

NGEN Operations Board Minutes
September 19, 2024

Participants	Agency	Representing	Present
Keith Boyd – Chair	Monterey County Sheriffs Dept.	Monterey County Undersheriff	X
Sam Klemek – Vice Chair	Salinas Fire Department	Salinas Fire Chief	
Dave Hober	Monterey Police Department	Law Enforcement Agency 1 of 3	X
Greg Greenlee	Monterey Fire Department	Fire Protection Agency 1 of 3	X
Doug McCoun	Marina Fire Department	Fire Protection Agency 2 of 3	
Chris Bourquin	Del Rey Oaks PD	Law Enforcement Agency 2 of 3	
Matt Harris	Big Sure Fire	Fire Protection Agency 3 of 3	
Bill Mixer	Greenfield PD	Law Enforcement Agency 3 of 3	X
John Murray	Salinas Police Department	Salinas Police Chief designee	X
Eric Chatham	Information Technology Dept	Chief Information Officer	X
Don Clark	Emergency Communications Dept.	Sr. Departmental Information Systems Coordinator	X

Agenda Items:

- 1. Call to Order and Introductions** – The meeting was called to order by Chair Keith Boyd at 1503 hours.
Roll Call of Board Members and Advisors – Rollcall taken by Leslie Madrigal and attendees marked present above.
Additions and Corrections to Agenda – None.

- 2. Approval of August 15, 2024 Minutes** – **Action Item** – (Attachment 1) – Chairperson

ACTION/MOTION: Greg Greenlee made a motion to approve the August 15, 2024 meeting minutes. Seconded by Dave Hober. All were in favor. None opposed.

- 3. NGEN Executive Board Update**

Thomas Montoya presented the following:

- **L3 Harris Core Upgrade Project:** Approved with a budget of \$2.127 million, set to begin in January 2025. The project includes a full core upgrade and replacement of dispatch consoles. Additionally, it will collaborate with a Greenfield site project to achieve cost savings through shared mobilization.
- **Analog Overlay Project:** Recently went through procurement with Motorola, whose proposal came in under the \$1 million budget.
- Both projects are proceeding as per the 5-year plan, and there are no changes to capital fee collections proposed at this time.

- 4. NGEN Projects and Operations Report**

Thomas Montoya presented the following:

- **POM New NGEN Party Update** - ongoing efforts with Presidio regarding buy-in fee. A rebuttal has been submitted, and Presidio's leadership is currently reviewing it. Thomas is collaborating with Chief Sergenti on this matter, hoping to finalize the issue in the next couple of months.
- **Subscriber Unit Programming Project** - aims to evaluate tools and resources for programming and managing subscriber units. This includes revisiting over-the-air programming and re-encryption capabilities, particularly considering challenges related to phase-II re-encryption. The team is collaborating with vendors to explore potential solutions and technologies to improve efficiency. Updates will be provided to the board as progress is made.

- **NGEN Radio System Access Administrative Policy** - policy is currently under review, with comments being collected. These will be compiled into a future action item for the board's review and approval.
- **NGEN System Keys Policy and ERRCS Policy** – drafts for both policies have been completed by the IT team. These will be released for review in the next week or so and will be presented to the board for approval.
- **Lobos Ridge Site Buildout (Carmel PD)** - amendment for the Lobos Ridge site build-out has been fully executed, with the lease accepted by both parties. The structural analysis has passed, removing a previous hold-up. An application for a notice to proceed has been submitted, and the team is awaiting review and approval for that step.
- **Greenfield Water Tank Site Buildout** - the county is working on a MOU with the City of Greenfield, which has received a grant for the site build-out. The MOU is set for formal approval by the Greenfield City Council on September 24. It will be packaged with the contract for the L3 Harris project and the core upgrade, allowing all official paperwork to move forward by the end of the month.
- **Post Ranch Lease & Site Development** - the owners of the site have recently engaged with the IT team regarding an update to their master plan with the Monterey County planning department. The site has been occupied for over 13 years on a month-to-month basis, and Thomas has been working towards a long-term lease agreement. Progress is being made, as the owners have included them in the master plan revision, which includes replacing the shelter. The owners wish to expedite their timeline, which may require adjustments to the existing 5-year plan. Thomas will return to the board with further information to align the plans accordingly.

5. Next Scheduled Meeting – October 17, 2024, 3:00 PM – 4:00 PM

6. Adjournment: Meeting adjourned at 1514 hours.