



Monterey County Behavioral Health Policy and Procedure

Policy Number	448
Policy Title	Transfer Of Clients From Provider To System-Of-Care
References	None
Form	Referral Form For Transfer To System-Of-Care
Effective	December 1, 1997

Policy

All clients seen in the provider network, who after services have been provided, present with a more severe impairment than can be treated on an outpatient basis and/or meet the traditional definition of System-of-Care target population can be referred to the Adult or Children's System-of-Care.

Procedure

1. Adult Services: The attached referral form should be faxed to the Adult Program and/or System of Care at Fax #: 769-0552. It will be reviewed and a response regarding transfer will be provided within 10 days.

Adults to be considered for a System-of-Care referral must meet the following:

- A. Diagnosis: Adults who have a severe, persistent mental disorder which is severe in degree and persistent in duration, this includes the diagnoses of schizophrenia, bipolar affective disorders, delusional and psychotic disorders not otherwise specified.
- B. Impairment: The adult, as result of a mental disorder, has substantial interference with primary activities of daily living, an inability to maintain stable adjustment and independent functioning without treatment, support and rehabilitation for a long or indefinite period of time, could not be maintained in a managed care program level of care.

2. Children's Services: The attached referral form should be faxed to the Children's Program Behavioral Health Service Manager at Fax #: 772-8154. It will be reviewed and a response regarding transfer will be provided within 10 working days.

Youth to be considered for a System-of-Care referral must meet the following:

- A. Diagnosis: The client referred must be under the age of 18 and have a mental disorder identified in the most recent edition of the Diagnostic and Statistical Manual of Mental Disorders which results in behavior inappropriate to the child's or youth's age according to expected developmental norms and meets either B, C or D criteria. The child or youth may not have only a diagnosis of substance use disorder or developmental disorder, and/or
- B. Impairment: The child or youth, as a result of a mental disorder.

1. Has substantial impairment in two or more of the following areas:

Self care	Family relationships
School performance	Ability to function in the community

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2. Either of the following occur:

The child is at risk of removal from or is already removed from the home.

The child is at risk of hospitalization or has been hospitalized more than two times in the last six months.

C. Symptoms and Risk Factors:

Psychotic Features
Risk of Suicide
Risk of Violence

D. Special Education Eligibility:

The child meets special education eligibility requirements (has an active IEP) under Chapter 26.5 of Division 7 of Title of the Government Code.