

# MONTEREY COUNTY

## EQUAL OPPORTUNITY ADVISORY COMMISSION

168 WEST ALISAL STREET, THIRD FLOOR • SALINAS, CA 93901 • (831) 755-5117



### EQUAL OPPORTUNITY ADVISORY COMMISSION

#### AGENDA

October 21, 2015

3:30 p.m.

THE MONTEREY COUNTY EQUAL OPPORTUNITY ADVISORY COMMISSION welcomes and encourages all interested persons to attend and participate in the discussion. Meetings are held on the third Wednesday of each month at 3:30 p.m. in the Government Center, 168 West Alisal Street, First Floor, Salinas CA 93901 - Board of Supervisors' Chambers. All meetings are conducted in compliance with the Ralph M. Brown Act, Government Code §54950, et seq.

ANY PERSON WISHING TO ADDRESS THE COMMISSION on Agenda or non-agenda topics may do so at the appropriate time after receiving recognition from the Chairperson. Persons doing so should state their name and address or organization/ agency, prior to making their comments or asking questions. Persons speaking on non-agenda topics should do so only during the section of the Agenda reserved for "Public Comments and Petitions." Persons wishing to comment on an Agenda topic should do so when that topic has been reached on the Agenda. Comments should be brief and limited to the subject matter. Reasonable time limitations may be imposed at the discretion of the Chairperson. An emergency item (as defined by the Brown Act) may be added to the agenda only by vote of the Commission.

**DISABILITY ACCESS** The Board of Supervisors Chambers is wheelchair accessible. The following services are available when requests are made by Friday before the Commission meeting: American Sign Language interpreters or use of a reader during a meeting; large print agenda or minutes in alternative format; assistive listening devices. Please contact the Equal Opportunity Office (831) 755-5117, if you need assistance in order to participate in a public meeting or if you need the agenda and public documents modified as required by Section 202 of the Americans with Disabilities Act.

**DOCUMENT DISTRIBUTION:** Documents related to agenda items that are distributed to the Commission less than 72 hours prior to the meeting shall be available for public inspection at the Equal Opportunity Office, 168 W. Alisal Street, Third Floor, Salinas, CA 93901. Documents distributed to the Commission at the meeting by Staff will be available at the meeting; documents distributed to the Commission by members of the public shall be made available after the meeting.

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| 1.  | <u>Roll Call and Greeting of Visitors – Chair James Bogan</u>   | 3 minutes  |
| 2.  | <u>Public Comments</u>  | 5 minutes  |
| 3.  | <u>Action Item: Review and approval of Minutes</u><br>Minutes of September 16, 2015   | 5 minutes  |
| 4.  | <u>Department Head’s Equal Opportunity Plan Presentation – Claudio Valenzuela – Registrar of Voters</u>   | 15 minutes |
| 5.  | <u>Receive Oral Report from the Ad Hoc Committee – Commissioner Robinson</u><br>Discuss and approve recommendations from the Ad Hoc Committee on changes to the Bylaws  | 15 minutes |
| 6.  | <u>Receive Oral Report from the Compliance Review Committee of the Department’s Equal Opportunity Plans – Carlos Martinez</u><br>a. Methodology for Department’s Equal Opportunity Plan presentation<br>b. List of Department’s to present to EOAC for the remainder of calendar year 2015<br>c. 2016 Department Equal Opportunity Plan template  | 15 minutes |
| 7.  | <u>Discuss vacancies on the Commission – Irma Ramirez-Bough</u>   | 15 minutes |
| 8.  | <u>Announcements</u><br>Next meeting scheduled for Monday, November 16, 2015  |            |
| 9.  | <u>Future Agenda Items</u> <ul style="list-style-type: none"> <li>• Clerk of the Board – Equal Opportunity Plan presentation (January)</li> <li>• Water Resources – Equal Opportunity Plan presentation (December)</li> <li>• Social Services – Equal Opportunity Plan presentation</li> <li>• Expectations for Nominating Committee (November)</li> <li>• Invite Interim Human Resource Director to Present on Exit Interviews</li> <li>• Chairperson appoint Nominating Committee (November)</li> </ul> |            |
| 10. | <u>Date and Time of Next Meeting</u><br>Monday, November 16, 2015 at 3:30 p.m.  |            |
| 11. | <u>Adjournment</u>  |            |