



## Monterey County Community Action Commission

Monterey County Community Action Partnership

Meeting Location: 1000 South Main Street, Suite 110, Salinas, CA 93901

Zoom Link: <https://montereycty.zoom.us/j/98543963884> Telephone Dial-In #: 1-669-219-2599 98543963884

### MEETING AGENDA

November 18, 2024, 4:00 pm to 5:30 pm

*In accordance with the traditional Brown Act's teleconference provision, the following addresses identify the location of remotely participating members, are accessible to the public, have an agenda publicly posted on site, and allow for the public to address the full decision-making body.*

**Commissioner Vargas's Remote Location:** 402 Broadway St., King City, CA 93930

**Commissioner Mattos's Remote Location:** 20150 Tarawild Court, Prundale, CA 93907

**Commissioner Govea's Remote Location:** 61575 Dead Man's Gulch Rd San Ardo, CA 93450

District	Rep Low-Income	Rep Public Sector	Rep Private Sector
1 - Alejo	Victor Caravez	Irma Lopez	Connie Pineda
2 - Church	Ronald Holder	Derrick Elder - <b>SECRETARY</b>	Doug Mattos
3 - Lopez	Ana Vargas	Teresita Govea	Gloria Ramos
4 - Askew	Germaine Esquivel	Winifred Chambliss – <b>COMPLIANCE OFFICER</b>	Donna Smith – <b>V. CHAIR</b>
5 - Adams	Lorraine Yglesias	Linda Coyne	Jake Odello – <b>CHAIR</b>
Staff:	John Gil, Alex Soltero, Adriana Narez-Tapia, and Teresa Pureco		
Guest:	Christine A. Dawson, Community Foundation for Monterey County		

#### I. Welcome:

- A. Call to Order
- B. Roll Call Attendance & Establishment of Quorum

#### II. Announcements:

- A. Call for Additions/Modifications to the Agenda (**ACTION ITEM, if proposed**)

**III. Public Comment:** Chair will recognize members of the public for oral comment on items that are not on the agenda. Comments will be limited to three (3) minutes. Comments relating to scheduled agenda items will be heard at the time the item is being considered by the Commission.

#### IV. Presentation:

- A. Community Foundation for Monterey County: MC Gives – Christine A. Dawson, Senior Vice President of Philanthropic Services

**V. Consent Items: (ACTION ITEM)** All items will be voted on in single action unless the board wishes to discuss an item further. In which case, the board may request an individual item be pulled and placed in Business Section for separate action.

- A. October 2024 Commission Minutes
- B. November 2024 Executive Committee Minutes

*The mission of the Monterey Community Action Partnership is to assess the needs of the low-income people in Monterey County and develop, maintain, and evaluate community services that empower low-income individuals and families to improve their quality of life.*

*Send requests for ADA-related accommodations or modifications to attend meetings to: [mccap@co.monterey.ca.us](mailto:mccap@co.monterey.ca.us)*



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Zoom Link: <https://montereycty.zoom.us/j/98543963884> Telephone Dial-In #: 1-669-219-2599 98543963884

C. November 2024 Financial Report

#### VI. Business Items:

- A. Approve the 2025 EC and CAC Meeting Calendar (**ACTION ITEM**)
- B. Approve proposal to cancel December Executive and Regular Meetings for holiday break (**ACTION ITEM**)
- C. 2024 Agency Expending Update
- D. Supply Bank – Searching for storage options
- E. Community Action Plan Activities
  - i. Community Needs Assessment – closes January 31, 2025
    1. Press Release
    2. Upcoming Events
    3. Next meeting: December 11, 2024
  - ii. Public Hearing – Preparing to have two public hearings in 2025
  - iii. Monitoring – preparing for agency monitoring in 2025; invitation to board members to participate.

#### VII. Reports:

- A. Staff Report
  - i. Resources and training opportunities and community news and events.
- B. Commissioner Roundtable – verbal reports outs

#### VIII. Adjournment:

- A. Meeting adjourned
  - i. The Next Full CAC Meeting is scheduled for **January 27, 2024**

For ZOOM participation by PHONE Dial: US: +1 669 219 2599

Enter this Meeting ID number: 985 4396 3884 when prompted. There is no Participant Code, please press # again after the recording prompts you.

