

Administration Bureau

2018 YEAR IN REVIEW



Budgetary Accountability

- ✓ Developed and presented a balanced budget plan to the Board for three fiscal years (FY 2018-19, FY 2019-20, and FY 2020-21) which addressed the impacts of AB85 revenue takebacks by the State
- ✓ Developed the Capital Improvement Plan (CIP) for the Department and incorporated it with the County's CIP for FY 2018-19



Organizational Effectiveness

- ✓ Installed GPS units in most Health Department vehicles to assess fleet utilization and deployment
- ✓ Developed the Draft compliance plan to be presented and implemented in CY 2019
- ✓ Began Integration of Finance staff and resources department wide
- ✓ Collaborated with Environmental Health to implement online billing



Information Technology

- ✓ Worked with Natividad Medical Center (NMC) to issue, evaluate, and award a Request for Proposals for the implementation of an electronic Master Patient Index (eMPI) to better coordinate patient care between Clinic Services, Behavioral Health, and NMC.
- ✓ Began development of electronic personnel action forms in conjunction with Human Resources and the Information Technology Department
- ✓ Worked with NMC evaluating options for population health management platforms for Health and NMC.
- ✓ Began the development of the platform (Employee Management Interface) for presenting employee related information (employee evaluations, inventory, training, support tickets) to supervisors and employees in an easy to use format
- ✓ Standardized active directory employee names to coincide

What's next in 2019?

In the new year, we will (among other projects) implement the electronic Master Patient Index (eMPI) in collaboration with NMC, Clinic Services, and Behavioral Health; develop and implement a department wide contract management system; and roll out the Health Department Compliance plan.

