

**COUNTY OF MONTEREY  
EMERGENCY COMMUNICATIONS DEPARTMENT  
EXECUTIVE BOARD- MINUTES  
September 12, 2024**

<b>Participants</b>	<b>Agency</b>	<b>Representing</b>	<b>Present</b>
David Sargenti (Chair)	Monterey County Regional Fire	District Fire Chiefs	<b>X*</b>
Steve Adams (Vice Chair)	City of King	South County City Managers	<b>X</b>
Sonia De La Rosa	County of Monterey	County of Monterey	--
Tina Nieto	Monterey County Sheriff	Monterey County Sheriff	--
John Guertin	City of Del Rey Oaks	City of Del Rey Oaks	<b>X</b>
Vibeke Norgaard	City of Sand City	North Peninsula Cities	<b>X</b>
Rene Mendez	City of Salinas	City of Salinas	<b>X</b>

**\*Chair Sargenti was present remotely and not counted toward quorum and did not participate in voting.**

<b>Non-Voting Advisors</b>	<b>Agency</b>	<b>Representing</b>	<b>Present</b>
Lee Ann Magoski	County of Monterey ECD	County of Monterey ECD	<b>X</b>
Keith Boyd	MCSO	ECD Operations Board	<b>X</b>

**Agenda Items:**

- 1. Call to Order, Rollcall of Board Members and Advisors-**  
Meeting called to order by Vice Chair Adams at 1335 hours.  
Staff Secretary took roll call. Board members were present as reflected above. A quorum was established.
- 2. Additions and Corrections to Agenda-** None
- 3. Public Comment for Items not on the Agenda-** None
- 4. Approval of Minutes- April 11, 2024, Minutes – Attachment 1 – Action Item**

**ACTION/MOTION:** John Guertin made the motion to approve the April 11, 2024 meeting minutes. Second by Vibeke Norgaard. Vote taken by rollcall. All were in favor. None opposed.

- 5. Approve Tablet Command Agreement and Invoicing – Attachment 2 – Action Item 25-001**

**ACTION/MOTION:** Rene Mendez made the motion to approve the Tablet Command Agreement and Invoicing. Second by John Guertin. Vote taken by rollcall. Motion passed with 4 in favor; Steve Adams, John Guertin, Vibeke Norgaard and Rene Mendez, none opposed.

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**6. Departmental Statistics – Attachment 3**

Lee Ann Magoski, ECD Director, provided an updated Departmental Statistics report. The report shows the July CAD call volume for Law, Fire and EMS. Radio Talk times for Law, Fire and EMS was also provided. For the 4th of July holiday, call volume was broken down by the hour, mic key counts were provided to the board as well as AWS Bot and Spark online report statistics.

**7. Directors Report**

No new items discussed.

- 8. Future Agenda Items-** Next meeting is scheduled November 14, 2024. The board will meet to discuss year-end close-out budget.

- 9. ADJOURNMENT-** Meeting adjourned at 1356 hours