

Equal Opportunity Advisory Commission  
Action Minutes of

October 17, 2018

1. Roll Call and Greeting of Visitors

The meeting was called to order at 3:35 p.m. by Chair Ybarra.

Commissioners Present: Dionne Ybarra, Justin Matthews, Harry Gamotan, Michael Fritsche, Maria Castillo, Christopher Barrera, Henry Gonzales, Carl Holm, and Linwood Eady

Commissioners Absent: James Bogan

Staff Present: Juan P. Rodriguez, Civil Rights Officer; Rocio Quezada, Administrative Secretary-Confidential; Colleen Beye, Associate Equal Opportunity Analyst; and Bill Litt, Deputy County Counsel

2. Public Comment:

None.

3. Action Item: Review and Approve Minutes of July 18, 2018

Commissioner Matthews made a motion to approve the Minutes of July 18, 2018; seconded by Commissioner Holm; motion passed by the following vote:

AYES: Ybarra, Castillo, Eady, Matthews, Gamotan, Barrera, Fritsche, and Holm

NOES: None

ABSENT: Bogan

ABSTAIN: Gonzales

4. Presentation of Certificate of Appreciation to Billy DeBerry and Elliott Robinson – Chairperson Ybarra

Chairperson Ybarra and Civil Rights Officer, Juan P. Rodriguez, presented Certificates of Appreciation to Mr. Billy DeBerry and Mr. Elliott Robinson for their time served on the commission.

5. Department Head's Equal Opportunity Plan Presentation – Jody Holtzworth – Child Support Services

Jody Holtzworth, Director of Child Support Services presented her Department's 2018 Equal Opportunity Plan.

6. Action Item: Appointment of Commissioners to the Departmental Equal Opportunity Plan Committee – Chairperson Ybarra

Chairperson Ybarra appointed herself, and Commissioners Barrera, Holm, and Gamotan to the Departmental Equal Opportunity Plan Committee.

Commissioner Matthews made a motion to approve the appointment of commissioners to the Departmental Equal Opportunity Plan Committee; seconded by Commissioner Holm; motion passed by the following vote:

AYES: Ybarra, Castillo, Eady, Matthews, Gonzales, Gamotan, Barrera, Fristche, and Holm  
NOES: None  
ABSENT: Bogan  
ABSTAIN: None

7. Receive a Presentation on the Commission Bylaws – Bill Litt, Deputy County Counsel  
Deputy County Counsel, Bill Litt, presented recommendations for the Commission Bylaws.

8. Action Item: Review, Discuss, and Approve the Amended Commission Bylaws – Chairperson Ybarra  
Commissioner Matthews made a motion to approve the Amended Commission Bylaws; seconded by Commissioner Holm; motion passed by the following vote:

AYES: Ybarra, Castillo, Eady, Matthews, Gonzales, Barrera, Fristche, and Holm  
NOES: Gamotan  
ABSENT: Bogan  
ABSTAIN: None

9. Action Item: Appoint Commissioners to the Nominating Committee – Chairperson Ybarra  
Chairperson Ybarra appointed Commissioners Barrera, Castillo, and Matthews to the Nominating Committee.

Commissioner Holm made a motion to approve the appointment of commissioners to the Nominating Committee; seconded by Commissioner Matthews; motion passed by the following vote:

AYES: Ybarra, Castillo, Eady, Matthews, Gonzales, Gamotan, Barrera, Fristche, and Holm  
NOES: None  
ABSENT: Bogan  
ABSTAIN: None

10. Discuss Possible Meeting Locations for 2019 – Juan P. Rodriguez, Civil Rights Officer  
Juan P. Rodriguez, Civil Rights Officer, discussed the possibility of conducting a few meetings throughout the County in 2019. Civil Rights Office staff will research possible locations.

11. Receive a Standing Report from the Civil Rights Office – Civil Rights Office Staff  
Juan P. Rodriguez, Civil Rights Officer, and Colleen Beye, Associate Equal Opportunity Analyst, presented the Civil Rights Office Standing Report.

12. Announcements

- NAACP meeting – November 1 at the Oldemeyer Center in Seaside
- LULAC Black & White Ball – Saturday, October 20 at Hartnell College

13. Future Agenda Items

- Human Resources Presentation on Recruitment Process
- Human Resources EO Plan Presentation
- Library EO Plan Presentation

- Handling of Complaints
- Election of Chairperson and Vice Chairperson for 2019
- Approve 2019 Meeting Schedule

14. Date of time of Next Meeting  
Wednesday, December 19, 2018, at 3:30 p.m.

15. Adjournment  
The meeting adjourned at 5:10 p.m.