the following item:
- Pursuant to Government Code 54957, the Board will provide the performance evaluation for the following Public Employee position:  
Clinic Services Bureau Chief

(Government Code Section 54950-54963 <http://leginfo.legislature.ca.gov/>)

## 9. Reconvene into Open Session for Closed Session Report

- a. The Board will announce any reportable action taken in Closed Session.

## **10. Board Comments**

## **11. Announcements**

## **12. Adjournment**

Next Regular Meeting:

Date: Thursday, November 7, 2024 – starting at 3:30 p.m.

Location: Cayenne Conference Room -1441 Schilling Place, North Building, 1st floor, Salinas CA 93901

***Materials related to an item on this agenda submitted to the Board after distribution of the agenda packet are available for public inspection at the Clinic Services Bureau Administrative Office, 1515 Bunker Hill Way, Ste. 140, Salinas, California***