To RAISE YOUR HAND, push \*9 on your keypad

To TOGGLE MUTE/UNMUTE, push \*6 on your keypad.

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Monterey County Community Action Partnership

Monterey County Community Action Commission  
Full Commission Meeting

**Regular Commission Meeting Minutes**

October 21, 2024, 4:00-5:30 p.m.

Zoom Link: <https://montereycty.zoom.us/j/98543963884> Telephone Dial-In: 1-669-219-2599 98543963884#

The mission of the Monterey Community Action Partnership is to assess the needs of the low-income people in Monterey County and develop, maintain, and evaluate community services that empower low-income individuals and families to improve their quality of life.

In accordance with the traditional Brown Act’s teleconference provision, the following addresses identify the location of remotely participating members, are accessible to the public, have an agenda publicly posted on site, and allow for the public to address the full decision-making body.

**Commissioner Vargas’s Remote Location:** 402 Broadway St., King City, CA 93930  
**Commissioner Mattos’s Remote Location:** 20150 Tarawild Court, Prundale, CA 93907  
**Commissioner Govea’s Remote Location:** 61575 Dead Man’s Gulch Rd San Ardo, CA 93450

Quorum Met: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No *Excused Absence						
District		Rep Low-Income		Rep Public Sector		Rep Private Sector
1-Alejo	<input type="checkbox"/>	Victor Caravez	<input type="checkbox"/>	Irma Lopez	<input checked="" type="checkbox"/>	Connie Pineda
2-Phillips	<input checked="" type="checkbox"/>	Ronald Holder	<input checked="" type="checkbox"/>	Derrick Elder - <b>Secretary</b>	<input checked="" type="checkbox"/>	Doug Mattos
3-Lopez	<input type="checkbox"/>	Ana Vargas	<input checked="" type="checkbox"/>	Teresita Govea	<input checked="" type="checkbox"/>	Gloria Ramos
4-Askew	<input checked="" type="checkbox"/>	Germaine Esquivel	<input checked="" type="checkbox"/>	Winifred Chambliss – <b>Compliance Officer</b>	<input checked="" type="checkbox"/>	Donna Smith - <b>VICE CHAIR</b>
5-Adams	<input type="checkbox"/>	*Lorraine Yglesias	<input type="checkbox"/>	*Linda Coyne	<input checked="" type="checkbox"/>	Jake Odello - <b>CHAIR</b>
Staff:	John Gil, Alex Soltero, Adriana Narez-Tapia, Teresa Pureco					
Guest:	Jack Murphy and Adam Errahebi – Military and Veterans Affairs Office					

**I. Welcome:**

- A. Call to Order – Meeting called to order by Chair Odello at 4:09
- B. Roll Call Attendance & Establishment of Quorum: Quorum met.

**II. Announcements:**

- A. Call for Additions/Modifications to the Agenda (**ACTION ITEM, if proposed**) None

**III. Public Comment:** Chair will recognize members of the public for oral comment on items that are not on the agenda. Comments will be limited to three (3) minutes. Comments relating to scheduled agenda items will be heard at the time the item is being considered by the Commission.  
No public comment

**IV. Presentation:**

- A. Military and Veterans Affairs Office - Jack Murphy, Military & Veteran Affairs Officer and Adam Errahebi, Management Analyst

**V. Consent Items: (ACTION ITEM)** All items will be voted on in single action unless the board wishes to discuss an item further. In which case, the board may request an individual item be pulled and placed in Business Section for separate action.

