

Planning Permit Application Review

Planning permit applications are routed by RMA-Planning Department to EHB for review and recommendations. The overall planning permit process is very well detailed on the [Planning Department's website](#). When contemplating a project it is important to speak with a land use technician before contacting EHB to determine what the site development requirements are and what the zoning will allow on your project site.

EHB evaluates all planning permit applications to determine potential impacts and regulations that will need to be addressed through project conditions of approval. EHB needs to know if the project will have an approved long-term water supply and will the project properly dispose of all sewage or wastewater generated onsite. EHB will give the project a feasibility level review for all of the program areas that EHB regulates to evaluate if the applicant will be able to obtain all secondary Health Permits such as well drilling permits, septic permits, hazardous materials storage permits, restaurant permits, etc. Recommended conditions of approval are sent to the planner for inclusion in the staff report on the project.

There are several things the applicant can do to help speed this review process. Please ensure that your application provides the following information:

- ❑ If you propose to connect to a water system with less than 200 connections, provide the name of the system **as it appears on the Health Permit**. You can usually get this information from the president or operator of the system or from our office.
- ❑ If a private well (one connection) is the source of supply, indicate whether the well is existing or proposed. Accurately locate all wells on your site plan.
- ❑ If the project is to utilize a septic system, the site plan submitted with the application should indicate the location of the following:
 1. all existing or proposed wells located on or within 150' from the property.
 2. the approximate location of the future or existing septic system.
 3. all easements on the property
 4. all ponds streams, creeks or drainages

If the project will involve a septic system or a well construction you will be contacted by EHB to arrange a site visit to allow EHB to recommend to the hearing body that the project will meet requirements.