

Equal Opportunity Advisory Commission  
Action Minutes of

April 19, 2017

1. Roll Call and Greeting of Visitors

The meeting was called to order at 3:30 p.m. by Chair Elliott Robinson.

Commissioners Present: Elliott Robinson, James Bogan, Andrea Monroe, Maria Castillo, Eric Lauritzen, Justin Matthews, and Harry Gamotan

Commissioners Absent (excused): Billy DeBerry, Aranyani Azevedo, Kay Kirkland, and Patricia Butcher

Staff Present: Interim Equal Opportunity Officer Juan Rodriguez, Administrative Secretary-Confidential Rocio Quezada, and Deputy County Counsel Bill Litt

2. Public Comments

No public comment.

3. Action Item: Review and Approve Minutes of March 15, 2017

Commissioner Lauritzen made a motion to approve the Minutes of March 15, 2017; seconded by Commissioner Bogan; motion passed by the following vote:

AYES: Bogan, Robinson, Castillo, Monroe, Lauritzen, Gamotan, and Matthews  
NOES: None  
ABSENT: Azevedo, DeBerry, Kirkland, and Butcher  
ABSTAIN: None

4. Introduction of Commissioner Butcher – Juan Rodriguez, Interim EO Officer

Deferred to May meeting.

5. Contracts/Purchasing - County's Local/Small/WBE/MBE/DVBE Annual Report – Mike Derr

Deferred to May meeting.

6. Department Head's Equal Opportunity Plan Presentation – Carl Holm – Resource Management Agency

Carl Holm, Resource Management Agency Director, presented the RMA's 2017 Equal Opportunity Plan.

7. Action Item: Review, Discuss and Approve the Governing for Racial Equity Resolution – Chair Robinson

Rosemary Soto presented a Board of Supervisors Resolution on Governing for Racial Equity.

Commissioner Monroe made a motion to approve the Resolution; seconded by Commissioner Matthews; motion passed by the following vote:

AYES: Bogan, Robinson, Castillo, Monroe, Lauritzen, Gamotan, and Matthews  
NOES: None  
ABSENT: Azevedo, DeBerry, Kirkland, and Butcher  
ABSTAIN: None

8. Action Item: Discuss and Approve Possible Dates and Agenda Items for Special Retreat - Chair Robinson

The Commission discussed and approved the following agenda items for a Special Retreat:

- Equal Opportunity & Non-Discrimination/Diversity Training
- Overview/Vision of the EOAC
- Review Commission Bylaws
- Brown Act Training
- Conflict Resolution Program
- LGBT Hiring Issues
- EOO Office Location
- Development of Anti-Bullying Policy

Equal Opportunity staff will email Commissioners with possible dates/times for a Special Retreat.

9. Receive the Equal Opportunity Officer's Standing Report – Interim Equal Opportunity Officer Juan Rodriguez

Juan Rodriguez presented the Equal Opportunity Officer's Standing Report.

10. Announcements

- Commissioner Bogan - May 6<sup>th</sup> Monterey Bay Vets Fishing Derby
- Commissioner Monroe – Thankful for the support of the 45<sup>th</sup> Annual NAACP Banquet

11. Future Agenda Items

- County Counsel Equal Opportunity Plan Presentation
- Treasurer-Tax Collector Equal Opportunity Plan Presentation
- Contracts/Purchasing Annual Report
- Centralization Report from the Human Resources Director
- Ad-Hoc Committee Quarterly Report
- Establish procedures for purpose of site visits to County Departments
- Annual Discrimination Complaint Report from the Equal Opportunity Officer

12. Date of time of Next Meeting

Wednesday, May 17 at 3:30 p.m. at the Board of Supervisors Chambers

13. Adjournment

The meeting adjourned at 4:40 p.m.