- June and September 2024 Commission Minutes



## Monterey County Community Action Partnership

Monterey County Community Action Commission  
Full Commission Meeting

- B. October 2024 Executive Committee Minutes
- C. October 2024 Financial Report

### **MOTION TO APPROVE by MATTOS, second by SMITH - APPROVED**

- 1. Aye: Govea, Mattos, Pineda, Holder, Mattos, Smith, Esquivel, Odello, Elder, Chambliss
- 2. Nay: None
- 3. Abstain: None

### **VI. Business Items:**

- A. CNA Update
  - i. Flyer Created and Shared with Network – sent via email on 10/8 to Commissioners
  - ii. Next Meeting October 23, 2024 – will discuss press release and future events – more table events.
  - iii. Commissioners from each District meet and share CNA with their Supervisor  
Commissioners Pineda, Mattos, Ramos, Esquivel, Odello met or will meet with their Supervisors.
  - iv. Upcoming events:
    - 1. 10/27/2024 King City – San Lorenzo Park “Dia del Trabajador” – Volunteers needed  
Commissioner Vargas and Govea to help at event  
Commissioner Ramos to share with possible students volunteers from South County
  - v. Review Survey Data  
Salinas area has received the most responses as far
- B. Inclement Weather – Training schedule with service providers

### **VII. Reports:**

- A. Staff Report
  - a. Staff Report
    - i. Resources and training opportunities and community news and events – See attached report
  - b. Commissioner Roundtable –  
Commissioner Smith – Lead me Home Conference on 4/17 for Monterey and San Benito County, will be held in Salinas.

### **VIII. Adjournment:**

- A. Meeting adjourned at 5:26
  - i. The Next Full CAC Meeting is scheduled for **November 18, 2024**

Respectfully  
Teresa Pureco



## Monterey County Community Action Commission Executive Committee Meeting Minutes Tuesday, November 4, 2024 4:00pm-5:00pm

### Meeting Location: 1000 S. Main St, Salinas CA Suite 302

*In accordance with the traditional Brown Act's teleconference provision, the following addresses identify the location of remotely participating members, are accessible to the public, have an agenda publicly posted on site, and allow for the public to address the full decision-making body.*

**Commissioner Govea Remote Location:** 61575 Dead Man's Gulch Rd San Ardo, CA 93450

**ZOOM Link:** <https://montereycty.zoom.us/j/97945697513> **Telephone Dial-In:** 1-669-219-2599 97945697513#

**Time:** November 4, 2024 4:05 pm  
**Place:** ZOOM <https://montereycty.zoom.us/j/97945697513>  
**Present:** Ronald Holder, Donna Smith, Jake Odello  
**Absent:**  
**Excused:** Connie Pineda and Teresita Govea  
**Public:** Germaine Esquivel  
**Staff:** John Gil, Alex Soltero

### Call to Order & Attendance

**Public Comment** – no public comment

### Review/Discuss Draft CAC Agenda for the November 18, 2024, meeting.

- e. Consent Items (*Action*)
  - October 2024 Commission Minutes
  - November 2024 Executive Committee Minutes
  - November 2024 Financial Statement – Discuss 2024 Agency Expending - CAP staff reached to two agencies and they will stay on track on their spending
- f. Presentation
  - Need Presentation – Possible Esselen Tribe  
Alex may present about inclement weather, HSP along with HRC  
Commissioner Odello to reach out to MC Weekly, Community Human Foundation and Monterey Foundation, MC Gives
- g. Business/Discussion:
  - Approve 2025 EC/CAC Meeting Calendar – approve at full CAC meeting
  - Approval for Cancelling December 2024 EC/CAC Meetings – approve at full meeting
  - CNA Update – Survey collection process, data collection gaps, and upcoming events – not all surveys have been entered, staff to post on social media and reach to local media

***The mission of the Monterey Community Action Partnership is to assess the needs of the low-income people in Monterey County and develop, maintain, and evaluate community services that empower low-income individuals and families to improve their quality of life.***

- CAP: Public Hearing and Monitoring – Invite Commissioners to participate – looking for locations as it is a mandated public hearing, one public hearing is required. MCOE and Seaside locations weren't as successful as expected. Commissioners are encouraged to assist at the next public hearing, invite may be limited to 2 spots to allow all Commissioners to participate.
  - Homeless Service Resource Guide – getting printed, already posted on CHSP
- h. Reports
- Staff Report
  - Commissioner Roundtable

### **Additional Discussion and CAC Meeting Preparations**

#### **Meeting Adjourned at 4:37- Next Executive Meeting is January 6, 2025**

For ZOOM participation by PHONE Dial: US: +1 669 219 2599

Enter this Meeting ID number: 979 4569 7513 when prompted. There is no Participant Code, please press # again after the recording prompts you.

