

## **MONTEREY COUNTY COMMISSION ON DISABILITIES**

**March 25, 2013 - 2:00 p.m. – 4:00 p.m.**

**Monterey County Administration Building**

**Monterey Room (2092), Second Floor**

**168 W. Alisal Street, Salinas CA 93901**

**I. ROLL CALL AND GREETING OF VISITORS** – Chair Henry Bergstresser called the meeting to order at 2:05 p.m.

Commissioners Present – Henry Bergstresser, Alma Almanza, Olivia Quezada, Stella Lauerman, Steve Matarazzo, Mario Salazar, Steve McCullough, Tom Hicks, Wayne Johnson, Michael Bennett, George Molano, Jose Vasquez and Lew Bauman.

Commissioners Not Present – Carmelita Garcia, Lilia Chagolla, and Gabriel Camacho.

Guest and Staff Present – Equal Opportunity Officer Irma Ramirez-Bough, Equal Opportunity Specialist-Confidential Michelle Gomez and Deputy County Counsel Janet Holmes.

**II. PUBLIC COMMENTS**

Commissioner Almanza questioned why the Commission was keeping Carmelita Garcia as a commissioner. Equal Opportunity Officer Irma Ramirez-Bough replied she mailed a letter to the City of Pacific Grove asking if they would like to have Carmelita Garcia continue to sit on the Commission on Disabilities representing the City of Pacific Grove and have not received a response from the City of Pacific Grove as of yet. Commissioner Lauerman responded that she had contacted the City of Pacific Grove on another matter and subsequently asked about Carmelita Garcia's seat on the Commission. Commissioner Lauerman was told that the City of Pacific Grove is still interested on having an individual sit on the Commission representing the City of Pacific Grove and would like the Equal Opportunity Officer to write another letter.

Equal Opportunity Officer Irma Ramirez-Bough said she would mail the City of Pacific Grove another letter.

### **III. APPROVAL OF MINUTES**

The Commission members were given a few minutes to review the minutes of the meeting held on January 28, 2013. Commissioner Almanza made a motion to approve the minutes of January 28, 2013 seconded by Commissioner Vasquez; motion carried.

### **IV. REVIEW AND DISCUSSION OF REVISED BYLAWS – JANET HOLMES, DEPUTY COUNTY COUNSEL**

Ms. Holmes discussed the revisions to the bylaws and suggested not voting today rather give the Commission members an opportunity to comment on the revisions and submit their comments to Equal Opportunity Officer Irma Ramirez-Bough by Tuesday April 30, 2013. The commission could vote on the bylaws at their May 20<sup>th</sup> meeting. Ms. Holmes reviewed the following articles:

**Article II** – Purpose, Mission and duties, Section 2;c: Changes were made to this article to comply with the Health and Safety Code. Commissioner Hicks needed clarification on who are the local appeals board and what are their responsibilities. Commissioner Salazar said the County has contracted with Calpo, Hom & Dong an architectural firm out of Sacramento to develop a County ADA Transition Plan. Commissioner Salazar said the transition plan was 75-80% complete and anticipated a final draft to be ready by mid-April. Commissioner Salazar anticipates presenting the final draft ADA Transition Plan to the Commission and will go over it in summary because the transition plan will be a large document.

**Article III** – Membership and Selection – No changes.

**Article IV** – Terms of Office – No Changes

**Article V** – Vacancies, Removal & Replacement of Members or Officers, Section 1;c: Ms. Holmes suggested the Commission change language to allow the commissioners a 48 business hour window rather than a 24 hour window to report an absence. This would allow enough time to make sure the commission has a quorum. Commissioner Almanza's concern was what if a commissioner was sick on a Sunday and did not meet the 48 business hour requirement. Ms. Holmes

responded that the 48 business hour were for anticipated absences and to serve as a professional courtesy. Commissioner McCullough said that because this is a Commission on Disabilities there should be alternate means to attend a meeting such as a conference call. Ms. Holmes said it would be a violation of the Brown Act. Commissioner Almanza said she would pursue this because there should be alternate means to attend meetings. She used the In Home Support Services meetings as an example. There have been times where a commissioner has been unable to attend a meeting but can attend via a conference call and all that needs to be done is to post the agenda outside their home where it's visible to the public. Ms. Holmes indicated that she would look into this matter.

**Article VI** – Duties of Commission Members, Section 8: All Commissioners must take the ethics training. The recommendation of County Counsel is to take the computerized ethics training; it is sanctioned by the State of California.

**Article VII** – Compensation – No changes.

**Article VII** – Conflict of Interest – No changes.

**Article IX** – Meetings – No changes.

**Article X** – No changes.

**Article XI** – Organization and Procedures, Section 1;a: The Commission on Disabilities has never had a standing committee and Ms. Holmes suggested forming one. Commissioner Bauman interjected and suggested forming an Ad Hoc committee; it would allow for more flexibility.

## **V. COMMISSIONER BENNETT'S REPORT**

Commissioner Bennett was present but unable to report anything on the Ft. Ord Council and the In Home Supportive Service Advisory Committee because he had been ill. He will have a report for the Commission meeting of May 20, 2013.

## **VI. OUTREACH REPORT**

Commissioner Lauerman reported that she had made some headway in contacting the following cities:

- City of Monterey – Meets the 1<sup>st</sup> and 3<sup>rd</sup> Tuesday of every month at 4:00 p.m.
- City of Seaside – Sent an email; meets the 2<sup>nd</sup> and 3<sup>rd</sup> Thursday every month.
- City of Pacific Grove – Meets the 1<sup>st</sup> and 3<sup>rd</sup> Wednesday

Commissioner Lauerman contacted the City of Carmel and Del Rey Oaks and is waiting to hear back from them. She has also contacted the Monterey Chamber of Commerce and the Salinas Chamber of Commerce and is still waiting to hear back from them too.

Commissioner Lauerman suggested developing a sign-up sheet for Commissioners to volunteer to do the outreach presentations before the Cities and Chamber of Commerce's.

## **VII. COMMISSIONER CHAGOLLA'S REPORT**

Commissioner Chagolla was not in attendance and will present at the Commission meeting of May 20, 2013.

## **VIII. AGENDA ITEMS FOR FUTURE MEETINGS**

Report from Commissioner Bennett  
Report from Commissioner Chagolla  
Review of PowerPoint  
Review and approve bylaws

## **IX. ANNOUNCEMENTS AND EVENTS**

- Commissioner Lauerman informed the Commission that Easter Seals will be having an open house on Sunday April 21, 2013 from 11a.m – 4:00 p.m. in Boulder Creek.
- Commissioner McCullough informed the Commission that the City of Pacific Grove will be hosting the “Good Old Days” on April 13<sup>th</sup> and 14<sup>th</sup> 2013.
- Commissioner Quezada informed the Commission that the Alliance on Aging will be providing free counseling on April 18, 2013.
- CSUMB will have a diversity and dialogue forum on April 10, 2013 free of charge. Alicia Hernandez from Chile will be presenting at the forum.

- Commissioner Hicks informed the Commission that the MST Rides program has an office in the Alliance of Aging building at 247 South Main Street.

#### **X. ADJOURNMENT**

There being no further business, meeting was adjourned at 2:53 p.m.