

Equal Opportunity Advisory Commission
Action Minutes of

February 17, 2016

1. Roll Call and Greeting of Visitors

The meeting was called to order at 3:00 p.m. by Chair James Bogan.

Commissioners Present: Chair James Bogan, Billy DeBerry, Aranyani Azevedo, Carlos Martinez, Elliott Robinson, Kay Kirkland, Eric Lauritzen, Jess Barreras, Andrea Monroe and Jerry Teeter

Commissioners Absent: Maria Castillo

Staff Present: Equal Opportunity Officer Irma Ramirez-Bough, Deputy County Counsel Juan Rodriguez, and Administrative Secretary-Confidential Rocio Quezada

2. Public Comments

Ms. Helen Rucker and Ms. LeVonne Stone provided public comment.

3. Action Item: Review and approval of Minutes

Commissioner Robinson made a motion to approve the minutes of January 20, 2016; seconded by Commissioner Teeter; motion passed by the following vote:

AYES: Bogan, Robinson, Martinez, Kirkland, DeBerry, Monroe, Teeter, Azevedo, Lauritzen, and Barreras

NOES: None

ABSENT: Castillo

ABSTAIN: None

4. Department Head's Equal Opportunity Plan Presentation – Gail Borkowski – Clerk of the Board

Gail Borkowski, Clerk of the Board, presented the Clerk of the Board's Department Equal Opportunity Plan.

5. Department Head's Equal Opportunity Plan Presentation – Sheriff Steve Bernal – Sheriff's Office

Sheriff Steve Bernal and LynnRose Alig, Associate Personnel Analyst, presented the Sheriff's Office Equal Opportunity Plan.

6. Contracts/Purchasing - County's Local/Small/WBE/MBE/DVBE Annual Report – Mike Derr
Debra Wilson of Contracts/Purchasing presented the County's Local/Small/WBE/MBE/DVBE Annual Report.

Ms. Wilson announced that Contracts/Purchasing will conduct a Vendor Outreach and Training for all vendors interested in doing business with the County. Ms. Wilson also announced Contracts/Purchasing will launch a Vendor Showcase.

7. Action Item: Review, discuss and approve the 2016 Meeting Schedule – Chair Bogan
Chair Bogan presented the 2016 Meeting Schedule.

Commissioner Lauritzen made a motion to change the meeting time to 3:00 p.m.; seconded by Commissioner Kirkland; motion passed by the following vote:

AYES: Bogan, Robinson, Kirkland, Teeter, Lauritzen, Monroe, DeBerry and Azevedo
NOES: Barreras and Martinez
ABSENT: Castillo
ABSTAIN: None

Commissioner Robinson made a motion for the following: Meet at the Marina Library in April, Castroville Library in May and Board Chambers future months; seconded by Commissioner Lauritzen; motion passed by the following vote:

AYES: Bogan, Robinson, Teeter, Martinez, Barreras, Lauritzen, and Azevedo
NOES: Monroe, DeBerry and Kirkland
ABSENT: Castillo
ABSTAIN: None

8. Action Item: Review, discuss and approve Commission Standards for Membership and Selection - Chair Bogan
Irma Ramirez-Bough presented the Commission Standards for Membership and Selection.

Commissioner Robinson made a motion to approve the Standards for Membership and Selection with a few minor edits (add “aging” under Item No. 1, and “volunteer” under Item No. 5); seconded by Commissioner Lauritzen; motion passed by the following vote:

AYES: Bogan, Robinson, Kirkland, Teeter, Lauritzen, Monroe, DeBerry, Barreras, Martinez and Azevedo
NOES: None
ABSENT: Castillo
ABSTAIN: None

9. Action Item: Review, discuss, and approve membership of Rainbow Speakers and Friends – Chair Bogan

Irma Ramirez-Bough introduced Edie Fredick of the organization Rainbow Speakers and Friends. Ms. Fredick provided an overview of the organization and requested to have a representative on the Commission.

Commissioner Barreras made a motion to approve the membership of Rainbow Speakers and Friends; seconded by Commissioner Kirkland; motion passed by the following vote:

AYES: Bogan, Robinson, Kirkland, Teeter, Lauritzen, Monroe, DeBerry, Barreras, Martinez and Azevedo
NOES: None
ABSENT: Castillo
ABSTAIN: None

10. Announcements
Chair Bogan announced Commissioner Teeter will be retiring from the Commission.

11. Future Agenda Items
 - Library – Department Equal Opportunity Plan presentation (March)
 - Parks Department – Department Equal Opportunity Plan presentation (March)
 - Invite Interim Human Resource Director Manny González (March)
 - Discuss recruitment of vacant Commissioners (March)
 - Information Technology Department – Department Equal Opportunity Plan presentation (April)
 - District Attorney – Department Equal Opportunity Plan presentation (April)

12. Date of time of Next Meeting
Wednesday, March 16, 2016 at 3:00 p.m.

13. Adjournment
The meeting was adjourned at 4:30 p.m.