To RAISE YOUR HAND, push \*9 on your keypad

To TOGGLE MUTE/UNMUTE, push \*6 on your keypad.

*The mission of the Monterey Community Action Partnership is to assess the needs of the low-income people in Monterey County and develop, maintain, and evaluate community services that empower low-income individuals and families to improve their quality of life.*

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is to assess  
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individuals*

and families to improve their quality of life.

Send requests for ADA-related accommodations or modifications to attend meetings to: [mccap@countyofmonte.rey.gov](mailto:mccap@countyofmonte.rey.gov)

**Call to Order & Attendance**

**to Order & Attendance** Public Comment

**Review/Discuss Draft CAC Agenda for the November 18, 2024, meeting.**

- Consent Items (*Action*)
  - o October 2024 Commission Minutes
  - o November 2024 Executive Committee Minutes
  - o November 2024 Financial Statement – Discuss 2024 Agency Expending

**Public**

- Comment**
- Presentation
    - o Need Presentation – Possible Esselen Tribe
  - k. Business/Discussion:
    - Approve 2025 EC/CAC Meeting Calendar
    - Approval for Cancelling December 2024 EC/CAC Meetings
    - CNA Update – Survey collection process, data collection gaps, and upcoming events
    - CAP: Public Hearing and Monitoring – Invite Commissioners to participate
    - Homeless Service Resource Guide
  - l. Reports
    - Staff Report
    - Commissioner Roundtable

**Additional Discussion and CAC Meeting Preparations**

**November**

**Meeting Adjourned - Next Executive Meeting is January 6, 2025**

**For ZOOM participation by PHONE Dial: US: +1 669 219 2599**

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**4.**

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individuals*

*and families to improve their quality of life.*

**Send requests for ADA**

**- related accommodations or modifications to attend meetings to:**

**[mccap@countyofmonterey.gov](mailto:mccap@countyofmonterey.gov)**



**COMMUNITY ACTION PARTNERSHIP  
CY 2024 - 2025  
CSBG CONTRACTORS  
FINANCIAL STATEMENT**

COMMUNITY ACTION PARTNERSHIP CONTRACTS	PO NUMBER	FUNDING SOURCE	TERM OF CONTRACT	CONTRACT AMOUNT	PO AMOUNT	PAID TO DATE	CONTRACT BALANCE	% USED	PAID THROUGH
BOYS AND GIRLS CLUB OF MONTEREY COUNTY	DO# 39754	CSBG CAP	02/01/24 - 12/31/25	121,000.00	70,000.00	67,188.09	53,811.91	56%	Oct-24
COMMUNITY HOMELESS SOLUTIONS	DO# 39824	DV/HP	03/07/24 - 12/31/25	180,000.00	135,000.00	69,868.88	110,131.12	39%	Sep-24
GATHERING FOR WOMEN	DO# 39744	Homeless Funds	03/01/24 - 12/31/25	90,000.00	67,500.00	33,579.31	56,420.69	37%	Sep-24
GOODWILL CENTRAL COAST	DO# 39755	CSBG CAP	02/15/24 - 12/31/25	90,000.00	45,000.00	31,808.72	58,191.28	35%	Sep-24
MEALS ON WHEELS OF MONTEREY PENINSULA	DO# 39634	CSBG CAP	02/01/24 - 12/31/25	90,000.00	45,000.00	45,000.00	45,000.00	50%	Aug-24
PARTNERSHIP FOR CHILDREN	DO# 39636	CSBG CAP/Homeless Funds	03/01/24 - 12/31/25	95,000.00	57,000.00	44,471.07	50,528.93	47%	Sep-24
SUN STREET CENTERS	DO# 39756	CSBG CAP	03/08/24 - 12/31/25	90,000.00	45,000.00	35,319.91	54,680.09	39%	Oct-24
UNITED WAY	DO# 39654	CSBG CAP	02/15/24 - 12/31/25	126,000.00	63,000.00	63,000.00	63,000.00	50%	Sep-24
YWCA	DO# 39749	County DVTF	02/01/24 - 12/31/25	112,000.00	84,000.00	44,818.18	67,181.82	40%	Sep-24
<b>Subtotal</b>				<b>994,000.00</b>	<b>611,500.00</b>	<b>435,054.16</b>	<b>558,945.84</b>	<b>44%</b>	

