

**MONTEREY COUNTY WATER RESOURCES AGENCY
BOARD OF DIRECTORS
PLANNING COMMITTEE**

COMMITTEE MEMBERS

Deidre Sullivan, Chair
Ken Ekelund

John Huerta
Dave Hart

TIME: 10:00 a.m.
DATE: Wednesday, May 11, 2016
PLACE: Monterey County Water Resources Agency
Board Room
893 Blanco Circle
Salinas, CA 93901
(831) 755-4860

A G E N D A

- 1. Call to Order**
- 2. Public Comment**
(Limited to three (3) minutes per speaker on matters within the jurisdiction of the agency not listed on this agenda. the public will have the opportunity to ask questions and make statements on agenda items as the committee considers them.)
- 3. Approve the Minutes of the Planning Committee Meeting held on February 10, 2016.**
The committee will consider approval of the Minutes of the above-mentioned meeting.
- 4. Consider receiving an update on the completion of the Strategic Planning Session process; and, providing direction to Staff.**
Robert Johnson, Deputy General Manager, will present this item to the Committee.
- 5. Set next meeting date and discuss future agenda items.**
The committee will discuss and determine details for its next meeting.
- 6. Adjournment**

**MONTEREY COUNTY WATER RESOURCES AGENCY
BOARD OF DIRECTORS
PLANNING COMMITTEE**

Deidre Sullivan, Chair
Ken Ekelund

John Huerta

TIME: 10:00 a.m.
DATE: Thursday, February 10, 2016
PLACE: Monterey County Water Resources Agency
893 Blanco Circle
Salinas, CA 93901
(831) 755-4860

MINUTES

1. Meeting Called to Order @ 10:25 a.m. by Committee Chair Sullivan.

Members present: Directors Sullivan, Ekelund and Huerta
Members absent: None

A quorum was established.

2. Public Comment: None

3. Approve the Minutes of the Planning Committee meeting held on January 14, 2016.

Committee Action: On Motion and Second of Directors Huerta and Ekelund respectively, by unanimous vote approved the Minutes of the Planning Committee meeting held on January 14, 2016.

4. Consider receiving an update on the completion of the Strategic Planning Session process; and, providing direction to Staff.

Robert Johnson, Deputy General Manager, presented this item to the Committee.

Public Comment: John Baillie, Jack Baillie Co.

Committee Action: On Motion and Second of Directors Huerta and Ekelund respectively, by unanimous vote received the update on the completion of the Strategic Planning Session process; and, recommended that the full Board consider adopting the updated Mission Statement and Guiding Principles; and, recommended that the Agency complete the Strategic Plan before September 30, 2016.

5. **Set next meeting date and discuss future agenda items.**
There will be no Planning Committee meeting in March 2016.
6. **Adjournment at 11:25 a.m.**

Submitted by Alice Henault

Approved on

**MONTEREY COUNTY WATER RESOURCES AGENCY
BOARD OF DIRECTORS – PLANNING COMMITTEE**

MEETING DATE:	May 11, 2016	AGENDA ITEM:	
AGENDA TITLE:	Consider receiving an update on the Strategic Planning process; and providing direction to Staff		
Consent ()		Action (X)	
Information ()			
SUBMITTED BY:	Robert Johnson	PREPARED BY:	Robert Johnson
PHONE:	(831) 755-4860	PHONE:	(831) 755-4860
DEADLINE FOR BOARD ACTION:	May 23, 2016		

RECOMMENDED BOARD ACTION:

Receive an update on the Strategic Planning process; and provide direction to Staff

SUMMARY:

The Monterey County Water Resources Agency Board of Supervisors and Board of Directors met jointly in a Strategic Planning Session on December 10, 2015. This is an update on the strategic planning tasks that staff was to complete after the workshop, and before the next Strategic Planning Session, date yet to be determined.

DISCUSSION:

The Joint Strategic Planning Session was held at the Laguna Seca Trackview Pavilion. The session provided an opportunity for collaboration among the Agency’s Board of Supervisors, Board of Directors and senior management Staff on some important issues facing the Agency in the coming months and years.

There were some tasks that needed to be completed by Staff and approved by the Board of Directors in a timely manner, so the resulting outcomes could be utilized in a future strategic planning sessions. The tasks left to Staff related to Strategic Planning were: 1) a revised (if needed) “Mission Statement”; 2) a revised set (if needed) of Guiding Principles (for decision-making); and 3) a revised set of “Broad Goals” that the Agency can place current work functions and tasks beneath to help with assigning priority to specific tasks.

Staff has presented, and the Board of Directors has approved: 1) a revised Mission Statement; and 2) the revised Guiding Principles for Decision Making (attached to this report). The remaining work for completion – developing a set of broad goals, under which other goals are placed – will require additional time and possibly an off-site session of brainstorming goals and objectives.



Monterey County Water Resources Agency Strategic Planning Process: Approved by Board of Directors



Mission Statement and Guiding Principles for Decision Making

Mission Statement:

The Water Resources Agency manages, protects, stores and conserves water resources in Monterey County for all beneficial uses, while minimizing damage from flooding to create a safe and sustainable water supply for present and future generations.

Guiding Principles for Decision Making:

1. Project or program is consistent with Agency's core mission.
2. Meets financial, legal, contractual and mandated obligations.
3. Potential costs and benefits, risks, and feasibility will be methodically analyzed, using the best available science.
4. Effective communication and outreach will be done to maintain an open and transparent process.
5. Approved priorities will not be beyond Agency financial resources. Financial discipline will be exercised to ensure that funding is available to cover all expected expenditures, including future maintenance and replacement of facilities.