

**MONTEREY COUNTY WATER RESOURCES AGENCY
BOARD OF DIRECTORS
PERSONNEL AND ADMINISTRATION COMMITTEE**

COMMITTEE MEMBERS

Mark Gonzalez, Chair
Mike LeBarre

Richard Ortiz
John Baillie

TIME: **8:30 a.m.**
DATE: **Friday, April 5, 2019**
PLACE: **County Government Center
1441 Schilling Place
Saffron Room, 1st Floor
Salinas, CA 93901
(831) 755-4860**

AGENDA

- 1. Call to Order**
- 2. Public Comment**
(Limited to three (3) minutes per speaker on matters within the jurisdiction of the Agency not listed on this agenda. The public will have the opportunity to ask questions and make statements on agenda items as the Committee considers them.)
- 3. Consider approving the Minutes of the Personnel and Administration Committee meeting held on March 1, 2019**
The Committee will consider approval of the Minutes of the above-mentioned meeting.
- 4. Discuss Agency By-Laws Revision.**
- 5. Receive an update on Personnel activities.**
Jessell Fenley, Administrative Services Assistant, will provide an update on personnel activities.
- 6. Receive an update on activities at the Reservoirs.**
Brent Buche, Deputy General Manager, will provide a verbal report on Reservoir issues.
- 7. Receive an update on Real Property issues and Agency Land Appraisals.**
Brent Buche, Deputy General Manager, will provide a verbal report on real property issues.
- 8. Set next meeting date and discuss future agenda items.**
The Committee will discuss and determine details for its next meeting.
- 9. Adjournment**

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**TIME: 8:30 a.m.
DATE: Friday, March 1, 2019
PLACE: Monterey County Government Center
1441 Schilling Place. Saffron Room
Salinas, CA 93901
(831) 755-4860**

MINUTES

- 1. Meeting Called to Order: 8:30 a.m.
Members Present: Directors Gonzalez, Ortiz, LeBarre and Baillie
Members Absent: None**

A quorum was established.

- 2. Public Comment: None**
- 3. Consider approving the Minutes of the Personnel and Administration Committee meeting held on February 1, 2019.**

Committee Action: On Motion and Second by Directors Ortiz and LeBarre respectively, with John Baillie abstaining, the Committee approved the Minutes of the Planning Committee meeting held on February 1, 2019.

- 4. Receive an update on Personnel activities.**
Jessell Fenley, Administrative Services Assistant, provided the update.
- 5. Receive an update on activities at the Reservoirs.**
Brent Buche, Deputy General Manager, provided the update.
- 6. Receive an update on Real Property issues and Agency Land Appraisals.**
Brent Buche, Deputy General Manager, provided a verbal report on real property issues and Agency land appraisals. A report on the status of the Heritage Ranch Owners Association interim lease agreement was also provided.

Committee Action: On Motion and Second by Directors LeBarre and Ortiz respectively, with John Baillie abstaining, the Committee received the update on Real Property issues and Agency Land Appraisals, and directed staff to re-evaluate the structure of the Heritage Ranch Owners Association proposed lease agreement, move forward in acquiring an appraiser and bring the interim lease agreement to the Board of Directors at its meeting on March 18, 2019.

Public Comment: Tina Platt, Mike Bright, Andrew Goodrich

7. **Support recommending that the Monterey County Water Resources Agency Board of Supervisors approve an Access Policy Relating to Easements, Licenses, and Permits, which would allow the Agency to consider and process all Requests for Access on and over Agency property.**

Jennifer Bodensteiner, Associate Hydrologist, provided the report.

Committee Action: On Motion and Second by Directors LeBarre and Baillie respectively, the Committee supported recommending that the Monterey County Water Resources Agency Board of Supervisors approve an Access Policy Relating to Easements, Licenses, and Permits, which would allow the Agency to consider and process all Requests for Access on and over Agency property.

8. **Set next meeting date and discuss future agenda items.**
The next Committee meeting will be on April 5, 2019. Items to be discussed will include the Agency Bylaws revision to the Personnel/Administration Committee paragraph.
9. **The meeting adjourned at 9:50 a.m.**

Submitted by: Alice Henault