

Equal Opportunity Advisory Commission
Action Minutes of

November 16, 2016

1. Roll Call and Greeting of Visitors

The meeting was called to order at 3:30 p.m. by Chair James Bogan.

Commissioners Present: Chair James Bogan, Andrea Monroe, Maria Castillo, Billy DeBerry, Eric Lauritzen, Justin Matthews, Carlos Martinez, Elliott Robinson, and Jess Barreras

Commissioners Absent (excused): Aranyani Azevedo and Kay Kirkland

Staff Present: Interim Equal Opportunity Officer Juan Rodriguez, Administrative Secretary-Confidential Rocio Quezada and Chief Assistant County Counsel Leslie J. Girard

2. Public Comments

No public comment.

3. Action Item: Review and Approve Minutes of October 19, 2016

Commissioner DeBerry made a motion to approve the Minutes of October 19, 2016; seconded by Commissioner Monroe; motion passed by the following vote:

AYES: Bogan, Martinez, Robinson, Castillo, DeBerry, Monroe, Lauritzen, Matthews, and Barreras

NOES: None

ABSENT: Azevedo and Kirkland

ABSTAIN: None

4. Action Item: Appoint Commissioners to the Nominating Committee - Chair Bogan

Chair Bogan appointed Commissioners Barreras, Matthews and Monroe to the Nominating Committee. Committee members shall contact Commissioners to determine interest in serving as the 2017 Chair and/or Vice Chair.

5. Receive Oral Report from the Departmental Equal Opportunity Plan Committee -

Commissioner Martinez

Commissioner Martinez reported the Departmental Equal Opportunity Plan Committee met on November 7 and reviewed the Department's 2017 Equal Opportunity Plan template. The Committee made recommended changes to Sections 1, 6 and 7 of the template.

6. Review and Discuss the Department's 2017 Equal Opportunity Plan Template -

Commissioner Martinez

The Commission reviewed and discussed the recommended changes to Sections 1, 6 and 7 of the Department's 2017 Equal Opportunity Plan template.

7. Action Item: Appoint an Ad-Hoc Committee to Review and Update the Outreach List –
Chair Bogan appointed Commissioners DeBerry, Monroe, Castillo and Matthews to the Ad-Hoc Committee to review and update the County’s Outreach List.

Commissioner Robinson made a motion to establish the Committee for a period of one year and report to the Commission every three months; seconded by Commissioner Monroe; motion passed by the following vote:

AYES: Bogan, Martinez, Robinson, Castillo, DeBerry, Monroe, Lauritzen, Matthews, and Barreras
NOES: None
ABSENT: Azevedo and Kirkland
ABSTAIN: None

8. Announcements

- Chair Bogan wished the Commission a Happy Thanksgiving
- CSUMB – Post-Election Discussion “Legal Questions for DACA Students and Dreamers” Thursday, November 17 from 5:00-6:30 p.m. at the Service Learning Institute at CSUMB

9. Future Agenda Items

- Public Defender Equal Opportunity Plan Presentation
- Assessor/Clerk-Recorder Equal Opportunity Plan Presentation
- Treasurer-Tax Collector Equal Opportunity Plan Presentation
- Election of Officers
- Annual Committee Reports
- Site visits to County Departments
- Annual Discrimination Complaint Report from the Equal Opportunity Officer
- Equal Opportunity Office compile list of County Departments for site visits

10. Date of time of Next Meeting

Wednesday, December 21, 2016 at 3:30 p.m. at the Board of Supervisors Chambers

11. Adjournment

The meeting adjourned at 4:06 p.m.