

MONTEREY COUNTY

EQUAL OPPORTUNITY ADVISORY COMMISSION

168 WEST ALISAL STREET, THIRD FLOOR • SALINAS, CA 93901 • (831) 755-5117



EQUAL OPPORTUNITY ADVISORY COMMISSION

SPECIAL MEETING AGENDA (RETREAT)

Wednesday, May 18, 2016
12:00 – 4:00 p.m.

**Monterey County Free Library
Community Room - Castroville Branch
11160 Speegle Street, Castroville, California**

THE MONTEREY COUNTY EQUAL OPPORTUNITY ADVISORY COMMISSION welcomes and encourages all interested persons to attend and participate in the discussion. Meetings are held on the third Wednesday of each month at 3:00 p.m. in the Government Center, 168 West Alisal Street, First Floor, Salinas CA 93901 - Board of Supervisors' Chambers, unless otherwise posted. All meetings are conducted in compliance with the Ralph M. Brown Act, Government Code §54950, et seq.

ANY PERSON WISHING TO ADDRESS THE COMMISSION on Agenda or non-agenda topics may do so at the appropriate time after receiving recognition from the Chairperson. Persons doing so should state their name and address or organization/ agency, prior to making their comments or asking questions. Persons speaking on non-agenda topics should do so only during the section of the Agenda reserved for "Public Comments and Petitions." Persons wishing to comment on an Agenda topic should do so when that topic has been reached on the Agenda. Comments should be brief and limited to the subject matter. Reasonable time limitations may be imposed at the discretion of the Chairperson. An emergency item (as defined by the Brown Act) may be added to the agenda only by vote of the Commission.

DISABILITY ACCESS The Board of Supervisors Chambers is wheelchair accessible. The following services are available when requests are made by Friday before the Commission meeting: American Sign Language interpreters or use of a reader during a meeting; large print agenda or minutes in alternative format; assistive listening devices. Please contact the Equal Opportunity Office (831) 755-5117, if you need assistance in order to participate in a public meeting or if you need the agenda and public documents modified as required by Section 202 of the Americans with Disabilities Act.

DOCUMENT DISTRIBUTION: Documents related to agenda items that are distributed to the Commission less than 72 hours prior to the meeting shall be available for public inspection at the Equal Opportunity Office, 168 W. Alisal Street, Third Floor, Salinas, CA 93901. Documents distributed to the Commission at the meeting by Staff will be available at the meeting; documents distributed to the Commission by members of the public shall be made available after the meeting.

I. Retreat Agenda Items

1. Shared luncheon (12:00 – 12:45)
2. Call to order and introductions (12:45 – 12:55)
3. Orientation Presentation to Commissioners – Equal Opportunity Officer Irma Ramirez-Bough (12:55 – 1:50)

- Role of the Equal Opportunity Advisory Commission
- Equal Opportunity Advisory Commission Bylaws
- Duties and Responsibilities of the Equal Opportunity Advisory Commission
- Resolution 80-12
- Overview of the County’s Equal Opportunity Plan

Break (1:50 – 2:00)

4. Legal Overview of The Brown Act - Deputy County Counsel Juan Rodriguez (2:00– 2:50)
 - a. What is a Meeting and What is not Meeting?
 - b. Conducting the Meeting
 - c. Items not on the Agenda
 - d. Rights of the Public
 - e. Other Legal Obligations/Personal Liability
 - f. Discuss the process for holding Special Meetings

II. Regular Agenda Items

1. Roll Call and Greeting of Visitors – Chair James Bogan 3 minutes
2. Public Comments 5 minutes
3. Action Item: Review and Approve Minutes of March 16, 2016 5 minutes
4. Department Head’s Equal Opportunity Plan Presentation – Manny González, Interim Human Resources Director 20 minutes
5. Human Resources Presentation – Interim Human Resources Director - Manny González – Assistant County Administrative Officer 20 minutes
6. Review and Discuss Revisions to the County’s Equal Opportunity Plan - Commissioner Robinson, Temporary Chair to the County Equal Opportunity Plan Committee 15 minutes
7. Action Item: Discuss and Approve Commission’s Meeting Time – Chair Bogan 15 minutes
8. Announcements

9. Future Agenda Items

- Discuss recruitment of vacant Commissioners
- Approve Update of the County's Equal Opportunity Plan

10. Date and Time of Next Meeting

Wednesday, June 15, 2016 at the Board of Supervisors Chambers

11. Adjournment