

Equal Opportunity Advisory Commission
Action Minutes of

February 15, 2017

1. Roll Call and Greeting of Visitors

The meeting was called to order at 3:30 p.m. by Chair Elliott Robinson.

Commissioners Present: Elliott Robinson, James Bogan, Andrea Monroe, Maria Castillo, Billy DeBerry, Eric Lauritzen, Justin Matthews, and Kay Kirkland

Commissioners Absent (excused): Aranyani Azevedo

Staff Present: Interim Equal Opportunity Officer Juan Rodriguez, Administrative Secretary-Confidential Rocio Quezada and Deputy County Counsel William Litt

2. Public Comments

No public comment.

3. Action Item: Review and Approve Minutes of January 18, 2017

Commissioner Bogan made a motion to approve the Minutes of January 18, 2017; seconded by Commissioner Monroe; motion passed by the following vote:

AYES: Bogan, Robinson, Castillo, DeBerry, Monroe, Lauritzen, Matthews, and Kirkland
NOES: None
ABSENT: Azevedo
ABSTAIN: None

4. Department Head's Equal Opportunity Plan Presentation – Eric Lauritzen - Agricultural Commissioner

Mr. Eric Lauritzen, Agricultural Commissioner presented his Department's Equal Opportunity Plan.

5. Receive Oral Report from the Ad-Hoc Committee (Review and Update of the Outreach List) – Commissioner Matthews

Commissioner Matthews reported the Ad-Hoc Committee met on February 8, 2017. The Equal Opportunity Office will update the current Outreach List and create a centralized list the Committee and County Departments can access to periodically update.

6. Discuss Commission Goals for 2017 – Commissioner Castillo

The Commission discussed creating Goals for 2017. The following goals were recommended:

- Outreach to fill Commission vacancies
- Review Chapters 5, 6, and 7 of the County of Monterey Equal Opportunity Plan
- Fill Commission vacancies by June 2017

7. Discuss Commission Recruitment Outreach – Commissioner Monroe
Commissioner Monroe and Mr. Juan Rodriguez discussed recruitment outreach:

- Invite organizations to attend Commission meetings
- Commissioners nominate individuals/organizations to the Board of Supervisors
- Send letters to organizations to fill vacancies
- Contact former members of the Commission for new appointments

8. Announcements

Mr. Juan Rodriguez announced the following Resolutions have been approved and adopted by the Board of Supervisors:

- 1/31/17 Board of Supervisors Resolution to Oppose President Trumps Executive Order on Immigration
- 2/14/17 Board of Supervisors Resolution to Declare the Month of February as African American History Month
- 2/14/17 Board of Supervisors Resolution to Maintain Trust and Safety for Local Immigrants and Designate Monterey County a Welcoming County for Immigrants and Refugees

Commissioner Monroe announced February 16, 2017 is the National Day without an Immigrant.

9. Future Agenda Items

- Public Defender Equal Opportunity Plan Presentation
- Resource Management Agency Equal Opportunity Plan Presentation
- County Counsel Equal Opportunity Plan Presentation
- Contracts/Purchasing Annual Report (April)
- Approve 2017 Commission Goals
- Report from Human Resources on Centralization
- Ad-Hoc Committee Quarterly Report
- Revise the Commission 2017 Schedule
- Site visits to County Departments
- Annual Discrimination Complaint Report from the Equal Opportunity Officer
- Equal Opportunity Officer Standing Report
- Equal Opportunity Office compile list of County Departments for site visits

10. Date of time of Next Meeting

Wednesday, March 15 at 3:30 p.m. at the Board of Supervisors Chambers

11. Adjournment

The meeting adjourned at 4:50 p.m.