

Equal Opportunity Advisory Commission
Action Minutes of

November 28, 2018
Special Meeting

1. Roll Call and Greeting of Visitors

The meeting was called to order at 3:40 p.m. by Chairperson Ybarra.

Commissioners Present: Dionne Ybarra, Justin Matthews, Christopher Barrera, Henry Gonzales, James Bogan, Linwood Eady, and Andrea Monroe

Commissioners Absent: Carl Holm, Harry Gamotan, Michael Fritsche, and Maria Castillo

Staff Present: Juan P. Rodriguez, Civil Rights Officer; Rocio Quezada, Administrative Secretary-Confidential; and Colleen Beye, Associate Equal Opportunity Analyst

2. Public Comment:

None.

3. Action Item: Review and Approve Minutes of October 17, 2018

Commissioner Matthews made a motion to approve the Minutes of October 17, 2018; seconded by Commissioner Gonzales; motion passed by the following vote:

AYES: Ybarra, Eady, Matthews, Barrera, Bogan, Gonzales, and Monroe
NOES: None
ABSENT: Fritsche, Holm, Castillo, and Gamotan
ABSTAIN: None

4. Receive a Presentation by Civil Rights Officer, Juan Rodriguez, on Handling of Complaints
Civil Rights Officer, Juan P. Rodriguez, gave a presentation on the handling of complaints.

5. Receive an Oral Report from the Departmental Equal Opportunity Plan Committee – Chairperson Ybarra

Colleen Beye, presented to the Commission, the recommended changes to the Departmental Equal Opportunity Plan template.

Suzanne Paluck with the Information Technology HR Department provided comment on the Departmental Equal Opportunity Plan template.

6. Action Item: Review, Discuss, and Approve the 2019 Departmental Equal Opportunity Plan Template – Chairperson Ybarra

Commissioner Gonzales made a motion to approve the 2019 Departmental Equal Opportunity Plan template with the recommended changes; seconded by Commissioner Bogan; motion passed by the following vote:

AYES: Ybarra, Eady, Matthews, Barrera, Bogan, Gonzales, and Monroe
NOES: None
ABSENT: Fritsche, Holm, Castillo, and Gamotan
ABSTAIN: None

7. Receive an Oral Report from the Nominating Committee on Nominees for Chairperson and Vice Chairperson – Commissioner Matthews
Commissioner Ybarra expressed interest as serving as Chairperson to the Commission, and Commissioners Matthews and Holms expressed interest to serve as Vice Chairperson to the Commission.

8. Action Item: Nomination and Election of Chairperson and Vice Chairperson for Calendar Year 2019 – Chairperson Ybarra
Commissioner Bogan made a motion to appoint Commissioner Ybarra to serve as Chairperson, and to appoint Commissioner Matthews to service as Vice Chairperson; seconded by Commissioner Monroe; motion passed by the following vote:

AYES: Ybarra, Eady, Matthews, Barrera, Bogan, Gonzales, and Monroe
NOES: None
ABSENT: Fristche, Holm, Castillo, and Gamotan
ABSTAIN: None

9. Discuss Possible Meeting Locations for 2019 – Juan Rodriguez, Civil Rights Officer
Juan P. Rodriguez, Civil Rights Officer, discussed the possibility of conducting a few meetings throughout the County. Civil Rights Office staff will work with the Commission to determinate locations.

10. Action Item: Review, Discuss, and Approve the 2019 Meeting Schedule – Chairperson Ybarra
Deferred to next month.

11. Receive a Standing Report from the Civil Rights Office – Civil Rights Office Staff
Juan P. Rodriguez, Civil Rights Officer presented the Civil Rights Office Standing Report.

12. Announcements
 - NAACP meeting – November 29 at 7:00 p.m. at the Oldemeyer Center in Seaside
 - Happy Holidays

13. Future Agenda Items
 - Human Resources Presentation on Recruitment Process
 - Human Resources EO Plan Presentation
 - Library EO Plan Presentation

14. Date of time of Next Meeting
Wednesday, January 16, 2019 at 3:30 p.m.

15. Adjournment
The meeting adjourned at 5:10 p.m.