

Equal Opportunity and Civil Rights Advisory Commission  
Action Minutes of

October 16, 2019

1. Roll Call and Greeting of Visitors

The meeting was called to order at 3:30 p.m. by Vice Chair Matthews.

Commissioners Present: Harry Gamotan, Valerie Bigham, Michael Fritsche, Christopher Barrera, Henry Gonzales, Carl Holm, Anita Crawley, and Justin Matthews

Commissioners Absent: Dionne Ybarra, Andrea Monroe, James Bogan, and Maria Castillo

Staff Present: Juan P. Rodriguez, Civil Rights Officer; Gabriel Duenas, Associate Equal Opportunity Analyst; Ruby Jacinto, Administrative Secretary-Confidential; and Anne Brereton, Deputy County Counsel

2. Public Comment:

None.

3. Action Item: Review and Approve Minutes of July 17, 2019

Commissioner Fritsche made a motion to approve the Minutes of July 17, 2019; seconded by Commissioner Barrera; motion passed by the following vote:

AYES: Matthews, Holm, Crawley, Fritsche, Bigham, Barrera, and Gonzales

NOES: None

ABSENT: Bogan, Ybarra, Castillo, and Monroe

ABSTAIN: Gamotan

4. Introduction of New Commissioner – Vice Chair Matthews

Vice Chair Matthews introduced and welcomed Anita Crawley to the Commission.

5. Department Head's Equal Opportunity Plan Presentation – Susan Chapman – Public Defender

Susan Chapman, Public Defender, presented on her Department's 2019 Equal Opportunity Plan.

6. Department Head's Equal Opportunity Plan Presentation – Shawne Ellerbee – Resource Management Agency

Shawne Ellerbee, Deputy Director of Administrative Services, presented the Department's 2019 Equal Opportunity Plan.

7. Receive a Standing Report from the Civil Rights Officer – Juan P. Rodriguez

Juan P. Rodriguez, Civil Rights Officer, presented the Civil Rights Office Standing Report.

8. Announcements

None.

9. Future Agenda Items

- Human Resources Presentation on Recruitment Process
- Human Resources EO Plan Presentation

- Agricultural Commissioner EO Plan Presentation

10. Date of time of Next Meeting  
November 20, 2019, at 3:30 p.m.  
Pacific Grove Community Center  
515 Junipero Ave, Pacific Grove, CA 93950
11. Adjournment  
The meeting adjourned at 4:34 p.m.