

Equal Opportunity Advisory Commission
Action Minutes of

March 21, 2018

1. Roll Call and Greeting of Visitors

The meeting was called to order at 3:30 p.m. by Commissioner Robinson.

Commissioners Present: Elliott Robinson, James Bogan, Maria Castillo, Justin Matthews, Michael Fritsche, Harry Gamotan, Alexia Garcia and Linwood Eady

Commissioners Absent: Billy DeBerry, Patricia Butcher, Christopher Barrera and Carl Holm

Staff Present: Juan P. Rodriguez, Civil Rights Officer; Rocio Quezada, Administrative Secretary-Confidential; Colleen Beye, Management Specialist; and Bill Litt, Deputy County Counsel

2. Public Comment:

No public comment.

3. Action Item: Review and Approve Minutes of February 21, 2018

Commissioner Bogan made a motion to approve the Minutes of February 21, 2018; seconded by Commissioner Matthews; motion passed by the following vote:

AYES: Robinson, Bogan, Castillo, Gamotan, Garcia, Fritsche, Eady, and Matthews

NOES: None

ABSENT: DeBerry, Butcher, Barrera and Holm

ABSTAIN: None

4. Introduction of New Commissioner – Juan P. Rodriguez, Civil Rights Officer

Deferred to next meeting.

5. Department Head's Equal Opportunity Plan Presentation – Claudio Valenzuela – Elections Department

Claudio Valenzuela and Gina Martinez presented the Elections Department Equal Opportunity Plan.

6. Department Head's Equal Opportunity Plan Presentation – Sheriff Steve Bernal – Sheriff's Office

Sheriff Steve Bernal and LynnRose Alig presented the Sheriff's Department Equal Opportunity Plan.

7. Action Item: Nomination and Election of Vice Chair for 2018 – Commissioner Robinson

Commissioner Castillo volunteered to serve as Vice Chair.

Commissioner Bogan made a motion to approve Commissioner Castillo to serve as Vice Chair; seconded by Commissioner Matthews; motion passed by the following vote:

AYES: Robinson, Bogan, Gamotan, Garcia, Fritsche, Eady, and Matthews
NOES: None
ABSENT: DeBerry, Butcher, Barrera and Holm
ABSTAIN: None

8. Discuss the Workforce Development Board Job Postings – Juan P. Rodriguez, Civil Rights Officer
Juan Rodriguez discussed distributing job postings from the Workforce Development Board to the Commission.
9. Receive an Update on the Title VI of the Civil Rights Act – Colleen Beye, Civil Rights Office
Colleen Beye gave an update on the Title VI of the Civil Rights Act.
10. Action Item: Appoint an Ad-Hoc Committee to Review and Update the Commission Bylaws – Juan P. Rodriguez, Civil Rights Officer
Commissioners Matthews, Robinson, and Garcia were appointed to serve on the Ad-Hoc Committee to Review and Update the Commission Bylaws.
11. Announcements
None.
12. Future Agenda Items
 - Cooperative Extension EO Plan Presentation
 - Health Department EO Plan Presentation
 - Auditor-Controller EO Plan Presentation
 - Contracts/Purchasing Report
 - Human Resources Report on Centralization and Outreach/Recruitment Efforts
 - Ad-Hoc Committee Report
12. Date of time of Next Meeting
Wednesday, April 18 at 3:30 p.m. at the Board of Supervisors Chambers
13. Adjournment
The meeting adjourned at 4:31 p.m.