

## **EQUAL OPPORTUNITY ADVISORY COMMISSION**

### **AGENDA**

**Wednesday, November 16, 2016**

**3:30 p.m.**

THE MONTEREY COUNTY EQUAL OPPORTUNITY ADVISORY COMMISSION welcomes and encourages all interested persons to attend and participate in the discussion. Meetings are held on the third Wednesday of each month at 3:30 p.m. in the Government Center, 168 West Alisal Street, First Floor, Salinas CA 93901 - Board of Supervisors' Chambers, unless otherwise posted. All meetings are conducted in compliance with the Ralph M. Brown Act, Government Code §54950, et seq.

ANY PERSON WISHING TO ADDRESS THE COMMISSION on Agenda or non-agenda topics may do so at the appropriate time after receiving recognition from the Chairperson. Persons doing so should state their name and address or organization/ agency, prior to making their comments or asking questions. Persons speaking on non-agenda topics should do so only during the section of the Agenda reserved for "Public Comments and Petitions." Persons wishing to comment on an Agenda topic should do so when that topic has been reached on the Agenda. Comments should be brief and limited to the subject matter. Reasonable time limitations may be imposed at the discretion of the Chairperson. An emergency item (as defined by the Brown Act) may be added to the agenda only by vote of the Commission.

**DISABILITY ACCESS** The Board of Supervisors Chambers is wheelchair accessible. The following services are available when requests are made by Friday before the Commission meeting: American Sign Language interpreters or use of a reader during a meeting; large print agenda or minutes in alternative format; assistive listening devices. Please contact the Equal Opportunity Office (831) 755-5117, if you need assistance in order to participate in a public meeting or if you need the agenda and public documents modified as required by Section 202 of the Americans with Disabilities Act.

**DOCUMENT DISTRIBUTION:** Documents related to agenda items that are distributed to the Commission less than 72 hours prior to the meeting shall be available for public inspection at the Equal Opportunity Office, 168 W. Alisal Street, Third Floor, Salinas, CA 93901. Documents distributed to the Commission at the meeting by Staff will be available at the meeting; documents distributed to the Commission by members of the public shall be made available after the meeting.

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1. Roll Call and Greeting of Visitors – Chair James Bogan 3 minutes
2. Public Comments 5 minutes
3. Action Item: Review and Approve Minutes 5 minutes  
Minutes of October 19, 2016
4. Action Item: Appoint Commissioners to the Nominating Committee - Chair Bogan 10 minutes
5. Receive Oral Report from the Departmental Equal Opportunity Plan Committee - Commissioner Martinez 15 minutes
6. Review and Discuss the Department’s 2017 Equal Opportunity Plan Template - Commissioner Martinez 20 minutes
7. Action Item: Appoint an Ad-Hoc Committee to Review and Update the Outreach List - Chair Bogan 15 minutes
8. Announcements
9. Future Agenda Items
  - Public Defender Equal Opportunity Plan Presentation
  - Assessor/Clerk-Recorder Equal Opportunity Plan Presentation
  - Treasurer-Tax Collector Equal Opportunity Plan Presentation
  - Annual Committee Reports
  - Election of Officers
  - Site visits to County Departments
10. Date and Time of Next Meeting  
Wednesday, December 21, 2016, at 3:30 p.m.
11. Adjournment