

**MONTEREY COUNTY WATER RESOURCES AGENCY
BOARD OF DIRECTORS
PERSONNEL AND ADMINISTRATION COMMITTEE**

COMMITTEE MEMBERS

Mark Gonzalez, Chair
Richard Ortiz

David Hart

TIME: 8:30 a.m.
DATE: Friday, January 15, 2016
PLACE: Monterey County Water Resources Agency
893 Blanco Circle
Salinas, CA 93901
(831) 755-4860

MINUTES

1. **Call Meeting to Order @ 8:30 a.m. by Committee Chair Mark Gonzalez**
Members Present: Richard Ortiz, David Hart, Mark Gonzalez
Members Absent: None

A quorum was established.
2. **Public Comment:** John Martin, Member of the Board of Directors of the Heritage Ranch Owners Association
3. Approve the Minutes of the Personnel and Administration Committee meeting held on September 11, 2015.

Committee Action:

On motion and second by Directors Hart and Ortiz, approved the Minutes of the Personnel and Administration Committee meeting held on September 11, 2015.

Vote: Motion carried unanimously by those members present.

4. Consider receiving an update on Personnel and Administration activities.
Wini Chambliss, Administrative Services Assistant, provided an update on personnel and administrative issues.

Committee Action:

On motion and second by Directors Hart and Ortiz, received the update on Personnel and Administration activities.

Vote: Motion carried unanimously by those members present.

5. Consider receiving a report; and, providing direction to Staff regarding the Contract Holder's request to terminate Lake Nacimiento Grazing Lease #5.
Brent Buche, Deputy General Manager, provided information regarding this item.

Committee Action:

On motion and second by Directors Hart and Ortiz, received the report; and, in light of new information acquired from the Contract Holder's attorney, authorized the General Manager to assign Lake Nacimiento Grazing Lease #5 to the Contract holder's ex-wife.

Vote: Motion carried unanimously by those members present.

6. Consider receiving an update on activities at the Lakes.
Brent Buche, Deputy General Manager, provided a verbal report of lake issues.

Committee Action:

On motion and second by Directors Ortiz and Hart, received the lake update.

Vote: Motion carried unanimously by those members present.

7. Consider receiving an update on Real Property issues.
Brent Buche, Deputy General Manager, provided a verbal report of real property issues.

Public Comment: John Baillie

Committee Action:

On motion and second by Directors Ortiz and Hart, received the real property update.

Vote: Motion carried unanimously by those members present.

8. Set next meeting date and discuss future Agenda items.
The next meeting is scheduled for February 12, 2016 at 8:30 a.m. The Heritage Ranch Owners Association Lease Agreement will be on the Agenda.
9. Adjournment
The meeting adjourned at 9:20 a.m.

Submitted by: Alice Henault

Approved on: February 12, 2016