

Equal Opportunity Advisory Commission
Special Meeting Action Minutes of
May 18, 2016

Retreat Action Minutes

1. Shared Luncheon

2. Call to Order and Introductions

The meeting was called to order at 12:45 p.m. by Chair Bogan and introductions were made.

Commissioners Present: Chair James Bogan, Billy DeBerry, Maria Castillo, Carlos Martinez, Elliott Robinson, Kay Kirkland, Aranyani Azevedo, Jess Barreras, Justin Matthews, and Andrea Monroe

Commissioners Absent: Eric Lauritzen

Staff Present: Equal Opportunity Officer Irma Ramirez-Bough, Associate Equal Opportunity Analyst Michelle Gomez, Equal Opportunity Analyst Cynthia Juarez, Deputy County Counsel Juan Rodriguez, and Administrative Secretary-Confidential Rocio Quezada

3. Orientation Presentation to Commissioners – Equal Opportunity Officer Irma Ramirez-Bough

Equal Opportunity Officer Irma Ramirez-Bough provided a PowerPoint presentation and overview to the Commission on the following topics:

- Role of the Equal Opportunity Advisory Commission
- Equal Opportunity Advisory Commission Bylaws
- Duties and Responsibilities of the Equal Opportunity Advisory Commission
- Resolution 80-12
- Overview of the County's Equal Opportunity Plan

4. Legal Overview of The Brown Act - Deputy County Counsel Juan Rodriguez

Deputy County Counsel Juan Rodriguez presented a PowerPoint presentation with an overview of The Brown Act.

Regular Agenda Action Minutes

1. Roll Call and Greeting of Visitors – Chair James Bogan

The meeting was called to order at 2:03 p.m. by Chair Bogan.

2. Public Comments

No public comment.

3. Action Item: Review and Approve Minutes of March 16, 2016

Commissioner Robinson made a motion to approve the Minutes of March 16, 2016; seconded by Commissioner Barreras; motion passed by the following vote:

AYES: Bogan, Robinson, Martinez, Kirkland, DeBerry, Monroe, Castillo, Matthews, Barreras and Azevedo
NOES: None
ABSENT: Lauritzen
ABSTAIN: None

4. Department Head's Equal Opportunity Plan Presentation – Manny González, Interim Human Resources Director
Deferred to next meeting.
5. Human Resources Presentation – Interim Human Resources Director - Manny González – Assistant County Administrative Officer
Deferred to next meeting.
6. Review and Discuss Revisions to the County's Equal Opportunity Plan – Commissioner Robinson, Temporary Chair to the County Equal Opportunity Plan Committee
Commissioner Robinson provided an update and discussed the revisions to the County's Equal Opportunity Plan. The County's Equal Opportunity Plan will be agendized for approval in June.
7. Action Item: Discuss and Approve Commission's Meeting Time – Chair Bogan
Commissioner Barreras expressed his interest in changing the meeting time back to 3:30 p.m.

Commissioner Barreras made a motion to change the meeting time to 3:30 p.m. for the remainder of calendar year 2016; seconded by Commissioner Martinez; motion passed by the following vote:

AYES: Martinez, Castillo, Matthews, Barreras and Azevedo
NOES: Monroe, Kirkland and DeBerry
ABSENT: Lauritzen
ABSTAIN: Robinson

8. Announcements
Chair Bogan announced Memorial Day is upcoming, thank a Veteran.
9. Future Agenda Items
 - Discuss recruitment of vacant Commissioners
 - Approve revisions to the County's Equal Opportunity Plan
 - Approve revised Meeting Schedule
 - Discuss Commissioner's attendance
10. Date and Time of Next Meeting
Wednesday, June 15, 2016 at 3:30 p.m. in the Board of Supervisors Chambers
11. Adjournment
The meeting was adjourned at 2:50 p.m.