

**MONTEREY COUNTY WATER RESOURCES AGENCY  
BOARD OF DIRECTORS  
PLANNING COMMITTEE**

Deidre Sullivan, Chair  
Ken Ekelund

John Huerta

**TIME:** 10:00 a.m.  
**DATE:** Wednesday, June 18, 2014  
**PLACE:** Monterey County Water Resources Agency  
893 Blanco Circle  
Salinas, CA 93901  
(831) 755-4860

**MINUTES**

**1. Call to Order @ 10:05 a.m. by Committee Chair Deidre Sullivan.**

Members present: Directors Deidre Sullivan, Ken Ekelund, John Huerta  
Members absent: None

A quorum was established.

**2. Public Comment**

None.

**3. Approve the Minutes of the Planning Committee meeting held on April 9, 2014**

**Committee Action: Upon Motion made by Committee Member Ken Ekelund and seconded by Committee Member John Huerta the Committee approved the Minutes for April 9, 2014.**

**4. Review Planning Committee Responsibilities**

David Chardavoine, General Manager, led the review and discussion on the suggested areas of responsibility for the Planning Committee.

**A. CAMP – Capital Asset Management Program:**

Through discussion it was revealed that the Program is unfunded and is managed internally. Because it is managed in a piecemeal fashion efforts take time and it is not current. Cathy Paladini, WRA Finance Manager noted that the Agency is working to get its books in order to ensure that revenues and expenditure are in alignment.

Staff is working to identify specific work tasks within the zones and is now operating under “precision maintenance” instead of a blanket maintenance system. In this way, critical tasks are being addressed while other less critical tasks are temporarily left undone. The Committee suggested reviewing certain maintenance items to see if they

can be folded into other larger projects in order to get funded. The Committee stated that it was important to be able to justify requests for more money and also to maintain transparency to the public.

B. Strategic Planning – Develop Agenda:

The Planning Committee will be responsible for developing the Agenda for the Strategic Planning meeting to be held in November. The Committee would like to review the Agency goals before the Strategic Planning meeting.

C. Channel Maintenance Program (short term):

The EIR will be going before the Board of Supervisors in the very near future for certification. The next phase will be implementing the program.

D. River Management (long term): This plan is currently being updated.

E. Floodplain Management Plan:

The project is currently being updated. The Floodplain Management Plan is updated every five years and is produced by Agency staff. There is a \$90,000 grant in place to produce the update to the Plan.

F. Office Move:

Staff indicated the Agency lease expires at the end of July 2015. The Agency is being pressured by County Administration to move to the “Capital One” building should the County purchase the property. There are several drawbacks to such a move such as the lack of a board room and a separate entrance for the Agency. Much of Agency activity is interacting with the public. Where the building is located would make this very difficult to do. Other issues requiring resolution include the cost of the lease and the cost of any necessary improvements.

The Committee suggested engaging a realtor to help seek a suitable location. Staff indicated that there had been a meeting with MCOE who at that time, indicated it may be willing to renegotiate the lease. There is also a possibility of leasing with the option to purchase.

G. IRWMP:

Staff provided a brief background to the IRWMP. It is in the final process now. The Planning Committee monitored the IRWMP process. Staff indicated that funding could become available because of the drought proclamation. The next opportunity would be mid-year 2015.

H. Grants:

The Committee asked for a list of the grants currently available to the Agency. The Agency Performance Indicator graph will be helpful to show the status of the grants. The USBR Basin Study grant was denied to the Agency and a debriefing will occur the third week of June to explain the reasons for the denial.

The Committee asked that Drought Contingency Plan be added to this list. Staff indicated that the Agency participates in the County Drought Task Force. Staff also noted that the Agency does not possess enforcement authority during a drought. The Committee suggested the Agency inform the public of its capabilities and limitations.

**Committee Action: Upon Motion made by Committee Member Ken Ekelund and seconded by Committee Member John Huerta the Committee accepted the Planning Committee's Suggested Areas of Responsibility.**

**5. Review Agency Critical, Routine and Essential Projects**

David Chardavoyne, General Manager, noted that at the time the Critical Projects list was created the subject of the Interlake Tunnel had not surfaced. The Interlake Tunnel Project is now very high on the Critical Projects list. Also on the list are the Agency Water Rights Permit #11043; the Salinas River Stream Maintenance Program (short-term); and, the Floodplain Management Plan, among others.

Bob Perkins, a member of the public spoke. He expressed concern that some issues being discussed overlapped into more than two committees and might violate the Brown Act. He urged the Committee and staff to focus on assuring that projects are discussed in the appropriate committees especially since time and budgets are stretched. The Committee assured him that all committee members of each committee are aware that the Brown Act must be followed in that only one other committee may consider any item brought forth for consideration. David Chardavoyne assured Mr. Perkins that Agency staff is aware of the rules of the Brown Act and strive to comply. Committee Chair Sullivan suggested that staff create a matrix defining the responsibilities of each of the committees.

David Chardavoyne noted that "Well Testing/Monitoring" has been added to the Routine Agency Activities list. This and other activities are monitored monthly through the Performance Indicator Program.

The Committee appreciated the lists brought before them and asked that Staff continue to provide them with updates. Staff noted that even though the "Additional Essential Agency Projects" list contains 21 items there are, in fact, over 300 projects or tasks requiring Agency action.

**Committee Action: Upon Motion made by Committee Member John Huerta and seconded by Committee Member Ken Ekelund the Committee received the Agency Critical, Routine and Essential Projects lists.**

**6. Consider recommending that the Full Board approve and authorize the General Manager to execute a Produce Wash Water Utilization Agreement, substantially in the form attached.**

David Chardavoyne, General Manager, presented information regarding the Produce Wash Water Utilization Agreement. He noted that because of the drought the SRDF will not produce water for CSIP therefore additional water is required from a new source and/or from additional groundwater pumping.

The City of Salinas produces approximately 4,000 acre-feet/year of produce wash water that it receives and treats at its Industrial Wastewater Treatment Facility. The PCA and the City of Salinas entered into a test period of sixty days whereby Salinas has agreed to provide produce wash water from its treatment facility to PCA for the sole purpose of determining the viability of combining produce wash water with sanitary sewer water for use in CSIP. The results of that test period have been positive.

The Produce Wash Water Utilization Agreement among the Monterey County Water Resources Agency, PCA and Salinas will result in the continued provision of treated produce wash water during the June 1, 2014 to October 31, 2014 time period to CSIP. Salinas will pay the incremental costs of treatments at \$179/acre-foot during this period, as established by PCA.

Mr. Chardavoyne noted that one of the long-term goals of all the parties is to curtail and potentially eliminate groundwater pumping in the existing, and expanded, CSIP service area in order to help halt seawater intrusion. It is anticipated that a similar agreement to utilize Salinas' produce wash water in CSIP can be negotiated.

**Committee Action: Upon Motion made by Committee Member Ken Ekelund and seconded by Committee Member John Huerta the Committee recommended approval by the full Board of Directors and authorize the General Manager to execute a Produce Wash Water Utilization Agreement, substantially in the form received.**

**7. SET NEXT MEETING DATE AND DISCUSS FUTURE AGENDA ITEMS.**

The next meeting date is tentatively set for Wednesday, August 13, 2014 at 10:00 a.m. Potential agenda items will include the office move and grants.

**ADJOURNMENT by Chair Deidre Sullivan @ 11:50 a.m.**

**Submitted by:** Alice Henault

Approved on October 15, 2014