



# Monterey County Behavioral Health Policy and Procedure

<b>Policy Number</b>	453
<b>Policy Title</b>	Monterey County Medi-cal Fee For Service Inpatient Procedure At Community Hospital Of The Monterey Peninsula
<b>References</b>	None
<b>Form</b>	None
<b>Effective</b>	July 1, 1999

## Policy

It is the policy of Monterey County Behavioral Health to respond to fee for service Medi-Cal psychiatric inpatient admissions in the following ways.

## Procedure

### Admissions that occur within Monterey County at Community Hospital of the Monterey Peninsula

1. Telephone calls will come directly from Community Hospital to the Monterey County Behavioral Health Office (For Adults contact 647-7654. For Children contact 772-8158 during the day and 772-8163 for after office hours, weekends and holidays.) Community Hospital should telephone by 7:30 a.m. so that County staff can attend the Community Hospital morning inpatient client treatment meeting.
2. Individuals admitted to the hospital for treatment must meet State of California Medi-Cal medical necessity criteria for inpatient treatment.
3. The focus of the County services will be on assessing patients level of care needs and determining if an approved community placement alternative is available as part of the discharge plan.
4. In situations where a client can be safely treated at an available community based alternative level of care a Statement of Concern will be issued by Behavioral Health Division staff to the hospital and the attending psychiatric staff.
5. All authorizations for payment will continue to be done retrospectively and will be completed by the Managed Care Program Manager. The reviewer will take into consideration any Statement of Concern that is issued by Behavioral Health Division staff.
6. The County staff responsible for fee for service Medi-Cal will maintain a log of all calls that will include all the information we have previously gathered. A monthly report will be made for the Program Managers and the Director of Behavioral Health.