

Equal Opportunity and Civil Rights Advisory Commission  
Action Minutes of  
September 16, 2020

1. Roll Call and Greeting of Visitors

The meeting was called to order at 3:34 p.m. by Vice Chairperson Matthews.

Commissioners Present: Andrea Monroe, Valerie Bigham, Henry Gonzales, Christopher Barrera, Carl Holm, Anita Crawley, and Justin Matthews

Commissioners Absent: Dionne Ybarra, Harry Gamotan, Michael Fritsche, James Bogan, and Maria Castillo

Staff Present: Juan P. Rodriguez, Civil Rights Officer; Ruby Jacinto, Administrative Secretary-Confidential; and Ellen Lyons, Deputy County Counsel

2. Public Comment:

None.

3. Action Item: Review and Approve Minutes of January 15, 2020

Commissioner Monroe made a motion to approve the Minutes of January 15, 2020; seconded by Commissioner Crawley; motion passed by the following vote:

AYES: Monroe, Matthews, Barrera, Holm, Crawley, Bigham, and Gonzales

NOES: None

ABSENT: Ybarra, Gamotan, Bogan, Fritsche, and Castillo

ABSTAIN: None

4. Discuss Nomination and Election of Chairperson and Vice-Chairperson for Calendar Year 2020 – Chairperson Ybarra

Item deferred to next month.

5. Action Item: Discuss and Approve the formation of Ad Hoc Nomination Committee for Chairperson and Vice-Chairperson for Calendar Year 2020 – Chairperson Ybarra

Item deferred to next month.

The Commission deferred items 4 and 5 to next meeting on October 21, 2020.

Commissioner Monroe made a motion to approve deferring Items No. 4 and 5; seconded by Commissioner Barrera; motion passed by the following vote:

AYES: Monroe, Matthews, Barrera, Holm, Crawley, Bigham, and Gonzales

NOES: None

ABSENT: Ybarra, Gamotan, Bogan, Fritsche, and Castillo

ABSTAIN: None

6. Department Head's Equal Opportunity Plan Presentation – Elsa Jimenez – Director of Health Services

Elsa Jimenez, Director of Health Services, presented the Department's 2020 Equal Opportunity Plan.

7. Department Head's Equal Opportunity Plan Presentation – Todd Keating – Chief Probation Officer  
Todd Keating, Chief Probation Officer, presented the Department's 2020 Equal Opportunity Plan.
8. Department Head's Equal Opportunity Plan Presentation – Lee Ann Magoski – Director of Emergency Communications  
Lee Ann Magoski, Director of Emergency Communications, and Olivia Madrigal, Emergency Communications Operations Manager, presented the Department's 2020 Equal Opportunity Plan.
9. Receive a Standing Report from the Civil Rights Officer – Juan P. Rodriguez  
Due to time constraints, this item will be continued to next meeting on October 21, 2020.
10. Announcements  
None.
11. Future Agenda Items
  - Presentation on Employee Resource Groups
  - Human Resources Presentation on Recruitment Process
  - Discuss and Approve Possible Date and Agenda Items for Special Retreat
  - Sheriff's Report
12. Date of time of Next Meeting  
October 21, 2020, at 3:30 p.m.
13. Adjournment  
The meeting adjourned at 4:58 p.m.