## COMMUNITY ACTION COMMISSION 2025 MEETINGS

Date	Meeting	Date	Meeting
January 6	Executive Committee Meeting	July	Summer Break
*January 27	Commission Meeting	July	Summer Break
February 3	Executive Committee Meeting	August 4	Executive Committee Meeting
*February 24	Commission Meeting	August 18	Commission Meeting
March 3	Executive Committee Meeting	**September 2	Executive Committee Meeting
March 17	Commission Meeting	September 15	Commission Meeting
April 7	Executive Committee Meeting	October 6	Executive Committee Meeting
April 21	Commission Meeting	October 20	Commission Meeting
May 5	Executive Committee Meeting	November 3	Executive Committee Meeting
May 19	Commission Meeting	November 17	Commission Meeting
June 2	Executive Committee Meeting	December 1	Executive Committee Meeting
June 16	Commission Meeting	December 15	Commission Meeting

**NOTES:** Unless otherwise noted, Executive Committee Meetings are held every first Monday of the month and Community Action Commission Meetings are held every third Monday of the month. All Meetings begin at 4:00 p.m. To **accommodate holidays** *\*CAC meeting adjustment has been made.* **\*\* EC meeting adjustment has been made.**

Meetings will remain accessible to the public via Zoom participation. In accordance with the traditional Brown Act's teleconference provision, remotely participating members will publish their address and ensure site is accessible to the public, has an agenda publicly posted on site, and allow for the public to address the full decision-making body.

Commission Meeting  
Zoom Link: <https://montereycty.zoom.us/j/98543963884>

Executive Committee  
Zoom Link: <https://montereycty.zoom.us/j/97945697513>

Commission Meeting  
Phone Access: Dial (669) 219-2599 or (669) 900-6833  
enter **ID 985 4396 3884**

Executive Committee  
Phone Access: Dial (669) 219-2599 or (669) 900-6833  
enter **ID 979 4569 7513**

**\*There is no passcode needed to join via zoom or phone. Note that the public will be muted by default. If you would like to speak during the public comment portion of the meeting, you have the following options:**

Online - raise your hand or use the Q&A panel to submit your comments. Phone - press \*9 to raise your hand, \*6 to send a request to be unmuted.

For meeting accommodations or questions please contact MCCAP at: (831) 796-1553 or email: [MCCAP@countyofmonterey.gov](mailto:MCCAP@countyofmonterey.gov)  
MCCAP Website: [Link](#) MCCAP Facebook: [@montereycountycap](#)

## Community Action Commission Staff Report – November 2024

### **Agency/Community Action Updates:**

- The 2024 CalCAPA conference is scheduled to be held in Monterey from November 19 to 22, 2024.
- CAVO Training - Commissioners, please provide feedback.
- Inclement Weather – Staff have provided training to participating homeless outreach agencies and provided them with motel voucher packets. Inclement weather is defined as temperatures of 45 degrees or below and rain from Nov 1 to March 31.
- Organizational Standards have been revised and resubmitted to CSD.

### **Employment Opportunities:**

- The County of Monterey is recruiting for several positions. Please visit the website for a list of job openings: [Job Opportunities | County of Monterey \(governmentjobs.com\)](https://www.montereyjobs.com)
- Project Manager – CHISPA is recruiting through December 2, 2024. See attached flyer for more information.

### **Community Events and Activities:**

- December 2, 2024 – Asian Cultural Experience of Salinas Fundraiser – See attached flyer. Proceeds support historical preservation efforts in Salinas Chinatown.
- Now through December – Partnership for Children has launched their annual Miles of Smiles Holiday Program and is seeking volunteers to sponsor a family and purchase gifts from their wish list and/or help with wrapping up presents.
- Now through December – Food Bank for Monterey County has launched their 2024 Holiday Food Drive. See attached flyer for more information.

