

Equal Opportunity Advisory Commission
Action Minutes of

May 16, 2018

1. Roll Call and Greeting of Visitors

The meeting was called to order at 3:30 p.m. by Commissioner Robinson.

Commissioners Present: Elliott Robinson, James Bogan, Justin Matthews, Michael Fritsche, Harry Gamotan, Carl Holm, Alexia Garcia, Linwood Eady, Christopher Barrera, and Dionne Ybarra

Commissioners Absent: Patricia Butcher, Billy DeBerry, and Maria Castillo

Staff Present: Juan P. Rodriguez, Civil Rights Officer; Rocio Quezada, Administrative Secretary-Confidential; and Bill Litt, Deputy County Counsel

2. Public Comment:

None.

3. Action Item: Review and Approve Minutes of April 18, 2018

Commissioner Matthews made a motion to approve the Minutes of April 18, 2018; seconded by Commissioner Holm; motion passed by the following vote:

AYES: Robinson, Bogan, Gamotan, Garcia, Fritsche, Eady, Matthews, Holm, Barrera, and Ybarra

NOES: None

ABSENT: Butcher, DeBerry, and Castillo

ABSTAIN: None

4. Receive the Contracts/Purchasing Local/Small/WBE/MBE/DVBE Vendor Update Annual Report – Mike Derr, Contracts/Purchasing Officer

Mike Derr, Contracts/Purchasing Officer, presented the Contracts/Purchasing Annual Report.

5. Department Head's Equal Opportunity Plan Presentation – Michael J. Miller – Auditor-Controller

Michael J. Miller, Auditor-Controller, presented his Department's 2018 Equal Opportunity Plan.

6. Department Head's Equal Opportunity Plan Presentation – Elsa M. Jimenez – Health Department

Elsa Jimenez, Director of Health, presented her Department's 2018 Equal Opportunity Plan.

7. Action Item: Discuss and Approve Agenda Items and Location for Special Retreat – Chairperson Butcher

Item deferred to June.

8. Presentation and Discussion of Amendments to Bylaws by the Bylaws Revision Ad-Hoc Committee – Commissioner Robinson

Commissioner Robinson presented the recommended amendments to the Commission Bylaws. The Bylaws will be presented in June for approval.

9. Announcements

- Commissioner Bogan announced there will be a celebration at the Veterans Cemetery on Memorial Day, May 28, 2018, at 8:00 a.m. Thank a Veteran!
- Commissioner Eady announced the next NAACP meeting will be on May 24, 2018, at 7:00 p.m. at the Greater Victory Temple Church in Seaside.
- Commissioner Robinson announced the County's Budget Hearings will be on June 4 and 5, 2018.
- Juan Rodriguez, Civil Rights Officer, introduced new Civil Rights Office staff members, Colleen Beye, Gabriel Dueñas, and Elyse Rivas.

10. Future Agenda Items

- Special Retreat
- Approve Amended Commission Bylaws
- Emergency Communications EO Plan Presentation (June)
- Information Technology Department EO Plan Presentation
- Human Resources Report on Centralization and Outreach/Recruitment Efforts

11. Date of time of Next Meeting

Wednesday, June 20, 2018, at 3:30 p.m. in the Board of Supervisors Chambers

12. Adjournment

The meeting adjourned at 4:30 p.m.