

MONTEREY COUNTY

EQUAL OPPORTUNITY ADVISORY COMMISSION

168 WEST ALISAL STREET, THIRD FLOOR • SALINAS, CA 93901 • (831) 755-5117



RETREAT

MAY 18, 2011
(12:00 – 4:00)

**Location: Monterey County Free Library
Community Room
Marina Branch
190 Seaside Circle
Marina, California**

- I. Shared luncheon (12:00 – 12:30)
- II. Call to order and introductions 12:30 – 12:45
- III. Orientation Presentation to Commissioners – Chair Jayanti Addleman & Equal Opportunity Officer Irma Ramirez-Bough (12:45 – 2:15)
 - Code of Ethics
 - Equal Opportunity Advisory Commission Bylaws
 - Duties and Responsibilities of the Equal Opportunity Advisory Commission
 - Mileage Reimbursement
 - Parking Permit Application
- Break (2:15 – 2:30)
- IV. Legal Overview of The Brown Act - Deputy County Counsel (2:30– 3:00)
 - What is a “Meeting”? and What is not “Meeting”?
 - Conducting the Meeting
 - Items NOT on Agenda
 - Rights of the Public
 - Other Legal Obligations/Personal Liability
- V. Standing Committees – Equal Opportunity Officer Irma Ramirez-Bough (3:00 – 3:15)
 - Roles and Responsibilities
- VI. Defining Short and Long Range Goals – Chair Jayanti Addleman & Equal Opportunity Officer Irma Ramirez-Bough (3:30 – 4:00)
- VII. Adjournment