***CAP staff welcomes your input regarding future reports and presentation topics!***

***Please send suggestions to [mccap@co.monterey.ca.us](mailto:mccap@co.monterey.ca.us)***



# CAP Community Circle Meetings 2025

Helping People. Changing Lives.  
**SCHEDULE OF MEETINGS**

**Time: 11:00 – 12:00**

WED JANUARY 8, 2025 (**ZOOM**)

WED MARCH 12, 2025 (**ZOOM**)

WED MAY 14, 2025 (**IN-PERSON**)

WED JULY 9, 2025 (**ZOOM**)

WED SEPTEMBER 10, 2025 (**ZOOM**)

WED NOVEMBER 12, 2025 (**IN-PERSON**)

Learn and share current activities and services happening in the CAP network. Agency members are required to attend. Guests are welcome.



Please Join the Meeting via Zoom:  
[https://montereycty.zoom.us/j/99792681438?  
pwd=UGFnS0VjVCszdGtweGpzZlBzaTdBUT09](https://montereycty.zoom.us/j/99792681438?pwd=UGFnS0VjVCszdGtweGpzZlBzaTdBUT09)



The two in-person meetings will be held:  
Life Foundation Building  
1000 S. Main St Suite 110  
Salinas, CA 93901







## Employment Opportunity Project Manager

CHISPA (Community Housing Improvement Systems and Planning Association, Inc.) is the largest private, nonprofit housing developer based in Monterey County.

Since its incorporation in 1980, CHISPA has built and renovated 2,447 single-family homes and apartments for low and moderate-income people in Monterey, San Benito, and Santa Cruz Counties.

CHISPA has an opening for a full-time Project Manager in the Real Estate Development Department. Responsibilities include coordination of all aspects of the development process for affordable single and multi-family housing projects.

**QUALIFICATIONS:** Bachelor's Degree or equivalent in Community Development, Economics, Finance, Business Administration, Real Estate, or related field preferred. Minimum 3 years' experience in housing, economic development, real estate or a closely related field. Ideal candidate will have experience in preparing budgets and financial proformas, good analytical, communication, organizational and negotiating skills and familiarity with architectural and construction practices and procedures.

**SALARY RANGE:** \$93,000 - \$115,000

**RESUMES/APPLICATIONS WILL BE ACCEPTED UNTIL  
MONDAY, DECEMBER 2, 2024.**

CHISPA is an Equal Opportunity Employer, and our process ensures fairness to all applicants.

For more information or a detailed job description, please contact Gaby Plascencia-Moncada via email at [employment@chispahousing.org](mailto:employment@chispahousing.org).





# 2024 Holiday Food Drive

**Join us for the largest food drive of the year!**

Donate to those in need this holiday season. More than 20% of our neighbors in Monterey County go hungry everyday, over half of them are children.

**For every \$1 you donate, we can distribute \$5 worth of food.**

Your gift will help thousands of Monterey County families who might otherwise go hungry this holiday season.

## Contact for more information:

☎ (831) 758-1523

✉ [maguilera@food4hungry.org](mailto:maguilera@food4hungry.org)

## What we need:

- canned foods
- canned vegetables/fruits
- pasta, rice, oatmeal
- non-perishable shelf stable foods

## Financial Donations:

[foodbankformontereycounty.org](http://foodbankformontereycounty.org)







# *Asian Cultural Experience of Salinas*

## **PANDA EXPRESS FUNDRAISER**

**TUESDAY,  
DEC. 2ND, 2024  
ALL DAY**

**USE CODE  
926349**

**ONLINE ORDERS  
ONLY**



**PRE-ORDER NOW**

**THANK YOU FOR YOUR  
SUPPORT, PORTION OF  
SALES WILL BE DONATED  
TOWARDS MULTI-CULTURAL  
AND HISTORIC  
PRESERVATION.**

**ELIGIBLE AT ALL PANDA EXPRESS LOCATIONS NATIONWIDE**